



## Trustees' Annual Report for the period

From **1 July 2021** Period start date To **30 June 2022**  
Period end date

Charity name: **Rotary Club of Otter Valley Trust Fund**

Charity registration number: **1025672**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To apply the capital and income of the trust fund to the poor and needy or such other charitable purposes as the members direct.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Raising funds for other charities and other worthwhile causes both local and international causes. Raising funds to help international disasters, usually through ShelterBox</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Raised over £15,000 to add to the Rotary District 1175 appeal for aid to Ukraine. Also raised £19,000 for our Charity account from which we have dispersed £17,000 to various local and international causes.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<b>Exceeded expectations</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>£7,296 held at the end of this period</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The majority of our fundraising takes place during November and December so reserves are carried forward for charitable assistance until that time.</b>
Amount of reserves held	Para 1.22	<b>£7,296</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Collections at local supermarkets, service activities at agricultural shows and refreshments at Ottery St Mary Tar Barrels Night.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>We do not invest funds.</b>
A description of the principal risks facing the charity	Para 1.46	<b>Falling membership of Rotary</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	<b>Four trustees who are cycled on a 4 year period. New trustees are proposed by the trustees or members of the Rotary Club for election by the Club.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Rotary Club of Otter Valley Trust Fund
Other name the charity uses	
Registered charity number	1025672
Charity's principal address	Downside Hawkins Lane West Hill Ottery St Mary EX11 1XG

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**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Paul Shingler			
2	Kenneth Chun			
3	Michael Hopkins			
4	Andrew Thomas			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P E Shingler

Full name(s)

Paul edwin Shingler

Position (eg  
Secretary, Chair, etc)

Trustee

Date

26 January 2023



**Receipts and payments accounts**

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For the period from 1 July 2021 to 30 June 2022

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Ukraine - District 1175 Appeal	-	15,457	-	15,457	-
Haiti Disaster Appeal - ShelterBox	-	330	-	330	-
KidsOut	-	325	-	325	-
General Fundraising	19,350	-	-	19,350	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>19,350</b>	<b>16,112</b>	<b>-</b>	<b>35,462</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>19,350</b>	<b>16,112</b>	<b>-</b>	<b>35,462</b>	<b>-</b>
<b>A3 Payments</b>					
Ukraine - District 1175 Appeal	-	15,682	-	15,682	-
Haiti Disaster Appeal - ShelterBox	-	1,312	-	1,312	-
KidsOut	-	550	-	550	-
Share of raised funds for helping	-	1,620	-	1,620	-
International Projects - Aquabox	12,805	-	-	12,805	-
	750	-	-	750	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>13,555</b>	<b>19,164</b>	<b>-</b>	<b>32,719</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>13,555</b>	<b>19,164</b>	<b>-</b>	<b>32,719</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>5,795</b>	<b>3,052</b>	<b>-</b>	<b>2,743</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>3,052</b>	<b>3,052</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>4,553</b>	<b>-</b>	<b>-</b>	<b>4,553</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>7,296</b>	<b>0</b>	<b>-</b>	<b>7,296</b>	<b>-</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Unallocated funds	7,296	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>7,296</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

## Examiners Unqualified Report

### Independent Examiner's Report

I report on the accounts of Otter Valley Rotary Club Charity Account for the year ended 30<sup>th</sup> June 2022

Which are set out on page 2 attached.

### Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the presentation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedure specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the act, whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedure undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view of the accounts.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act;

And

To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

Have been met; or

- (2) To which, in my opinion should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

DAVID ROBERTS

Relevant professional qualification or body

RETIRED BANK MANAGER

Address

50 CARRINGTON FIELD

OTTERY ST MARY  
EX11 1HP.

*David Roberts*  
9/9/22