



# Trustees' Annual Report for the period

Period start date		Period end date	
From	1 April 2021	To	31 March 2022

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Ruin Road
WORSTEAD
North Walsham Norfolk
Postcode <input type="text" value="NR28 9WH"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rodney J. Charman	Chairman		Queen Elizabeth Hall
2	Paul B. Hemstock	Vice Chairman		Queen Elizabeth Hall
3	Lindsay K. Abigail	Secretary		Queen Elizabeth Hall
4	Johanna M. Gardner	Treasurer		Queen Elizabeth Hall
5	Claire. J. Gwilliam			Queen Elizabeth Hall
6	Stephen J. Ginn			Queen Elizabeth Hall
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

All regular users have now returned to using the Queen Elizabeth Hall for sport, keep fit and recreation, after Covid 19 restrictions closed the premises or did not allow for close contact interaction sports.

In cooperation with the Parochial Church Council Worstead Wednesday has been created, a coffee morning where people are welcome to enjoy a cup of coffee or tea with a cake while being in good company.

The Parent and Toddler group has also returned.

**Activities and Objectives for 2022 / 2023:**

The installation of WIFI in the Hall and the surrounding playing field to allow for larger events, like dog shows and our Festival to take place, while remaining cashless.

The WIFI also assist with professional groups to hold training courses on the premises For this a grant was received from the Worstead Village Festival.

The re-introduction of Film Nights.

Possible installation of a second disabled toilet.

Although not part of the Queen Elizabeth Hall, Worstead Parish Council has received funds to improve the car park, easing accessibility for less mobile and disabled visitors, but also making the approach more welcoming.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grants were received from North Norfolk District Council, which will assist with the installation of a second disabled toilet and the second grant from Local Giving will be allocated for updating the heating system in the Fibre Artists room while the first grant allowed us to purchase more sports equipment thus enhancing wellbeing and health and the use of the Hall.

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Declaration of Trust
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	On recommendation of invitation

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Queen Elizabeth Hall is managed by its Management Committee, which consists of the Trustees and the Hall Manager. Meetings are currently taking place on a bi-monthly basis.

The Annual General Meeting takes place in April of each year during which the Trustees/Members of the Management Committee stand down with new members being elected or existing members re-elected.

Recruitment of new Trustees are by invitation or recommendation when a person shows an interest in becoming a Trustee.

Worstead Parish Council, the Parochial Church Council, Worstead Village Festival.

The Trustees shall cause all the buildings and any other property of the Charity to be kept in repair and sufficiently insured against all insurable risks, incl. public liability, fire and theft and shall whenever necessary procure, and act upon a professional valuation for insurance purposes of said buildings and property of the Charity

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The Queen Elizabeth Hall is available for sport and/or entertainment purposes for any person residing, but not limited to, in the parish of Worstead and its immediate surroundings.

The Management Committee may cancel any event if it is deemed unsuitable and/or dangerous for the Hall or its surroundings.

Summary of the main achievements of the charity during the year

Making it as Covid 19 safe as possible for regular users to return to the Queen Elizabeth Hall.

Update of the electricity system.

**Section E**

**Financial review**

**Brief statement of the charity's policy on reserves**

Reserves are being held for unexpected large costs of repairs, maintenance and/or renewals.  
Reserves will also be used, when available, for improvements to the building.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Regular sportsactivities, monthly training sessions, Coffee Mornings. Meetings of Worstead Village Festival and Worstead Parish Council Grants from North Norfolk District Council, Worstead Village Festival and Local Giving.

**Section F**

**Other optional information**

[Empty box for other optional information]

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>RJ Charman</i>	<i>P B Hemstock</i>
Full name(s)	Rodney J. Charman	Paul B. Hemstock
Position (eg Secretary, Chair, etc)	Chairman	<i>Vice Chairman</i>
Date	5/7-22	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Queen Elizabeth Hall Worstead

No (if any)  
1026313

## Receipts and payments accounts

CC16a

For the period from	Period start date 01.04.2021	To	Period end date 31.03.2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	27,751	12,500	-	40,251	25,409
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>27,751</b>	<b>12,500</b>	<b>-</b>	<b>40,251</b>	<b>25,409</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>27,751</b>	<b>12,500</b>	<b>-</b>	<b>40,251</b>	<b>25,409</b>
<b>A3 Payments</b>					
	44,933	-	-	44,933	10,713
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>44,933</b>	<b>-</b>	<b>-</b>	<b>44,933</b>	<b>10,713</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>44,933</b>	<b>-</b>	<b>-</b>	<b>44,933</b>	<b>10,713</b>
<b>Net of receipts/(payments)</b>	<b>- 17,182</b>	<b>12,500</b>	<b>-</b>	<b>- 4,682</b>	<b>14,696</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 17,182</b>	<b>12,500</b>	<b>-</b>	<b>- 4,682</b>	<b>14,696</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Rodney J. Charman	5/7/22
	Paul B. Hemstock	5/7/22



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Queen Elizabeth Hall, Worstead

On accounts for the year ended

31 March 2022 Charity no (if any) 1026313

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2022.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Michael Pomroy

Date:

12/05/22

Name:

MICHAEL POMROY

Relevant professional qualification(s) or body (if any):

Address:

34, Ray Bond Way
Aylsham, Norwich
Norfolk NR11 6UT

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**