

# Trustees' Annual Report for the period

Period start date

Period end date

From 01.04.2020

To 31.03.2021

## Section A

## Reference and administration details

Charity name

Queen Elizabeth Hall Worstead

Other names charity is known by

Registered charity number (if any)

1026313

Charity's principal address

Ruin Road

WORSTEAD

North Walsham

Postcode

NR28 9WHt

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr. R.J. Charman	Chairman		Queen Elizabeth Hall
2	Mr. P.B. Hemstock			Queen Elizabeth Hall
3	Mr. T.A. Hayden	Treasurer		Queen Elizabeth Hall
4	Mrs. R.J. Hayden			Queen Elizabeth Hall
5	Mrs. C.L. Gwilliam			Queen Elizabeth Hall
6	Mr S.J. Ginn			Queen Elizabeth Hall
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document

How the charity is constituted

Trustee selection methods

Trust
On recommendation or invitation

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Queen Elizabeth Hall is managed by its Management Committee which consists of the Trustees and the Hall Manager. At present meetings are held monthly.

The Annual General Meeting taking place in April of each year during which all Trustees/Members of the Management Committee stand down and new members are elected or existing members are re-elected.

Trustees are recruited by invitation when a person has shown an interest in becoming a Trustee.

The Trustees shall cause all the buildings and other property, of the charity at all times to be kept in repair and sufficiently insured against all insurable risks including fire, theft and public liability and shall whenever necessary procure (and act upon) a professional valuation for insurance purposes of the said buildings and property of the charity.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The Queen Elizabeth Hall is available for sport or entertainment purposes for any person residing, but not limited to, in the parish of Worstead and its immediate surroundings.

The Management Committee may cancel any event if is deemed unsuitable and/or dangerous for the Hall or its surroundings.

At times the Management Committee may and shall organise its own event like but not limited to, a sportsday, music evening or film night.

**Activities and Objectives:**

As for most charities, due to Covid-19 it has been difficult for the Management Committee to organise events, because of restrictions of the number of people being allowed to attend.

Social distancing did not allow for some regular activities to return in 2020 / 2021.

**Activities and Objectives for 2021 /2022:**

Our objectives for this year are to re-introduce the Film Night, a table tennis club and a Coffee Morning, music events as well as facilitating changing rooms for a local football club.

Returning to a more normal way of socialising and allowing people to use the Hall for social and sporting activities will be beneficial to the public.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Being able to return to some normality with a few sports activity where it was possible to maintain good social distancing.

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

Most of the reserves will be allocated to necessary maintenance and improvement to the building.

About 10% will be held in reserve.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)	<i>R.J. Chapman</i>	<i>P.B. Hemstock</i>
Full name(s)	R.J. CHAPMAN	P.B. HEMSTOCK
Position (eg Secretary, Chair, etc)	Chairman	VICE CHAIRMAN
Date	27-1-22	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Queen Elizabeth Hall Worstead

1026313

CC16a

**Receipts and payments accounts**

For the period from	01.04.2020	To	31.03.2021
---------------------	------------	----	------------

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	2,409	23,000	-	25,409	18,691
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,409</b>	<b>23,000</b>	<b>-</b>	<b>25,409</b>	<b>18,691</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,409</b>	<b>23,000</b>	<b>-</b>	<b>25,409</b>	<b>18,691</b>
<b>A3 Payments</b>					
	10,713	-	-	10,713	53,165
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>10,713</b>	<b>-</b>	<b>-</b>	<b>10,713</b>	<b>53,165</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,713</b>	<b>-</b>	<b>-</b>	<b>10,713</b>	<b>53,165</b>
<b>Net of receipts/(payments)</b>	<b>- 8,304</b>	<b>23,000</b>	<b>-</b>	<b>14,696</b>	<b>- 34,474</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>					
<b>Cash funds this year end</b>	<b>- 8,304</b>	<b>23,000</b>	<b>-</b>	<b>14,696</b>	<b>- 34,474</b>

## Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	-	23,000	-
	-	-	-
	-	-	-
<b>Total cash funds</b>	<b>- 8,304</b>	<b>23,000</b>	<b>-</b>

(agree balances with receipts and payments account(s))

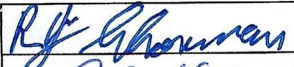
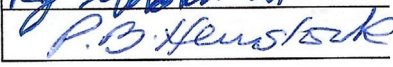
	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
Chairman		R.J. Charman	27.01.22
Trustee		P. Hemstock	27.01.22



Section A

Independent Examiner's Report

Report to the trustees/  
members of

WORSTEAD VILLAGE HALL (QUEEN ELIZABETH)

On accounts for the year  
ended

31st. MARCH 2021

Charity no  
(if any)

1026313

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Michael Pomroy

Date:

28/01/2022

Name:

MICHAEL POMROY

Relevant professional  
qualification(s) or body

—

(if any):

Address:

34, Ray Bond Way, AynsHAM
NORWICH, NORFOLK. NR11 6UJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.