

**DORCHESTER PRE-SCHOOL  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 MARCH 2021**

**DORCHESTER PRE-SCHOOL**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31 MARCH 2021**

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**DORCHESTER PRE-SCHOOL**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31 MARCH 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

CHARITY NAME:	Dorchester Pre-School	
REGISTERED CHARITY NO:	1026090	
ADDRESS:	Horsa Hut Queen Street Dorchester-on-Thames Oxon OX10 7HR	
TRUSTEES FROM 15 <sup>th</sup> October 2020:	Mrs. C. Scott Mr. E. Shrimpton Mrs. R. Gallant	Mr. N. Scott Ms. B. Greenwood
TRUSTEES FROM 10 <sup>th</sup> October 2019:	Mrs. C. Scott Mr. N. Scott Mrs. E. Shrimpton Ms. B. Greenwood	Mrs. L Collett Mrs. R. Gallant Mrs. H. Bailey Mr. E. Shrimpton
OFFICERS FROM 10 <sup>th</sup> October 2020:	Mr. E Shrimpton Mrs. R. Gallant Mr. N. Scott	Chair Secretary Treasurer
OFFICERS FROM 10 <sup>th</sup> October 2019:	Mr. E Shrimpton Mrs. L. Collett Mr. N. Scott	Chair Secretary Treasurer
INDEPENDENT EXAMINER:	Lynne Painton The Warren Cottage Warren Road Woodley Reading RG5 3AR	

**DORCHESTER PRE-SCHOOL**  
**ANNUAL REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED**  
**31 MARCH 2021**

**Governance**

The overall management and control of the Pre-School rests with the individual members of the Pre-School's Committee. All Committee members are volunteers.

Committee members are elected for one year at the Annual General Meeting. Committee members are eligible for re-election each year unless they have already served on the Committee in any capacity for ten consecutive years.

Committee members may be co-opted outside of an AGM. In which case, they are eligible for re-election each year unless they have already served on the Committee in any capacity for six consecutive years

All Committee members are Trustees. The Trustees hold the capital and income of the Charity for the benefit of Dorchester Pre-School.

The Trustees who have acted during the year are as follows:

Mrs. Caroline Scott	Mr. Nigel Scott
Mrs. Hazel Bailey	Mrs. Rachel Gallant
Mr. Edward Shrimpton	Mrs. Lauren Collett
Mrs. Emma Shrimpton	Ms. Bethany Greenwood

The Trustees are not remunerated in any form for their services.

The governing document is the Pre-School Learning Alliance Constitution 2011.

**Objectives and activities**

The main activity of the charity is the provision of pre-school facilities for the children within its catchment area and others within the admissions policy.

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our Committee meetings.

The Pre-school achieves its aims by:

Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

Instigating, adhering to and furthering the aims and objectives of the Early Years Alliance\*

\* Early Years Alliance is the trading name of the Pre-school Learning Alliance.

## Achievements and Performance

The pre-school continued to offer standard opening hours, from 9am to 3pm weekdays during which time we have provided care for a range of children, several for whom English is not their first language. In addition to taking fee paying two-year olds we also had a funded two-year-old during the latter part of the year. The year was dominated by the Covid pandemic. Pre-school closed completely for 11 weeks from end of March 2020. Children of key worker provision was made available jointly with the neighbouring primary school. Pre-school re-opened for all children from 8<sup>th</sup> June. Attendance was markedly decreased compared to before closure, with some parents keeping their children at home. Funding from Oxfordshire County Council continued at the level of pre-pandemic 3/4 year old funded child numbers, which together with Covid support funding such as Job Retention Scheme, more than made up any shortfall from there being fewer fee paying children.

From September, number of children at the setting recovered, but remained below the long term average for the autumn term starters.

From February half term the pre-school facilitated the provision of holiday period shopping vouchers for parents of eligible children.

The pre-school was rated Good at it's latest Ofsted inspection in April 2018, with particular praise given for the dedication and care the staff show towards the children, and for how engaged and motivated the children are. The summary findings from the report are:

Effectiveness of the leadership and management	- Good
Quality of teaching, learning and assessment	- Good
Personal development, behaviour and welfare	- Good
Outcomes for children	- Good

The setting meets legal requirements for early years settings

## Financial Review

The pre-school continues to be in a reasonable financial position, thanks to its current assets, ending the year in an improved position at £51.3k due to an annual surplus of £5k for the year. This was due to an Autumn Covid top up grant of £7.4k. The one-off Covid top up avoided a small deficit that would otherwise have arisen.

The pre-school administrator resigned at the end of December. The committee decided not to replace this paid staff member and instead distributed the required activities amongst the volunteer trustees. It is anticipated this action will help reduce the annual expenditure sufficiently to lower the risk of continued annual budget deficits.

There was a decrease in overall income of £5.6k compared to prior year, due to reduced numbers of children attending the setting and the reduction in fundraising. Due to Covid restrictions there were much reduced fund raising activities compared to prior years, depriving the setting of the additional income that usually generates several £k per annum. Overall Expenditure decreased by £11.9k on the previous year.

Invested funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and the majority have not been designated for other purposes. However, it has been agreed to retain a portion of these funds to cover closure costs of the preschool, should such an eventuality occur. Retained funds were maintained at £20K, to reflect the redundancy costs payable should the pre-school have to close.

Signed NA Scott  
Trustee

Date 20/10/2021

Signed [Signature]  
Trustee

Date 20/10/2021

# DORCHESTER PRE-SCHOOL

## Independent Examiner's Report to the Trustees of Dorchester Pre-School

I report on the accounts of the Trust for the year ended 31 March 2021, which are set out on pages 5 to 8.

### Respective Responsibilities of Trustees and Examiners

As the charity's trustees you are responsible for the preparation of the accounts: you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

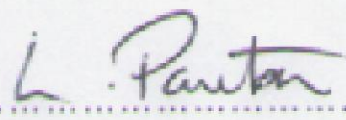
### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met.

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed..... 

Name: Lynne Panton

Date: 9-10-21

Address: The Warren Cottage  
Warren Road  
Woodley  
Reading  
RG5 3AR

**DORCHESTER PRE-SCHOOL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED**  
**31 MARCH 2021**

	Note	Unrestricted Income Fund 2021 £	Unrestricted Income Fund 2020 £
<b>Income and Expenditure</b>			
<b>Incoming Resources</b>			
Fees		55,724.14	58,769.09
Grants			
Fundraising income		129.50	3,135.24
Other income	4	1,239.26	757.57
<b>Total Incoming Resources</b>		<b>57,092.90</b>	<b>62,651.90</b>
<b>Resources Expended</b>			
Direct charitable expenditure			
Pre-School running costs	5	51,024.23	61,826.62
Fundraising costs		0.00	939.41
		51,024.03	62,766.03
<b>Other Expenditure</b>			
Management and administration of the Charity	6	1,058.83	1,229.22
<b>Total Resources Expended</b>		<b>52,082.86</b>	<b>63,995.25</b>
<b>Net Incoming/(outgoing) Resources for the Year</b>		5,010.04	(1,343.35)
Fund balances brought forward at 1 April		46,310.21	47,653.56
Fund balances carried forward at 31 March		51,320.25	46,310.21

DORCHESTER PRE-SCHOOL

BALANCE SHEET

As at

31 MARCH 2021

		2021	2020
Current Assets	Note	£	£
Cash at bank - Current Account		16,159.92	10,301.70
- Deposit Account		20,533.06	20,410.38
Petty Cash		2,704.43	2,559.31
Fundraising Account		11,729.80	11,714.58
CAF Account		193.04	1,324.24
		<u>51,320.25</u>	<u>46,310.21</u>
<b>Current Liabilities</b>		0.00	0.00
<b>Net Assets</b>		<u>51,320.25</u>	<u>46,310.21</u>
<b>Funds</b>			
Unrestricted Income Fund		<u>51,320.25</u>	<u>46,310.21</u>

Approved by the Board of Trustees on 20th October 2021 and signed on its behalf by:

NAS Trustee

[Signature] Trustee

# DORCHESTER PRE-SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended

31 MARCH 2021

### 1. Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice (SORP): 'Accounting and Reporting by Charities', published in March 2005 and applicable accounting standards.

### 2. Accounting Policies

#### Income

Income arising from Fees, Grants, Fundraising and other sources is credited to the Statement of Financial Activities as it is received.

### 3. Taxation

The Trust is an exempt charity within the meaning of Schedule 2 of the Charities Act 1993 and as such is a charity within the meaning of Section 506(1) of the Taxes Act 1988. Accordingly the Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Section 505 of the Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied to exclusively charitable purposes.

### 4. Other Income

	2021	2020
Donations and miscellaneous	1100.20	439.73
Milk refunds		
Hut and equipment hire		
Photographs		140.00
Deposit and fundraising account interest	139.06	167.84
	<u>1239.26</u>	<u>747.57</u>

### 5. Pre-School Running Costs

	2021	2020
Wages	45,853.36	50,708.79
Bank charges	69.00	60.00
Staff uniforms	43.80	0
Training courses	0	119.40
Milk	0	2.25
Recruitment & Marketing	0	57.99
Equipment	0	1167.16
Repairs & refurbishment	360.00	3392.93
Electricity, gas & fire extinguisher	736.68	736.68
Insurance and PLA subscription	889.05	880.56
Play and educational supplies	1,129.54	1,554.27
Cleaning	240.17	300.02
Refreshments	152.31	166.49
Christmas party and other gifts	302.30	542.24
Photographs	21.94	126.49
Telephone/Broadband	943.08	1282.08
Waste collection	282.80	729.27
	<u>51,024.03</u>	<u>61,826.62</u>

6. Management and Administration of the Charity

	2021	2020
	£	£
Administration, stationery, postage & copies etc.	1,058.83	1,229.22

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