



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	January	2020	To	31	December	2020

Section A Reference and administration details

Charity name **Southminster Pre-school Learning Alliance**

Other names charity is known by

Registered charity number (if any) **1026143**

Charity's principal address

1 Ely Close	
Southminster	
Essex	
Postcode	CM0 7AQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs K Fisk			
2	Mrs L Roughley	Treasurer		
3	Miss K Norton	Secretary		
4	Miss L Baker			
5	Mr S Tilby			
6	Mrs S Taylor			
7	Mrs L Riches	Chair		
8				
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17				
18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Tile &Co	Warden House, 37 Manor Road, Colchester , Essex, C03 3LX

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Preschool Learning Alliance Model Pre-school Constitution 2011 Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust – Constitution adopted May 1992
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by trustees at annual general meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

	The Preschool follows the requirements set out in the Statutory Framework for the Early Years Foundation Stage 2017.
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

	To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of the children through a community group.
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The Preschool is run from accommodation rented from Southminster Church of England Primary School and is open to preschool children from the local community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Activities were severely restricted once Covid-19 lockdown came into force. The Pre-School maintained the usual service during 2020 within the Coronavirus regulations.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have reviewed the reserves held by the charity and consider that they are adequate to fund the obligations of the coming year

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Mrs L Riches	Miss K Norton
	Full name(s)	Mrs L Riches
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	29/10/2021	



Receipts and payments accounts

For the period from	01-Jan-20	To	31-Dec-20
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
ECC Funding	61,512.21	-	-	61,512.21	73,697.26
Fees from Parents	4,980.50	-	-	4,980.50	12,209.94
HMRC Job Retention Scheme	4,705.29	-	-	4,705.29	-
Other	7.90	-	-	7.90	6.00
Sub total (Gross income for AR)	71,205.90	-	-	71,205.90	85,913.20
A2 Asset and investment sales, (see table).					
Interest received	-	-	-	-	20.09
Sub total	-	-	-	-	20.09
Total receipts	71,205.90	-	-	71,205.90	85,933.29
A3 Payments					
Wages and Pension	42,665.41	-	-	42,665.41	56,848.21
Rent	7,050.00	-	-	7,050.00	7,062.50
Insurance - PSLA	671.18	-	-	671.18	662.96
Training	69.00	-	-	69.00	315.00
Resources and Toys	539.92	-	-	539.92	383.70
Parties and Gifts	-	-	-	-	12.00
Cleaning and Repairs	388.31	-	-	388.31	922.98
DBS checks	-	-	-	-	-
Uniforms	-	-	-	-	184.70
Catering	281.90	-	-	281.90	675.41
Professional Fees	85.00	-	-	85.00	1,326.05
Printing, Postage and Stationery	399.94	-	-	399.94	638.51
Adverts	-	-	-	-	90.00
Donations	-	-	-	-	37.50
Sub total	52,150.66	-	-	52,150.66	69,159.52
A4 Asset and investment purchases, (see table)					
Classroom Alterations	-	-	-	-	-
Outdoor Play Equipment	-	-	-	-	-
Equipment and fittings	-	-	-	-	477.07
Sub total	-	-	-	-	477.07
Total payments	52,150.66	-	-	52,150.66	69,636.59
Net of receipts/(payments)	19,055.24	-	-	19,055.24	- 69,636.59
A5 Transfers between funds					
A6 Cash funds last year end	29,605.02	-	-	29,605.02	13,308.32
Cash funds this year end	48,660.26	-	-	48,660.26	- 56,328.27

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank Current Account	38,425.89	-	
	Barclays Bank Savings Account	10,091.58	-	
	Cash in Hand	142.79	-	
	Total cash funds	48,660.26	-	
	(sign the appropriate bank receipt and payment account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	SMP HMRC credit	1,708	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which	Cost (optional)	Current value
B4 Assets retained for the charity's own use	Classroom, play and office equipment	unrestricted	24,326	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Creditors	unrestricted	4,732	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Mrs Lucy Riches	Mrs Lucy Riches	29/10/2021
	Mrs Louise Roughley	Mrs Louise Roughley	29/10/2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Southminster Pre-school Learning Alliance

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

1026143

Set out on pages

One and Two

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Julian Wyncoll

Date: 29 October 2021

Name: Julian Wyncoll

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

Warden House

37 Manor Road

Colchester CO3 3LX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.