

Company registration number: 02748408  
Charity registration number: 1025755

# **Westminster Arts trading as Resonate Arts**

(A company limited by guarantee)

Annual Report and Financial Statements

for the year ended 31 March 2022

**Westminster Arts trading as Resonate Arts**

**Contents  
for the year ended 31 March 2022**

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**Westminster Arts trading as Resonate Arts**

**Reference and Administration Details  
for the year ended 31 March 2022**

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<b>Charity name</b>	Westminster Arts trading as Resonate Arts
<b>Charity registration number</b>	1025755
<b>Company registration number</b>	02748408
<b>Registered office</b>	12 Carlton House Terrace London SW1Y 5AH
<b>Trustees</b>	Ms J Sweeting (Chair) Ms N Shakerley (Secretary) Mr K Sheehan Ms A Sadler (to 15th December 2021) Ms S Banerjee (from 9th November 2021)
<b>Bankers</b>	Unity Trust Bank plc Nine Brindley Place Birmingham B1 2HB
<b>Accountant</b>	The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF
<b>Independent Examiner</b>	Peter Torino Chartered Accountant 25 Leith Mansions Grantully Road London W9 1LQ

## Westminster Arts trading as Resonate Arts

### Trustees' Report For the year ended 31 March 2022

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#### TRUSTEES

The directors of the company (referred to as Trustees) who have served during the year are as follows:

Ms J Sweeting (Chair of Trustees)

Ms N Shakerley (Secretary)

Mr K Sheehan

Ms A Sadler (until 15th December 2021)

Ms S Banerjee (from 9th November 2021)

Honorary Treasurer

Ms B Stephens

The Trustees submit their annual report and the financial statements of Westminster Arts for the year ended 31 March 2022 which have been prepared under the Companies Act 2006.

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

Company law requires the Trustees, as directors, to prepare financial statements for each financial year that give a true and fair view of the state of the affairs of the charity and of the surplus or deficit for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### OBJECTS

Westminster Arts (now trading as Resonate Arts) is a company limited by guarantee. Originally it was a non-incorporated association founded as the City of Westminster Arts Council in 1965. The company is governed by its Articles of Association: it is a charity registered with the Charity Commission, number 1025755 and as such is a non-profit making organisation.

Since March 2013 the objects of Westminster Arts March have been as follows:

*"Westminster Arts is established to promote social inclusion with a particular focus on addressing the needs of those socially excluded by age, physical or mental disability (including dementia) through the development and delivery of arts-based activities and experiences including but not limited to visual arts, photography, film, dance, music and drama."*

The principal focus of current work is to support people living with dementia and their families. This work is supported by the Central London and West London Clinical Commissioning Groups and a range of Trusts and Foundations and earned income/private giving.

## Westminster Arts trading as Resonate Arts

### Trustees' Report for the year ended 31 March 2022

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The charity now uses the trading name of 'Resonate Arts', carrying forward the name of its programme for people living with dementia, established in 2009, and allowing the charity to extend its services beyond the City of Westminster.

#### TRUSTEES

With effect from 26 June 2012, the members of Westminster Arts are persons ("the Trustees") who support the Company's (and Charity's) objects.

Trustees are recruited through local and wider volunteering platforms and from relevant sector organisations, using an equal opportunity process to select those offering skills identified by the existing Board. The selection process allows the applicant time to understand the organisation and the organisation to obtain checks and references. Nomination and seconding for election is then made by existing trustees. Nominations are considered for election at either a Special General Meeting or Annual General Meeting of the Board.

The Trustees are responsible for providing overall policy direction, approval and oversight, to enable the programme-based and day-to-day planning, project creation, resourcing, execution and management of Westminster Arts activities by its staff. The Trustees are kept informed by staff and do not receive any remuneration for carrying out their responsibilities.

The Trustees continue to have due regard to the Charity Commissions public benefit guidance when exercising their powers and duties in achieving the purpose of the charity.

The organisation has successfully addressed the situation contributing to the in year overspend reported in 2019-20 which had arisen from a significantly decreased capacity to meet fund-raising targets following from the Director's personal circumstances. The Trustees have been successful in their fund-raising efforts and in addition, the organisation has benefitted from an unexpected 'windfall' raised by one of its volunteers successfully nominating it as their employer's charity of the year.

The year being reported saw the UK emerge from the Covid 19 global pandemic. However, the Trustees have continued to regard Resonate Arts participants living with dementia as vulnerable with respect to the continuing infection levels in London. The organisation continued to provide social and well-being benefits to people living with dementia in Kensington, Chelsea and Westminster through 3 principal activities:

1. Creative Befrienders: volunteer artists who support the well-being of people living at home through the social opportunity of exploring and/or making art together
2. Arts in the Community: running arts projects or experiences, using digital links and where Covid restrictions have allowed in socially distanced environments for people living with dementia to enjoy social contact with others. These adapted projects have aimed to ensure that local opportunities for 'social prescription' continue despite the pandemic.
3. Support with accessing social opportunities: through telephone contacts; our newsletter listing local 'dementia friendly' opportunities; offering both digital and small group opportunities; and additional help with transport for those reluctant to use public transport

Resonate Arts has continued working imaginatively with existing partners to develop safe responses and to accommodate redeployments and furlough leave in their organisations. The trustees have undertaken additional roles to manage low resources during uncertainties about funding and operations during Covid pandemic. During the period reported the organisation operated with on full-time member of staff.

## Westminster Arts trading as Resonate Arts

### Trustees' Report for the year ended 31 March 2022

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We have:

- Satisfactorily flexed and/or met the delivery requirements for all our planned projects to the satisfaction of all our funders.
- We have reviewed the charity's Equity and Health Inequalities performance and provided a 'roadmap out of Covid' for the local Clinical Commissioning Group.
- Continued innovative projects to keep people in social contact including socially distanced visits to galleries/music venues and zoom based choir sessions.
- Started our new monthly Creative Space in Soho and achieved funding to re-connect with local services and our participants, partnering with the Wallace Collection to celebrate the Queen's Jubilee in June.
- Reviewed and adapted methods and processes to protect participants, volunteers and staff during the pandemic and through the lifting of lockdown.
- Continued home-based working for the existing Project Manager.
- Updated the Charity's Reserve Policy in the light of staff changes.
- Developed our transitional plan for new leadership and recruited a new Director, expected to start in May 2022.
- Progressed the organisation's operations on strategic objectives, proposing a staff structure to position the charity for recovery from the effects of the pandemic and for growth.
- Continued the review of the operation of Creative Befrienders to expand this service with a lead Programmes Manager.

#### RESERVES POLICY

Westminster Arts aims to maintain a consistent level of provision for arts activities. In some years this means it has to draw on its unrestricted funds while in others it may add to these funds. In the year under review funds overall have increased by £17,737 leaving unrestricted funds at 31 March 2022 of £155,102 (2021: £153,115). Unrestricted funds are in addition to restricted funds which were £25,404 at 31 March 2022 (2021: £9,654).

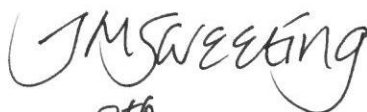
#### CONTINUING OPERATIONS AND RISK REVIEW

The organisation faced uncertainty with respect to the assurance of continuing funding from the Clinical Commissioning Group (CCG) in the year reported. Funding for a further 18 months from October 2021, based on previously contracted activity, was agreed in September 2021. This followed a 6-month extension from April – September 2021.

Late receipt of the monies and inability to adapt the contract have both caused planning problems.

A key strategic intention of the organisation is to maintain and grow its unique specialist contribution to the dementia care pathway in the Bi-borough of Kensington, Chelsea, and Westminster. The CCG is reviewing and reconfiguring how it supports the organisations it currently funds maintaining the possibility that funding will cease after March 2023.

Ms J. Sweeting



Approved by the Board on .....<sup>9<sup>th</sup></sup>..... January 2023.

**Westminster Arts trading as Resonate Arts**

**Independent Examiner's Report  
for the year ended 31 March 2022**

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I report to the Trustees on the accounts of the company for the year ended 31 March 2022, as set out on pages 6 to 11 following.

**Respective responsibilities of trustees and examiner:**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report:**

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the following statement.

**Independent examiner's statement:**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts



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Peter Torino

31  
..... January 2023

25 Leith Mansions  
Grantully Road  
London  
W9 1LQ

Westminster Arts trading as Resonate Arts

**Statement of Financial Activities (including Income and Expenditure Account)  
for the year ended 31 March 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Incoming resources</b>					
Donations and legacies		1,987	-	1,987	95,960
<u>Income from charitable activities:</u>					
Contracts for services		-	61,501	61,501	64,397
Grants		-	9,420	9,420	11,654
Total incoming resources		<u>1,987</u>	<u>70,921</u>	<u>72,908</u>	<u>172,011</u>
<b>Resources expended</b>					
Costs of raising funds		-	-	-	-
Expenditure on charitable activities	3	-	50,628	50,628	48,511
Other expenditure	5	-	4,543	4,543	18,011
Total resources expended		<u>-</u>	<u>55,171</u>	<u>55,171</u>	<u>66,522</u>
Net income/(expenditure) for the period		1,987	15,750	17,737	105,489
Transfers between funds		-	-	-	-
Net movement in funds		<u>1,987</u>	<u>15,750</u>	<u>17,737</u>	<u>105,489</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>153,115</u>	<u>9,654</u>	<u>162,769</u>	<u>57,280</u>
Total funds carried forward		<u><u>155,102</u></u>	<u><u>25,404</u></u>	<u><u>180,506</u></u>	<u><u>162,769</u></u>

The notes on pages 8 to 11 form an integral part of these financial statements

Westminster Arts trading as Resonate Arts

Balance Sheet  
as at the 31 March 2022

	Note	2022		2021	
		£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	6		<u>3,116</u>		<u>1,247</u>
<b>Current assets</b>					
Trade debtors		-		-	
Prepayments & accrued income	7	-		20,075	
Cash at bank and in hand		<u>178,822</u>		<u>145,610</u>	
			178,822		165,685
<b>Current liabilities</b>					
Trade creditors				-	
Other creditors	8	202		1,051	
Accruals and deferred income	9	1,230		3,112	
			<u>(1,432)</u>	<u></u>	<u>(4,163)</u>
<b>Net Current Assets</b>			<u>177,390</u>		<u>161,522</u>
<b>Net Assets</b>			<u>180,506</u>		<u>162,769</u>
<b>The funds of the charity:</b>					
Restricted funds			25,404		9,654
Unrestricted funds			<u>155,102</u>		<u>153,115</u>
<b>Total charity funds</b>	<b>10</b>		<u>180,506</u>		<u>162,769</u>

For the financial period ended 31st March 2022, the charity was entitled to exemption from audit under section 477 of the Companies House Act 2006 relating to small companies

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on .....<sup>9th</sup> January 2023 and signed on their behalf by:

Ms. J Sweeting (Chair)

*JMSweeting*  
(DIRECTOR)

## Westminster Arts trading as Resonate Arts

### Notes to the Financial Statements for the year ended 31 March 2022

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#### 1 Accounting policies

##### Basis of preparation

The financial statements have been prepared under the historical cost convention. The financial statements have also been prepared with reference to the guidelines set out in the Statement of Recommended Practice 'Accounting and Reporting by Charities : SORP FRS102' and the Companies Act 2006.

##### Fund accounting policy

Where Westminster Arts receives monies from sources where there is a requirement for those monies to be applied towards a particular project, these are treated as restricted. Otherwise funds received from other sources which carry no such obligation are treated as unrestricted funds.

Funds which are wholly attributable to specific charitable projects are classified as restricted.

The company incurs administrative costs to enable it to run multiple charitable projects. Accordingly, unless a fund received is specifically restricted to direct project costs the company will allocate a proportion of all funds to overhead costs as described in Note 4 to the accounts.

All restricted funds are income funds.

##### Incoming resources

Donations and other income are taken to the credit of the Statement of Financial Activities on a receivable basis. Incoming resources from tax reclaims are included in the statement of financial activities at the same time as the gift to which they relate.

##### Resources expended

Expenditure has been charged to the Statement of Financial Activities on an accrual basis inclusive of irrecoverable Value Added Tax.

##### Fixed assets

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office equipment:            33.3% reducing balance method

**Westminster Arts trading as Resonate Arts**

**Notes to the Financial Statements  
for the year ended 31 March 2022**

.....Continued

**2 Employee numbers**

The average number of employees during the year was 1 (2021: 1). There were no employees who received employment benefits of more than £60,000.

**3 Charitable Activities**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Direct costs	21,682	5,023
Support costs	28,946	43,488
	50,628	48,511
	50,628	48,511

**4 Support Costs**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Staff costs	26,760	35,387
Rent	666	3,126
Other office costs	1,520	4,975
	28,946	43,488
	28,946	43,488

Staff costs are allocated in proportion to the time spent on charitable activities. Other costs are apportioned by reference to the demands charitable activities make on central resources.

**5 Other expenditure**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Salaries	-	2,492
Termination payments	-	11,000
Recruitment costs	935	-
Pension costs	310	367
Other admin costs	352	-
	1,597	13,859
Staff costs	1,597	13,859
Rent	166	782
Independent Examination	-	-
Accountancy Fees	1,521	2,357
Depreciation	680	624
Other office costs	579	389
Insurance	-	-
	4,543	18,011
	4,543	18,011

The Independent Examiner has waived his fee for this financial year.

Westminster Arts trading as Resonate Arts

Notes to the Financial Statements  
for the year ended 31 March 2022

.....Continued

**6 Tangible fixed assets**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Office equipment		
Cost brought forward	12,384	12,384
Additions	2,548	-
Disposals	(652)	-
Cost carried forward	<u>14,280</u>	<u>12,384</u>
Depreciation brought forward	11,137	10,513
Depreciation on disposals	(362)	-
Charge in the year	389	624
Depreciation carried forward	<u>11,164</u>	<u>11,137</u>
Net book value	<u>3,116</u>	<u>1,247</u>

**7 Prepayments and accrued income**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Central London CCG	-	9,625
West London CCG	-	10,000
Victoria & Albert	-	450
	<u>-</u>	<u>20,075</u>

**8 Other creditors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Other taxes and social security payments	118	927
Net wages	18	-
Pension contributions	66	124
	<u>202</u>	<u>1,051</u>

**9 Accruals and deferred income**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Accruals	1,230	3,112
Deferred income	-	-
	<u>1,230</u>	<u>3,112</u>

Deferred income relates to income already received for which services are due to be provided in the following accounting period.

**Westminster Arts trading as Resonate Arts**

**Notes to the Financial Statements  
for the year ended 31 March 2022**

.....Continued

**10 Reconciliation of funds**

<b>Fund</b>	<b>Brought Forward</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Carried Forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Central London CCG	5,182	19,250	(15,416)	(595)	8,421
Independent Age	-	9,420	(9,920)	500	-
KCSC Self Care	-	831	(831)		-
European Reminiscence Network	1,105		(1,200)	95	-
Victoria & Albert Museum	1,950	7,170	(9,120)		-
West London CCG	1,417	10,000	(8,009)		3,408
North West London CCG	-	24,250	(10,675)		13,575
<b>Total Restricted Funds</b>	<b>9,654</b>	<b>70,921</b>	<b>(55,171)</b>	<b>-</b>	<b>25,404</b>
Anonymous gift	90,935				90,935
General Funds	62,180	1,987			64,167
<b>Total Unrestricted Funds</b>	<b>153,115</b>	<b>1,987</b>	<b>-</b>	<b>-</b>	<b>155,102</b>
<b>Total Funds</b>	<b>162,769</b>	<b>72,908</b>	<b>(55,171)</b>	<b>-</b>	<b>180,506</b>

**11 Trustees and related parties**

Trustees receive no remuneration and are entitled to only modest out-of-pocket expenses. During this year, no payments were made to any trustee or related party.