



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	January	2022	To	31	December	2022

## Section A Reference and administration details

Charity name

Southminster Pre-school Learning Alliance

Other names charity is known by

Registered charity number (if any)

1026143

Charity's principal address

1 Ely Close  
 Southminster  
 Essex  
 Postcode CM0 7AQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ms E Connor			
2	Mrs L Roughley	Treasurer		
3	Miss K Norton	Secretary		
4	Miss A Lewis			
5	Mrs K Wager			
6	Mrs E Ward			
7	Mrs L Riches	Chair		
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18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Tile &Co	Warden House, 37 Manor Road, Colchester , Essex, C03 3LX

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Preschool Learning Alliance Model Pre-school Constitution 2011 Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust – Constitution adopted May 1992
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees at annual general meeting

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Preschool follows the requirements set out in the Statutory Framework for the Early Years Foundation Stage 2017.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of the children through a community group.

The Preschool is run from a communal hall rented from Southminster Parish Council and is open to preschool children from the local community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

As we are starting to go back to a new normal after covid we were in talks with Southminster Primary School to renew our continued use of the premises. Sadly, we had to move premises after the July term in 2022. Southminster Primary required the rooms for an expected intake of their pupil number.

We managed to rent a communal hall from our local parish council, thankfully the hall is only really used at this time for 2 other committee gatherings. So, we were able to make certain changes that would accommodate our use of the premises like adding a window which was donated by a local business and created a safe outdoor play area for the children.

Because of our changes this year we were not able to provide some of the regular celebrations, however, we did introduce swimming lessons in our local pool and managed to end the year with a Christmas stay & play craft session with parents and had a Santa visit the children with gifts.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The trustees have reviewed the reserves held by the charity and consider that they are adequate to fund the obligations of the coming year

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	Mrs L Riches	Miss K Norton
	<b>Full name(s)</b>	Mrs L Riches
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Secretary
	<b>Date</b>	30/10/2022



**Receipts and payments accounts**

For the period from	01-Jan-22	To	31-Dec-22
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
ECC Funding	114,703.30	-	-	114,703.30	66,426.00
Fees from Parents	13,946.50	-	-	13,946.50	13,530.29
HMRC Job Retensiion Scheme	-	-	-	-	814.48
Donations	1,685.00	-	-	1,685.00	-
Other	-	-	-	-	73.50
<b>Sub total (Gross income for AR)</b>	<b>130,334.80</b>	<b>-</b>	<b>-</b>	<b>130,334.80</b>	<b>80,844.27</b>
<b>A2 Asset and investment sales, (see table).</b>					
Interest received	9.75	-	-	9.75	1.00
	-	-	-	-	-
<b>Sub total</b>	<b>9.75</b>	<b>-</b>	<b>-</b>	<b>9.75</b>	<b>1.00</b>
<b>Total receipts</b>	<b>130,344.55</b>	<b>-</b>	<b>-</b>	<b>130,344.55</b>	<b>80,845.27</b>
<b>A3 Payments</b>					
Wages and Pension	65,753.55	-	-	65,753.55	53,286.19
Rent	8,459.00	-	-	8,459.00	14,060.00
Insurance - PSLA	685.13	-	-	685.13	672.43
Training	106.65	-	-	106.65	425.00
Resources and Toys	2,556.00	-	-	2,556.00	1,297.49
Ofsted	50.00	-	-	50.00	50.00
Swimming and activities	726.00	-	-	726.00	-
Uniforms	155.00	-	-	155.00	1,004.40
Catering	430.99	-	-	430.99	345.56
Professional Fees	856.00	-	-	856.00	623.37
Printing, Postage and Stationery	744.46	-	-	744.46	602.17
Donations	-	-	-	-	10.00
Sundry	36.07	-	-	36.07	-
	-	-	-	-	-
<b>Sub total</b>	<b>80,558.85</b>	<b>-</b>	<b>-</b>	<b>80,558.85</b>	<b>72,376.61</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Classroom Alterations	-	-	-	-	-
Outdoor Play Equipment	-	-	-	-	-
Equipment and fittings	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>80,558.85</b>	<b>-</b>	<b>-</b>	<b>80,558.85</b>	<b>72,376.61</b>
<b>Net of receipts/(payments)</b>	<b>49,785.70</b>	<b>-</b>	<b>-</b>	<b>49,785.70</b>	<b>8,468.66</b>
<b>A5 Transfers between funds</b>		-	-	-	-
<b>A6 Cash funds last year end</b>	57,128.92	-	-	57,128.92	48,660.26
<b>Cash funds this year end</b>	<b>106,914.62</b>	<b>-</b>	<b>-</b>	<b>106,914.62</b>	<b>57,128.92</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank Current Account	96,808.15	-	
	Barclays Bank Savings Account	10,102.33	-	
	Cash in Hand	4.14	-	
	<b>Total cash funds</b>	<b>106,914.62</b>	<b>-</b>	<b>-</b>
	account(s)	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which	Cost (optional)	Current value
<b>B4 Assets retained for the charity's own use</b>			-	-
	Classroom, play and office equipment	unrestricted	24,326	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Creditors	unrestricted	2,295	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Mrs Lucy Riches	
		Mrs Louise Roughley	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Southminster Pre-school Learning Alliance

**On accounts for the year  
ended**

31 December 2022

**Charity no  
(if any)**

1026143

**Set out on pages**

One and Two

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2022**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* *Please delete the words in the brackets if they do not apply.*

**Signed:** Julian Wyncoll

**Date:** 26 February 2024

**Name:** Julian Wyncoll

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW

**Address:**

Warden House

37 Manor Road

Colchester CO3 3LX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**