



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 August 2019 To 31 July 2020

Charity name: University of the Third Age Farnborough & District

Charity registration number: 1025969

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>(1) To advance the education of the public and in particular the education of the middle aged and older people who are not in full time employment.</b> <b>(2) The provision of facilities for the leisure time and recreational activities with the objective of improving the conditions of life for the above persons in the interest of their social welfare.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The focus of the Charity is for the members to organise and participate in activities on a self help basis. These activities comprise study meetings, supplemented with social and activity classes.</b>  <b>To this end up to 100 groups operate to provide a varied programme of classes and activities at weekly, fortnightly, or monthly intervals.</b>  <b>Social events including Barn Dances, Quiz Nights, Hog Roast, and Christmas Winter Warmer gathering, monthly meetings with a guest speaker are arranged.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have considered the guidance set out by the Charity Commission and confirm that we meet the guidance.</b>

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>We do not make grants</b>

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Membership levels have been lower than in the previous year.</b></p> <p><b>We provided a whole range of Tutor groups to the membership to meet our objectives</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Expenditure exceeded income by £19,351 in the period. This was predominantly due to the payment out of accumulated Group Visit monies (£49,590) - the income having been recorded in the previous period.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>To retain sufficient cash reserves to cover 6 months of non-paid tutor activities</b>
Amount of reserves held	Para 1.22	<b>£21,329</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The consequence of the COVID-19 lock down in March 2020 will influence costs and numbers of members going forward into the new financial year. Work continues to evaluate the effect.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CONSTITUTION ADPOTED 26 JANUARY 1993</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>TRUST AS AN UNINCORPORATED ASSOCIATION</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are drawn from the membership and elected at the Annual General Meeting</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	University of the Third Age Farnborough & District
Other name the charity uses	U3A Farnborough; Farnborough U3A
Registered charity number	1025969
Charity's principal address	31 Wren Way Farnborough GU14 8SZ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	R Lane	Chairman		
2	L England	Secretary		
3	B Cottrell	Treasurer		
4	R Elliott			
5	J Anderson			
6	R Llanwarne			
7	L Baier			
8	W Cornelius			
9	A Heck			
10	M Wong			
11	J McMillan		From 6 July 2020	
12	S Glover		To 29 October 2019	
13	S Cox		To 29 October 2019	
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

#### Additional information (optional)

##### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

##### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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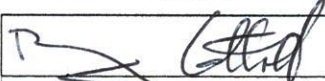
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brian Cottrell	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	17 August 2020	



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	University of the Third Age Farnborough & District		
<b>On accounts for the year ended</b>	31 July 2020	<b>Charity no (if any)</b>	1025969
<b>Set out on pages</b>	1 and 2 below		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2020

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

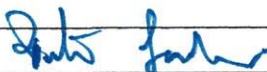
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached..

**Signed:**  **Date:** 7/9/20

**Name:** Peter Gardner

**Relevant professional qualification(s) or body (if any):** CIPFA

**Address:** 44 Manor Road  
Farnborough  
GU14 7EU

**University of the Third Age Farnborough & District**  
**Receipts and Payments for the 12 months ended 31 July 2020**

	2019/20	2018/19
<b>Income</b>		
Subscriptions	31,176	6,734
Gift Aid	0	4,222
Class fees	18,506	22,440
U3A Events	1,170	3,101
Group Visits	26,461	46,483
Bank Interest & Loyalty Bonus	199	56
Other	0	207
<b>Total Income</b>	<b>77,512</b>	<b>83,243</b>
<b>Expenditure</b>		
Room Hire	25,773	36,567
Tutor Fees	10,976	16,395
Monthly meetings	542	879
Administration	2,278	2,247
Equipment Purchases	393	0
Capitation	5,667	6,276
U3A Events	1,101	1,564
Group Visits	49,590	24,305
Bank Charges	543	67
Other	0	147
<b>Total Expenditure</b>	<b>96,863</b>	<b>88,447</b>
Net of receipts/(payments)	<b>(19,351)</b>	<b>(5,204)</b>
Cash Funds last year end	39,542	44,747
<b>Cash Funds this Year End</b>	<b>20,191</b>	<b>39,543</b>

All Funds are unrestricted

**University of the Third Age Farnborough & District**  
**Statement of assets and liabilities at the end of the period**

**CASH FUNDS**

Bank	20,061
Petty Cash	130
	<u>20,191</u>

**OTHER MONETARY ASSETS**

Room Hire Payments in Advance	<u>3,671</u>
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**LIABILITIES**

**Group Visits**

Brought Forward from previous period	24,567
Income in the Period	26,461
Expenditure In the Period	<u>(49,590)</u>
<b>Balance Carried Forward</b>	<u>1,438</u>

Represented By:

Industrial Archaeology & Science	1,092
Friday 2 Walking	244
Town & Country	102
	<u>1,438</u>

<b>TAT Regional Fund</b>	<b>288</b>
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<b>Gate Fund</b>	<b>300</b>
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<b>Outstanding Room Hire Costs</b>	<b>270</b>
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<b>Expenses</b>	<b>237</b>
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<b>Total Liabilities</b>	<u><b>2,533</b></u>
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**RESERVES**

Cash at year End	20,191
Other Monetary Assets	3,671
Liabilities	<u>(2,533)</u>

<b>TOTAL RESERVES</b>	<u><b>21,329</b></u>
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