



Trustees' Annual Report for the period

From 1 September 2022 To 31 August 2023

Charity name: Cranmer Preschool

Charity registration number: 1025379

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objectives and activities of Cranmer Preschool are as follows:</p> <ul style="list-style-type: none">• To deliver outstanding affordable childcare and education for our local community.• To work closely with parents and caregivers in partnership to meet the needs of each individual child.• To provide high quality care and education for all children at, so each child realises their full potential.• To provide a learning environment that nurtures the holistic child, learning through open ended play to ensure every child develops mentally, physically and socially.• To add to the life and well-being of our local community.• To develop independent, confident and capable children who are ready for their next stage of education.• To build knowledgeable quality members of a team of practitioners.• To provide a balance of child initiated and practitioner led, carefully structured, activities and experiences based on individual developmental needs to foster their well-being, self-esteem and personal development.• To offer children and their families a service that promotes equality and values diversity.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In planning our activities for the year, we have kept in mind the Charity Commissions guidance on public benefit at our committee meetings.</p> <p>The focus of our activities is to deliver high quality education and care in accordance with the Early Years Foundation Stage guidance. In</p>

		<p>order to do this, we employ the Pre-school Manager, Deputy Manager, office manager and Early Years Practitioners who undertake joint daily planning activities to meet the needs and interests of the children attending the setting. This benefits the children in our care and provides an affordable option for local parents who wish to work or study.</p> <p>The Pre-school has a key person approach to ensure that the progress and wellbeing of all children is constantly monitored and fed into future planning. We ensure that all staff are well trained and able to meet the needs of the children in our care. We listen to the views of our children, parents and staff.</p> <p>We encourage positive relationships with parents and carers. We welcome all children regardless of personal background, faith, gender or personal circumstances and celebrate Britain's diversity of culture and ethnicity. We believe this philosophy of openness to all enriches the environment through the sharing of life experiences.</p> <p>We have policies and procedures in place for all aspects of safeguarding, child protection and health and safety, and we use staff training days and meetings to ensure all staff are confident in these areas. We follow the recommendations offered by Nottinghamshire County Council and the guidance available from the Pre-School Learning Alliance.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have regard to the public benefit guidance issued by the Charity Commission which is taken into account during all decision-making processes.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We remained a stable but proactive committee of dedicated volunteers throughout the year and are now pleading to recruit new volunteers for the future, the current committee have all served for a number of years and wish to step down.</p> <p>We have seen a few staff changes during the period and since the year end have welcomed a new manager and implemented a management team which consist of the preschool manager, deputy manager and office manager which is working well.</p> <p>As always the success of the preschool is a direct result of the dedication and hard work of the whole team of staff, who over the last few years with the pandemic and management changes have remained resilient, professional and always caring.</p> <p>Cranmer Pre-school were pleased to be able to hold a graduation for the summer leavers, which was well attended and a nice opportunity for parents to come in. We are planning many more interactive sessions in the future and want to welcome parents into the setting.</p> <p>The Pre-school Committee also held a Summer Fun Run to help with fund-raising which was a great social event but we would like to achieve more parent/carer involvement in future events.</p> <p>There was a Christmas party held for the children where they had the opportunity to meet santa in his grotto and receive a gift – the turnout for this event was brilliant.</p> <p>The main fund-raising event of the year was the return of the fish and chip quiz, which saw a great community turnout and raised significant funds for the preschool.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	We have held a number of fund-raising activities. All events raise money, enabling us to purchase new and exciting learning resources and equipment for the children.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity made a surplus during the year and remains with a stable financial position at the year end
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	All reserves held by the charity are unrestricted and are held in order to meet any unforeseen circumstances
Amount of reserves held	Para 1.22	£59,795
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Council funding for 'free childcare' places for 3 and 4 year olds Private fee income from individuals attending sessions or wrap around care
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Pre-school requests DBS checks are completed and applies to Ofsted for a 'Letter of Suitability' in line with statutory requirements, before the commencement of Trustees. Trustees meet on a monthly basis and are in constant communication, working collaboratively on all aspects of the role.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Welcome guide and trustee code of conduct
The charity's organisational structure and any wider network with which the charity works	Para 1.51	This year the work of Cranmer Pre-school has been overseen by the committee consisting of Chair, Treasurer, secretary, safeguarding lead and fundraising lead. The Pre-school management structure consists of a Pre-school Manager and a Deputy Pre-school Manager who work alongside the office manager. Cranmer Pre-school is a member of the Pre-school Learning Alliance and is supported by Nottinghamshire County Council early years team.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cranmer Preschool
Other name the charity uses	
Registered charity number	1025379
Charity's principal address	School Lane Aslockton Notts NG13 9AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Poole	Chair of the committee		
2	Liam Chapman	Treasurer		
3	Sarah Ford	Fundraising lead		
4	Kelly Mitchell	Secretary		
5	Laura Lambert	Safeguarding Lead		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rebecca Poole	
Position (eg Secretary, Chair, etc)	Chair	
Date	3 June 2024	

Cranmer Preschool
Income and Expenditure account for year ended 31st August 2023

	YE 31.08.23		YE 31.08.22	
	£	£	£	£
Operating Income				
Grant Funding		119,113		89,152
Fees		74,928		80,129
Other Income		277		600
		<u>194,317</u>		<u>169,882</u>
Operation Expenses				
Wages and Salaries	149,118		158,313	
Rent	7,035		5,346	
Other Expenses	29,243		21,930	
Depreciation	318		265	
		<u>185,715</u>		<u>185,855</u>
Net Operation Income		8,603	-	15,973
Fundraising Income net of costs		1,974	-	89
Total Net Income		<u><u>10,576</u></u>	-	<u><u>16,062</u></u>
Balance Sheet as at 31st August 2023				
Fixed Assets		466		371
Current Assets				
Debtors		4,111		2,931
Prepayments		1,492		1,027
Current Bank		58,089		57,573.40
		<u>64,159</u>		<u>61,903</u>
Creditors+ Accruals		4,364		12,684
Net Current Assets		<u>59,795</u>		<u>49,219</u>
Net Assets		<u><u>59,795</u></u>		<u><u>49,219</u></u>
Reserves				
Amount brought forward		49,219		65,281
Profit/Loss for the year		<u>10,576</u>	-	<u>16,062</u>
		<u><u>59,795</u></u>		<u><u>49,219</u></u>



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity name
Cranmer Preschool

On accounts for the year ended

31/08/2023

Charity no (if any)

1025379

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26/04/2024

Name:

Sally Ashmore

Relevant professional qualification(s) or body (if any):

ACCA

Address:

Ashmore & McGill CCA Ltd

1 Fisher Lane, Bingham, Nottingham, NG13 8BQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.