

MUSCLIFF COMMUNITY PRE-SCHOOL

ANNUAL GENERAL MEETING 1ST OCTOBER 2024

Chairperson Report

Good evening everyone and thank you all for coming along this evening.

My name is Bev King and I am the current Chairperson for the committee of Trustees of the Preschool.

My own involvement with the Preschool started when my grand daughter now 12 years old attended, followed by my two other grandchildren- the last who is now 6. Without exception they all had a wonderful time here thanks to the caring and skilful team, and as I was on drop off or pick up duty regularly, I soon felt a part of the Preschool family. It has always had a warm friendly feel to it, and as a grandparent, a somewhat emotional one, I do remember thinking how nice it would have been to enrol my own children here!

First a bit about our PreSchool for those of you who have recently joined us:

It has been in existence since 1990, formerly as Muscliff Community Playgroup- we changed our name just recently, and it has always provided a first class early learning centre for our local children who are just setting out on their life journey.

The lovely setting however is just incidental to its main asset- our caring staff, currently led by Phoebe Carter, our brilliant Manager, who is ably assisted by her amazing team, some of whom have been with the preschool for several years, and some who have recently joined us.

In March this year, the Preschool was rated OUTSTANDING after the Ofsted inspection. Although we always knew it, this official recognition is testament to the dedication, caring and skill of the Preschool team. It was a brilliant and well deserved outcome.

Supporting the staff is our amazing volunteer Committee of Trustees, most of whom are here this evening, who work together in the background with decision making, fundraising and general support to Phoebe and the team here today. The Trustees are mainly made up of parents- former and current, former staff & grandparents of the Pre School.

I would like to thank you all for your support, giving your free time to the Preschool which is much appreciated.

A big thank you too to our other helpers, not on the committee - we do rely heavily on them particularly with regard to our main fundraising events- the Christmas & Easter Fayres. Your support is greatly appreciated.

You may be aware that we are a Registered Charity, and a large part of the Committee work is fundraising to ensure that our children have everything they need for their education and play. In the current economic climate, this is becoming more and more essential.

We have always relied on the local community, including the business community, to help us -generally with a donation of raffle prizes which are held at our fundraising events, and we are very grateful to them.

Unfortunately to secure help in this way is becoming more and more difficult, and if anyone has a business contact through their family, friends or employment network who would be willing to offer a small donation in the way of a small gift or voucher, that would be great. Please spread the word.

We are always in need of raffle prizes at our events, and a list of our supporters is always put up at the relevant function, as a thank you (it's also useful advertising!)

Your support in attending our events is much appreciated.

As a final note, as I have already mentioned, our Preschool is a real team effort between the Staff, Committee and helpers, and each is crucial to it's continuing success and even survival.

To this end I am sending out a plea to our parents to join us on the committee as a Trustee. Apart from fulfilling the requirements of the Charity Commission with regard to our numbers, your involvement ,ideas and energy will ensure that going forward our Preschool will continue to thrive. You are needed!

Please come and have a chat with me or one of our Trustees after the meeting. Whatever time you can give us – a little or more is so appreciated and it is also very rewarding.

Bev King

Chairperson Muscliff Community Pre School

MUSCLIFF COMMUNITY PRE-SCHOOL
INCOME & EXPENDITURE **YEAR ENDED 31/03/2024**

Income:	2024	2023
Deposits	£ 200.00	£ 500.00
Childcare Schemes	£ -	£ -
Cash Fees	£ 13,299.63	£ 25,662.22
Bournemouth Borough Council	£ 71,745.33	£ 54,792.38
Fundraising	£ 1,408.91	£ 2,026.09
Interest	£ 352.28	£ 40.17
Donation	£ -	£ -
Bank Charges repayed	£ -	£ -
SSP reclaimed	£ -	£ -
JRS grant	£ -	£ -
Total Income	£ 87,006.15	£ 83,020.86
Expenditure:		
Deposits Returned	£ -	£ 100.00
Inland Revenue	£ 4,401.03	£ 3,834.07
Rent	£ 3,050.00	£ 3,029.00
Salaries	£ 71,501.04	£ 69,509.60
Equipment and Repairs	£ 1,580.74	£ 1,490.09
Insurance	£ -	£ 881.36
Sundry Expenses	£ 806.54	£ 447.76
Groceries & Milk	£ 775.83	£ 682.56
Stationary & computing	£ 679.38	£ 1,438.19
Telephone	£ 183.40	£ 113.00
Bank Charges	£ 61.10	£ 55.00
Bookkeeping	£ 4,050.00	£ 3,800.00
Donations	£ -	£ 100.00
Course Fees	£ 434.00	£ 208.50
D.B.S	£ 84.83	£ 52.00
Pension	£ 3,156.21	£ 2,030.86
Ofsted	£ 50.00	£ 50.00
Data Protection	£ 35.00	£ 35.00
Independent Examiners Fee	£ -	£ 70.00
PPE	£ -	£ -
Total Expenditure	£ 90,849.10	£ 87,926.99
Difference between Income & Expenditure	<u><u>-£ 3,842.95</u></u>	<u><u>-£ 4,906.13</u></u>

Assets:

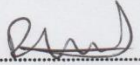
Cash Account	£ 850.31	£ 478.60
Bank Balance Account 1	£ 18,901.33	£ 22,744.28
Bank Balance Account 2	£ 20,701.80	£ 20,349.52
Float	£ 600.00	£ 600.00
Total Assets	£ 41,053.44	£ 44,172.40

Liabilities

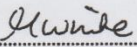
Independent Examination Fee 24	£100
Telephone	£30
Equipment	£31
Insurance	£923.53

Liabilities due within 1 month **£ 1,084.53**

I confirm that I have prepared and checked the above Income and Expenditure accounts from the books, records and information supplied to me to the best of my knowledge.


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Debbie Coombes


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Independent Examiner



Section A Independent Examiner's Report

Report to the trustees/ members of Muscliff Community Pre-School

On accounts for the year ended 31st March 2024 Charity no (if any) 1026291

Set out on pages 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.
* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 27/05/2024

Name: Marianne White FMAAT

Relevant professional qualification(s) or body (if any): Association of Accounting Technicians

Address: 53 Wroxham Road
Poole, BH12 1NL

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

Manager's Report September 2024

Welcome to our AGM, it's wonderful to see so many of you.

Firstly I would like to introduce you to the staff and their roles.

We continue to celebrate our recent OUTSTANDING Ofsted grading, staff work incredibly hard to provide high quality care and education.

I'm pleased to say that Louisa has started her level 2 apprenticeship in Early Years and has settled in well to her new role.

Currently on roll we have 21 children. We have 2 children who will be enrolling with us in January 2024. We currently have a few children on the waiting list for September 2025.

If you would like to join the committee, please let myself or Bev know,

Overall, the children at pre-school continue to thrive and flourish. Thank you to staff, parents, carers, volunteers and the committee for your continued support.

Treasurers Speech AGM 2023/2024

Please find a copy of the accounts for the financial Year 6th April 2023 to 5th April 2024 enclosed. All figures have been checked and verified by an independent qualified accountant. As of April 2024 the balance of our current accounts was £18901.33 and the deposit account was £20701.80.

This year has seen wages increase again as the government continues to raise the national living wage. We are forced to increase salaries in line with government guidelines . Of course this has put extra strain on our finances. In addition as salaries rise so do expenses such as pension contributions and National insurance contributions, all of which put extra pressure on our financial resources.

As ever the staff and committee are determined to keep our group alive and have done an amazing job with fund raising once again this year. Proceeds of which have gone towards investing in new outside storage for the children's toys. This came at great cost and wouldn't have been possible without the huge fund raising efforts of all involved.

We are always looking for ways to make the group more financially efficient. Any suggestions would be gratefully received. We are a registered charity and therefore a nonprofit making organisation, which means every penny goes back into the group to fund your child's experience and learning.

To this end prompt payment of accounts is really appreciated, the group offers online banking to any parents who would like to make direct payments. Please ask for more details and be sure to use the invoice number as the reference.

Many thanks for your support.
Debbie Coombes, Bookkeeper.