



Trustees' Annual Report for the period

From 2019 Period start date To 2020 Period end
date

Charity name: Pensilva Playgroup

Charity registration number: 1026118

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity runs a pre-school within a small village in a rural location in Cornwall for children from the age of 2.5 years to statutory school age. The children have access to a broad and balanced range of daily activities, both indoors and outdoors. There are structured activities within the day as well as considerable opportunities for the children to select their own activities from a carefully planned and range on offer. The preschool provides high quality, individualised child care aiming to meet the standards set by Ofsted and within statutory guidelines for the Early Years Foundation Stage. The pre-school has very close links with the village primary school, being sited in its grounds, as well as excellent links with

		the local community or which we are part.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the guidance issued by the Charity Commission. In particular, the trustees are able to refer to the Charity Commission Guidance document "The essential trustee: what you need to know, what you need to do"

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The trustees of the charity were pleased to have another strong year in terms of numbers and financial income, despite the substantial challenges posed by Covid 19.</p> <p>Pre-school remained open throughout the pandemic to serve our local community. The staff were particularly passionate about this. This commitment has enabled our key worker families to continue to work in their vital fields. Pre-school has ensured that all children within the setting have continued to receive excellent levels of care within the provision, whilst working with the Covid 19 guidelines. The children have benefited from creative, open- ended resources with high amounts of outdoor learning, to include time in the village primary school's forest school area.</p> <p>The preschool was rated as 'inadequate' by OFSTED at their inspection on 7 February 2020. This was a great disappointment to the charity, however there were numerous positives in the report with quality of education rated 'good', behaviour and attitudes 'outstanding' and personal development 'good'. The setting's safeguarding policy was insufficiently robust, which resulted in the inadequate rating. The policy was amended within hours of the inspection to bring this in line with guidance and procedures of the Local Safeguarding Children Board and substantial training with staff and management undertaken. An interim visit was carried out on 8th October which confirmed the pre-school met the safeguarding and welfare actions raised. The pre-school eagerly awaits reinspection, now that Ofsted is able to undertake the same.</p> <p>The charity has continued to undertake fundraising activities throughout the financial year including a popular Easter raffle and Easter Trail. Funds have also been raised through Your School Lottery. Your School</p>

		<p>Lottery has raised significant funds and it is hoped this will continue on a rolling basis. The charity hopes to put on a community fun day to raise further funds for the pre-school in the new financial year, assuming restrictions allow.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity ended the financial year in a stronger position than previous financial year. The previous year's balance was £28,147.75. This year the balance has increased to £36,078.91.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has considered the need to maintain a reserve fund to provide contingency against fluctuations in income from state funding and private paying parents. There are naturally occurring peaks and troughs in the number of children attending the setting. The charity has been particularly mindful of the need to maintain careful fiscal responsibility throughout the global pandemic and the uncertainties this has caused.
Amount of reserves held	Para 1.22	£36,078.91
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution adopted in 1993. In 2016 the charity was authorised to adopt the Pre-School Learning Alliance Model Pre-School Constitution 2011.
How is the charity constituted?	Para 1.25	Unincorporated Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected to post at the Annual General Meeting by members of the charity or are co-opted by existing trustees at committee meetings of the charity in line with the constitution.

Reference and Administrative details

Charity name	Pensilva Playgroup
Other name the charity uses	Pensilva Pre-School
Registered charity number	1026118
Charity's principal address	Pensilva Preschool School Road Pensilva Cornwall PL14 5PG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Jane Parmenter	Trustee		
2	Fiona Bell	Trustee		
3	Clare Harris	Chair		
4	Carly Gisby	Treasurer		
5	Zoe Turner	Secretary		
6	Rhona Hunt	Vice-treasurer		
7	Nina Oxenham	Committee		
8	Julie Haines	Committee		
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S Parmenter</i>	
Full name(s)	Sarah Jane Parmenter	
Position (eg Secretary, Chair, etc)	Trustee	
Date	29/06/2021	

Pensilva Pre-school
Income and Expenditure Report
Year Ending 31 August 2020

Income

County Funding	£78,063.94
Pupil Premium	£1,788.89
Fees	£13,881.44
Toddlers	£191.10
Uniform Sales	£118.50
Fundraising	£410.47
Training Repaid	£671.44
Donations In	£72.66
Interest Received	£35.20

Income Total £95,233.64

Expenditure

Staff Wages	£73,536.78
Employers NI	£0.00
Employers Pensions Contributions	£865.12
Educational Supplies	£2,138.36
Educational Supplies (Pupil Premium)	£1,287.89
Educational Supplies (Bags for Help)	£118.93
Uniform	£156.30
Food	£416.95
Office Supplies	£1,699.07
Cleaning	£1,584.99
Donations Out	£0.00
Training	£268.20
Mobile Phone	£229.43
Fundraising Expense	£0.00
Rent & Insurance	£2,461.27
Accountancy	£955.00
DBS Refund	£104.49
Advertising	£0.00
Other	£1,479.70

Expenditure Total £87,302.48

Movement in Balance **£7,931.16**

Balance at 1 September 2019 £28,147.75
Balance at 31 August 2020 £36,078.91

Represented by

Current Account	£15,481.29
Savings Account	£20,463.97
Petty Cash Account	£133.65

Total Cash £36,078.91 £0.00

Independent Examiner's Report for
The Trustees of Pensilva Pre-School

I report on the accounts for the year ended 31 August 2020, which are attached.

Respective Responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charities Commission under section 145(5)(b) of the 2011 Act: and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - a. To keep accounting records in accordance with section 130 of the 2011 Act: and
 - b. To prepare accounts which accord with the accounting requirements of the 2011 ActHave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A S Gibbs, BFP FCA
Gibbs & Co Chartered Accountants
Institute of Chartered Accountants in England & Wales
18 Tamar Close, Bere Alston, Yelverton, Devon. PL20 7HF
29 September 2020