

**MUSCLIFF COMMUNITY PRE SCHOOL**  
**ANNUAL GENERAL MEETING 9 JUNE 2025**  
**CHAIRPERSON REPORT**

Firstly, A bit of background information about the Preschool:

We originally opened in 1990 as a 'Playschool' and we only recently changed its name to note it's status as a Pre School and reflect the level and standard of education that is included through play, for our children. Our Ofsted rating from Good to Outstanding in April 2024 bears this out.

We are a Registered Charity, answerable to the Charity Commission, and Ofsted, and are run by a Volunteer Committee of Trustees. These Trustees are comprised of a mixture of parents, former parents, grandparents and friends of the Preschool. As Trustees our main function is to support, in the background, the amazing work that Phoebe and her team do, largely by arranging our fundraising events.

It has to be said that it is getting increasingly difficult to get sponsors for our Charity, so we are very grateful to everyone who supports us- from local business, to the parents, and to the brilliant staff, Committee members, and Friends of the Preschool. Without your help we couldn't exist, so thank you everyone.

We do currently have a shortfall in our numbers on the Committee, particularly parent members, so if anyone would like to join us, please come and have a chat. Your time, however much or little you can spare, would be greatly appreciated.

I originally joined as three of my grandchildren had previously attended the Preschool, and I have to say they all have such great memories of their time here. I was often on drop off or pick up duty!

As a Committee, our fundraising events are paramount. They are a lot of fun, and are a real Community event!

The last year has been extremely busy, and in common with most small businesses and Charities, we we have had to battle various increases in our expenditure.

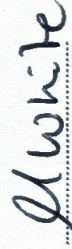
MUSCLIFFE COMMUNITY PRE-SCHOOL  
INCOME AND EXPENDITURE YEAR END 05/04/2025

	2025	2024
<b>Income:</b>		
Deposits	£ 750.00	£ 200.00
Childcare Schemes	£ -	£ -
Cash Fees	£ 15,222.58	£ 13,299.63
Bournemouth Borough Council	£ 72,169.14	£ 71,745.33
Fundraising	£ 1,899.72	£ 1,408.91
Interest	£ 397.84	£ 352.28
Donation	£ 100.00	£ -
Bank Charges repaid	£ -	£ -
SSP reclaimed	£ -	£ -
<b>Total Income</b>	<b>£ 90,539.28</b>	<b>£ 87,006.15</b>
<b>Expenditure:</b>		
Deposits Returned	£ 3,928.41	£ 4,401.03
Inland Revenue	£ 3,611.00	£ 3,050.00
Rent	£ 67,392.19	£ 71,501.04
Salaries	£ 311.78	£ 1,580.74
Equipment and Repairs	£ 2,015.57	
Insurance	£ 157.81	£ 806.54
Miscellaneous	£ 781.88	£ 775.83
Groceries & Milk	£ 706.81	£ 679.38
Stationary & computing	£ 165.80	£ 183.40
Telephone	£ 150.68	£ 61.10
Bank Charges	£ 3,900.00	£ 4,050.00
Book Keeping	£ -	£ -
Donations	£ -	£ -
Course Fees	£ 103.37	£ 434.00
D.B.S	£ 2,794.72	£ 84.83
Pension	£ 50.00	£ 3,156.21
Ofsted	£ 35.00	£ 50.00
Data Protection	£ 100.00	£ 35.00
Audit Fee	£ -	£ -
PPE	£ -	£ -
<b>Total Expenditure</b>	<b>£ 86,205.02</b>	<b>£ 90,849.10</b>
Difference between Income & Expenditure	£ 4,334.26	-£ 3,842.95
<b>Assets:</b>		
Cash Account	£ 781.74	£ 850.31
Bank Balance Account 1	£ 14,911.49	£ 18,901.33
Bank Balance Account 2	£ 28,099.64	£ 20,701.80
Float	£ 600.00	£ 600.00
<b>Total Assets</b>	<b>£ 44,392.87</b>	<b>£ 41,053.44</b>
<b>Liabilities</b>		
Independent Examination Fee 25	£100	£100
Telephone	£30	£30
Equipment	£31	£31
Insurance	£923.53	£923.53
<b>Liabilities due within 1 month</b>	<b>£ 100.00</b>	<b>£ 1,084.53</b>

I confirm that I have prepared and checked the above income and Expenditure accounts from the books, records and information supplied to me to the best of my knowledge.



Debbie Coombes



Independent Examiner

## Treasurers Speech AGM 2024/2025

Please find a copy of the accounts for the financial Year 6<sup>th</sup> April 2024 to 5<sup>th</sup> April 2025 enclosed. All figures have been checked and verified by an independent qualified accountant, who has agreed to do this free of charge and will be shown going forward as a donation of £100, we are extremely grateful to MLW Accountants for this kind gesture. As of April 2025 the balance of our current account was £14911.49 and the deposit account was £28099.64.

This year has seen wages increase again and as you are aware this has added to the financial pressure we've been feeling. The committee has agreed the new wage increase but is very aware we need the extra income from the new Tuesday PM session to be a success. Along side this we have spent on advertising and aim to continue to reduce our outgoings where possible, without impacting on our children's education and wellbeing.

Everyone has pulled together this year to improve our financial situation. Most of our outgoings have been reduced and income has increased, putting us in a strong position going forward.

We aim to streamline our payroll system as well as our invoicing system this year, which we believe will also help our funds.

I genuinely believe putting all of the above in place will contribute to our continued success at the pre-school.

Thank you to everyone for a great team effort, and to Bev for her support.

I will as always update you on any changes going forward.

Debbie Coombes, Bookkeeper.



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Muscliff Community Pre-School

On accounts for the year ended

5th April 2025 Charity no (if any) 1026291

Set out on pages

1 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 5th April 2025

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 27/05/2025

Name: Marianne White FMAAT

Relevant professional qualification(s) or body (if any):

Association of Accounting Technicians

Address:

53 Wroxham Road
Poole, BH12 1NL

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



Muscliff Community Pre-School

Muscliff Community Centre

Shillingstone Drive

Bournemouth

BM9 3LR

## Managers Report June 2025

### AGM

Good evening everyone, thank you all for coming to our AGM. Its wonderful to see so many of you. The meeting this evening will run as follows:

4:30pm – 5pm AGM

5pm-6pm Parent catch up session with all staff

Refreshments available.

### Summer Term

Generally our Pre-School continues to thrive and flourish. It it wonderful to see just how much progress each child has made and developmentally how much of an impact our incredible staff have made to these childrens lives and the beginning of their learning and education journeys. I would like to take this opportunity to thank each member of staff for all their hard work, commitment and kind and caring nature. The children have a big say in the activities we provide, planning that's carried out and topics. I am so proud of each and every one of them. Each child continues to reflect our values, be kind, caring, polite, independant and self assured.

Summer term is always very busy with tranfer meetings with schools, exciting outings, sports day and of course, our Summer Concert.

Thank you to all parents for your continued support each and every day. I am incredibly lucky to have the opportunity to get to meet and work alongside so many wonderful families.

### Chairperson

As you will be aware, Gemma will be taking on the roll of Chairperson from September. Thank you Bev for all you have done to support our Pre-School, its been a pleasure to work with you and I wish you all the best moving forward.

### Children on roll for September 2025

At present we have around 11-13 children on roll for September. This projection seems to be expected as has followed the same pattern for the last 3 years. We have recently purchased some banners/flags and will continue to advertise on Social Media which im sure will be hugely beneficial for the uptake for September.

AGM 09/07/2025

Hi everyone, I'm Gemma, I'm really pleased to introduce myself as the new chair, I'll be taking over from Bev who has done an incredible job and I want to start by thanking her for everything she has done throughout her time as chair and also to apologise for not being with you all today.

The playgroup has been a part of my life since I was a child and after 15 years of working in the charity sector I know how much places like this matter to the children, the families and the community too. I also understand how challenging it can be to keep things running smoothly as a charity in today's world.

What I hope to bring as the chair is a mix of real-world experience and fresh energy, I am keen to bring new ideas to support the amazing work that Phebe and the team are already doing here and most of all, I want to ensure we keep building something special for the children. A place where they can feel safe, engaged and inspired.

Clearly everyone has worked so hard to make the playgroup the brilliant place that it is, I hope to be a useful addition and can't wait to get started. Hopefully together we will be able to keep providing the children with a safe and engaging environment for years to come.

Please feel free to get in touch if you have anything you would like to discuss and I'll look forward to meeting you all soon.

Gemma