



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	January	2024	To	31	December	2024

## Section A Reference and administration details

Charity name

Southminster Pre-school Learning Alliance

Other names charity is known by

Registered charity number (if any)

1026143

Charity's principal address

1 Ely Close  
 Southminster  
 Essex  
 Postcode CM0 7AQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ms E Connor	Secretary		
2	Mrs L Roughley	Treasurer		
3	Miss A Lewis			
4	Mrs K Wager			
5	Mrs E Ward			
6	Mrs L Riches	Chair		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Scrutton Bland	820 the Crescent, Highwoods, Colchester, CO4 9YQ

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Preschool Learning Alliance Model Pre-school Constitution 2011 Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust – Constitution adopted May 1992
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by trustees at annual general meeting

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The Preschool follows the requirements set out in the Statutory Framework for the Early Years Foundation Stage 2017.</p>
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## Section C Objectives and activities

<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of the children through a community group.</p>
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The Preschool is run from a communal hall rented from Southminster Parish Council and is open to preschool children from the local community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We have continued to supply all equipment and materials for the children; we have also worked with the children to spend some time in our garden getting them involved in bedding plants and vegetables which they have fully enjoyed. We have purchased some SEN play equipment.

This year we have invested in the equipment for the children from sand, spades, toyrific waterfall for water play, role play equipment from Kitchen to tools and educational toys.

In July we had our end of year party and at Christmas we had a panto visit preschool.

We have continued with swimming which has been a big hit.

## Section E Financial review

Brief statement of the charity's policy on reserves

The trustees have reviewed the reserves held by the charity and consider that they are adequate to fund the obligations of the coming year

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.


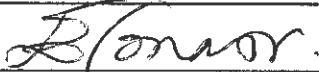
## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mrs L Riches	Ms E Conner
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	31/10/2025	

## Receipts and payments accounts

CC16a

For the period from	01/01/2024	To	31/12/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
ECC Funding	98006.52	0.00	0.00	98006.52	75404.50
Fees from Parents	7349.22	0.00	0.00	7349.22	14342.73
Donations	0.00	0.00	0.00	0.00	0.00
Fund Raising	257.00	0.00	0.00	257.00	675.00
Other	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
<b>Sub total (Gross income for AR)</b>	<b>105612.74</b>	<b>0.00</b>	<b>0.00</b>	<b>105612.74</b>	<b>90422.23</b>
<b>A2 Asset and investment sales, (see table).</b>					
Interest received	153.42	0.00	0.00	153.42	96.18
	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>153.42</b>	<b>0.00</b>	<b>0.00</b>	<b>153.42</b>	<b>96.18</b>
<b>Total receipts</b>	<b>105766.16</b>	<b>0.00</b>	<b>0.00</b>	<b>105766.16</b>	<b>90518.41</b>
<b>A3 Payments</b>					
Wages and Pension	61284.73	0.00	0.00	61284.73	61343.55
Rent	10020.00	0.00	0.00	10020.00	10076.00
Utilities	1573.95	0.00	0.00	1573.95	1693.21
Insurance - PSLA	738.72	0.00	0.00	738.72	705.26
Training	526.00	0.00	0.00	526.00	446.20
Resources and Toys	2721.65	0.00	0.00	2721.65	3129.91
Ofsted	35.00	0.00	0.00	35.00	35.00
Swimming and activities	2222.00	0.00	0.00	2222.00	1736.00
Uniforms	224.23	0.00	0.00	224.23	0.00
Catering	699.18	0.00	0.00	699.18	699.19
Professional Fees	582.20	0.00	0.00	582.20	949.00
Printing, Postage and Stationery	482.06	0.00	0.00	482.06	619.70
Sundry	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>81109.72</b>	<b>0.00</b>	<b>0.00</b>	<b>81109.72</b>	<b>81433.02</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Classroom Alterations	0.00	0.00	0.00	0.00	
Outdoor Play Equipment					
Equipment and fittings	0.00	0.00	0.00	0.00	
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total payments</b>	<b>81109.72</b>	<b>0.00</b>	<b>0.00</b>	<b>81109.72</b>	<b>81433.02</b>
<b>Net of receipts/(payments)</b>	<b>24656.44</b>	<b>0.00</b>	<b>0.00</b>	<b>24656.44</b>	<b>9085.39</b>
<b>A5 Transfers between funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>A6 Cash funds last year end</b>	<b>116000.01</b>	<b>0.00</b>	<b>0.00</b>	<b>116000.01</b>	<b>106914.62</b>
<b>Cash funds this year end</b>	<b>140656.45</b>	<b>0.00</b>	<b>0.00</b>	<b>140656.45</b>	<b>116000.01</b>

**Section B Statement of assets and liabilities at the end of the period**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>			
Barclays Bank Current Account	129,917.17	-	-
Barclays Bank Savings Account	10,351.93	-	-
Cash in hand	387.35	-	-
<b>Total cash funds</b>	<b>140,656.45</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))			

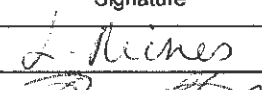

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			
Details	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			
Details		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			
Details			
Classroom, play and office equipment	unrestricted	24,676	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			
Details			
Creditors	unrestricted	11,620	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mrs Lucy Riches	20/11/25
	Mrs Louise Roughley	20/11/25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Southminster Pre-school Learning Alliance

**On accounts for the year  
ended**

31 December 2024

**Charity no  
(if any)**

1026143

**Set out on pages**

One and Two

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2024**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Janice Dixon*

**Date:**

30<sup>th</sup> October 2025

**Name:**

Janice Dixon

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW – membership number 7772786

**Address:**

820 The Crescent

Highwoods

Colchester CO4 9YQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**