



Trustees' Annual Report for the period

From 1 September 2020 To 31 August 2021

Charity name: Cranmer Preschool

Charity registration number: 1025379

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objectives and activities of Cranmer Pre-school are as follows:</p> <ul style="list-style-type: none">• To deliver outstanding affordable childcare and education for our local community.• To work closely with parents and caregivers in partnership to meet the needs of each individual child.• To provide high quality care and education for all children at, so each child realises their full potential.• To provide a learning environment that nurtures the holistic child, learning through open ended play to ensure every child develops mentally, physically and socially.• To add to the life and well-being of our local community.• To develop independent, confident and capable children who are ready for their next stage of education.• To build knowledgeable quality members of a team of practitioners.• To provide a balance of child initiated and practitioner led, carefully structured, activities and experiences based on individual developmental needs to foster their well-being, self-esteem and personal development.• To offer children and their families a service that promotes equality and values diversity.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In planning our activities for the year, we have kept in mind the Charity Commissions guidance on public benefit at our committee meetings.</p> <p>The focus of our activities is to deliver high quality education and care in accordance with the Early Years Foundation Stage guidance. In</p>

		<p>order to do this, we employ the Pre-school Manager, Deputy Manager and Early Years Practitioners who undertake joint daily planning activities to meet the needs and interests of the children attending the setting. This benefits the children in our care and provides an affordable option for local parents who wish to work or study.</p> <p>The Pre-school has a key person approach to ensure that the progress and wellbeing of all children is constantly monitored and fed into future planning. We ensure that all staff are well trained and able to meet the needs of the children in our care. We listen to the views of our children, parents and staff. This year we issued a questionnaire to our staff and made various changes as a result of the feedback provided, to help improve the working environment.</p> <p>We encourage positive relationships with parents and carers. We welcome all children regardless of personal background, faith, gender or personal circumstances and celebrate Britain's diversity of culture and ethnicity. We believe this philosophy of openness to all enriches the environment through the sharing of life experiences.</p> <p>We have policies and procedures in place for all aspects of safeguarding, child protection and health and safety, and we use staff training days and meetings to ensure all staff are confident in these areas. We follow the recommendations offered by Nottinghamshire County Council and the guidance available from the Pre-School Learning Alliance.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have regard to the public benefit guidance issued by the Charity Commission which is taken into account during all decision-making processes.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	

Contribution made by volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have remained a stable but proactive committee of dedicated volunteers throughout a challenging year.</p> <p>We have seen a few changes in staff over the year and now have a new deputy in place. Recruitment has been an on-going challenge to try and ensure we bring in quality. We have now welcomed some new team members following the year end which is positive and brings new ideas into the setting.</p> <p>The Pre-school Manager and Deputy Manager delivered an informative session on EYFS, Ofsted information and Cranmer Pre-school Practice to the Pre-school Committee.</p> <p>Cranmer Pre-school were pleased to be able to hold a graduation for the summer leavers.</p> <p>The Pre-school Committee also held a Summer Fun Run to help with fund-raising which was a great social event. One of the grandparents is also participating in a Charity Challenge which has been the main source of fundraising during the year due to the pandemic.</p> <p>The Covid 19 pandemic continued throughout the year creating many challenges with Lockdown's 2 and 3. The chair, treasurer and preschool manager worked closely to manage the staff during this difficult time and to ensure that we were able to provide care to the children of key workers safely. We were pleased to have been able to continue to provide outstanding, affordable childcare under difficult circumstances.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	We have held a number of fund-raising activities. All events raise money, enabling us to purchase new and exciting learning resources and equipment for the children.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity made a small surplus during the year leaving it with a stable financial position at the year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	All reserves held by the charity are unrestricted and are held in order to meet any unforeseen circumstances
Amount of reserves held	Para 1.22	£65,281
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Council funding for 'free childcare' places for 3 and 4 year olds Private fee income from individuals attending sessions or wrap around care
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Pre-school requests DBS checks are completed and applies to Ofsted for a 'Letter of Suitability' in line with statutory requirements, before the commencement of Trustees. Trustees meet on a monthly basis and are in constant communication, working collaboratively on all aspects of the role.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Welcome guide and trustee code of conduct
The charity's organisational structure and any wider network with which the charity works	Para 1.51	This year the work of Cranmer Pre-school has been overseen by the Chair and Treasurer with additional parents providing support for fund raising activities. The Pre-school management structure consists of a Pre-school Manager and a Deputy Pre-school Manager. Cranmer Pre-school is a member of the Pre-school Learning Alliance and is supported by Nottinghamshire County Council early years team.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cranmer Preschool
Other name the charity uses	
Registered charity number	1025379
Charity's principal address	School Lane Aslockton Notts NG13 9AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Poole	Chair of the committee		
2	Nicola Barnard	Treasurer	Resigned 9 November 2021	
3	Liam Chapman	Treasurer	Appointed as Treasurer 9 November 2021	
4	Jyoti Kaur Pettit	Committee member		
5	Kelly Mitchell	Secretary		
6	Georgina Burrows	Committee member	Resigned 9 November 2021	
7	Alex Hargreaves	Committee member		
8	Laura Lambert	Safeguarding Lead	8 February 2021	
9	Sarah Ford	Fundraising Lead	2 February 2021	
10				
11				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rebecca Poole	
Position (eg Secretary, Chair, etc)	Chair	
Date	9 November 2021	

Cranmer Preschool**Income and Expenditure account for year ended 31st August 2021**

	YE 31.08.21		YE 31.08.20	
	£	£	£	£
Operating Income				
Grant Funding		83732		102390
Fees		71872		42893
Other Income		0		0
		<u>155604</u>		<u>145284</u>
Operation Expenses				
Wages and Salaries	137367		125419	
Rent	2006		6000	
Other Expenses	18564		12045	
Depreciation	416		415	
		<u>158353</u>		<u>143880</u>
Net Operation Income		-2749		1404
Fundraising Income net of costs		759		1096
Bank interest received		8		112
Other income Job Rentention		6674		0
Total Net Income		<u>4692</u>		<u>2612</u>

Balance Sheet as at 31st August 2020

Fixed Assets		0		416
Current Assets				
Debtors	11111		6754	
Prepayments				
Deposit Bank	68473		90777	
Current Bank	1		1	
Petty Cash				
	<u>79586</u>		<u>97533</u>	
Creditors+ Accruals	14304		37360	
Net Current Assets		<u>65281</u>		<u>60173</u>
Net Assets		<u>65281</u>		<u>60589</u>
Reserves				
Amount brought forward		60589		57977
Profit/Loss for the year		4692		2612
		<u>65281</u>		<u>60589</u>



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Cranmer Preschool

**On accounts for the year
ended**

31/08/2021

**Charity no
(if any)**

1025379

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

08/11/2021

Name:

Sally Ashmore

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:	Ashmore & McGill CCA
	1 Fisher Lane, Bingham, Nottingham NG13 8BQ

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.