



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2019		Day 31	Month 08	Year 2020

Section A Reference and administration details

Charity name

Little Flyers Pre School

Other names charity is known by

Registered charity number (if any)

1025728

Charity's principal address

Sway Village Hall

Middle Road

Sway, Hampshire

Postcode

SO41 6BB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Keith	Chairperson		
2	Sarah Hutchins	Secretary		
3	Samantha Bown	Treasurer		
4	Sarah Minifie			
5	Emma Stelmazyk			
6	Sarah McGrath		Until Oct 2019	
7	Lauren Daniel		Until Oct 2019	
8	Felicity Patch		From Oct 2019	
9	Sharon Rickman		From Oct 2019	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees are nominated and approved by the Committee (Trustees)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide education and social development for children from 2 years to school age

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- We provide pre-school education to children aged 2 up to school age, from Sway and the surrounding area, in line with the Early Years Foundation stage.
- We ensure good links with the local School to ensure a smooth transition for the children when they move up to Primary school.
- We encourage and facilitate social relationships to form between the children, and between children and staff.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

There was huge uncertainty for the preschool in 2020, as for everyone, as the coronavirus spread and the preschool was closed completely between the 20th March and the 8th June.

During the year the Charity has utilised the Government Job retention scheme available due to the requirement to be shut due to COVID-19 from April – May 2020 and the reduced staffing level required from June 2020 when the Nursery reopened. The Grants have allowed the Charity to meet its ongoing costs and continue to support its staff during this challenging time.

The charity made a surplus of 7k during the year which was due to the generous support of its suppliers and parents. The Charity had fundraising and donation income of £2298 and rent relief from its landlord of £2234. In addition further costs associated with the 31 August 2020 year end were incurred post year end which are not reflected in these accounts which total £2216.

Without the above support, the charity would be in a much more challenging position coming into the 2020/21 financial year with the continued risk of further closures due to government policies associated with COVID-19.

During this financial year we have achieved:

- 13 children have successfully moved up to primary school and settled in well.
- Many new children were welcomed into the preschool although numbers of children coming back in June 2020 after the first lockdown were down on last year.
- Prior to coronavirus lockdown, we held several fundraising events including a jumble sale, a Christmas 'Crafternoon', and a Christmas Nativity raffle and refreshments.
- We are grateful for the donations received during the year which have helped towards the purchase of some new toys and equipment for the children including a light-box. In particular, we would like to thank both Sway Village Hall and Sway Carnival Committee for their kind donations and support.

We have made it through a difficult year both financially and emotionally, only made possible the support from parents and community as well as incredible loyalty and commitment of our wonderful staff.

Section E

Financial review

Brief statement of the charity's policy on reserves

Little Flyers has potential financial commitments for which we need to put aside some of our income as a reserve against future uncertainties. The Current account holds a reserve of ~£3k to cover fluctuations in receipts or payments and as a risk contingency. The Deposit account holds a reserve of ~£10k as a contingency fund to pay staffing costs in the event of a closure.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F


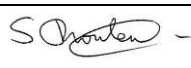
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Samantha Bown	Mr Simon Croutear
Position (eg Secretary, Chair, etc)	Treasurer	Current chairperson
Date	14/04/2021	



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Little Flyers Pre - Sway

**On accounts for the year
ended**

31/08/20

**Charity no
(if any)**

01025728

Set out on page

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2020.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18/05/21

Name:

Mr W T G Bird (FCA)

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England and Wales

Address:

Sway

Lymington

Hampshire

Little Flyers Pre School Sway
YEAR ENDED 31 AUGUST 2020

Accounts


Opening balances 1st September 2019

Current a/c	£	3,266.59	
Deposit a/c	£	11,018.55	
Petty cash	£	32.60	
			<u>£ 14,317.74</u>

Income	ACTUAL 2019-20 £	ACTUAL 2018-19 £
Government grants (funding)	54,758.83	59,236.80
Fees from parents	22,233.64	21,563.95
Fundraising	1,852.84	2,367.71
Donations	445.00	981.98
Meals	612.71	1,869.37
Milk refunds	158.71	475.52
Clothing	40.50	42.50
Other	65.78	216.44
Interest on Deposit Account	15.56	13.07
Total	<u>80,183.57</u>	<u>86,767.34</u>
 Expenditure		
Staff salaries	60,607.00	71734.91
Training	390.80	635.34
Other wages	-	0
Rent and rates	4,936.95	9309.1
Childrens activites	713.57	192.09
Catering costs	1,667.67	1639.17
Consumables	441.16	539.44
Toys / equipment	912.33	848.45
Office costs	1,688.14	2326.63
Clothing	189.98	395.85
Sundry	901.46	603.09
Fundraising	156.44	94.26
Outdoor Development	-	0
Membership / Subscriptions	426.80	497.4
Advertising	-	296.4
Total	<u>73,032.30</u>	<u>89,112.13</u>
Surplus / (deficit)	<u>7,151.27</u>	<u>(2,344.79)</u>

Closing balance 31st August 2020

Current a/c	£	11,427.16	
Deposit a/c	£	10,034.11	
Petty cash	£	7.74	
			<u>£ 21,469.01</u>
Total check	£	21,469.01	
Difference	£	-	


 MR W T G BIRD (FCA)
 SWAY, LYMINGTON, HAMPSHIRE
 18/05/2021



Section A Independent Examiner's Report

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**On accounts for the year
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 18/05/2021