

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sept	Year 2020		Day 31	Month August	Year 2021

Section A

Reference and administration details

Charity name

Exbourne Pre-School Committee

Other names charity is known by

Exbourne Preschool

Registered charity number (if any)

1025126

Charity's principal address

Exbourne Methodist Church

Fore Street

Exbourne

Postcode

EX20 2TJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Thomas Poland	Chairman		
2	Kelly Vallance	Secretary		
3	Peter Vallance	Treasurer		
4	Jane Ruston			
5	Jackie Kegan			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by Annual General Committee

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Regulated by OFSTED
Exbourne Pre-School RP547616

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

SESSION DAY CARE FOR UNDER 5'S

Provision of Early Years Childcare for Under 5s.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

New Committee Members embedding in and understanding their responsibilities, including OFSTED & Safeguarding responsibilities

Committee Members supported the Manager in conducting an online survey for local parents to provide their thoughts and feelings about any gaps in Early Years service provision that our Organisation could fill and deliver. This includes supporting a pipeline of Stay and Play activities in and around the area based in North Tawton, on a suggested donation session format.

In May 2021 the Charity transformed the room into a fantastic jungle display, with a chillout reading area underneath the camouflage net. June 2021 saw us explore the wood at the bottom of the church yard, and pre-schoolers made a bug hotel.

Remnants of COVID, staff sickness saw the Pre-School taking preventative measures to cancel July's End of Term party at pre-school, this coincided with the UK Government's restriction changes.

Summer 2021 saw the Committee organise a Paediatric First Aid course run by a local provider, over the 2 days we were able to use this as an educational team bonding exercise. Committee Member also joined the Course.

Section E Financial review

Brief statement of the charity's policy on reserves

Due to the rural nature of this small-scale operations, there is no substantial reserve being built. Should reserves increase, these funds would be used in investing in new equipment at the Pre-School.

Details of any funds materially in deficit

The profitability of the operation is finely balanced and it relies on parents paying their bills on time. The Charity balances of its reserves and cash at back to continue to provide this valuable service to Early Years and Under 5 Service Provision.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income comes from a mixture of Parent contributions direct or via TaxFree Childcare.

All expenditure is focussed on providing Early Years Service Provision for under 5s. Majority of expenditure goes on payroll and associated costs, and provision of services and items to conduct Pre-School activities at Exbourne Methodist Church, Exbourne.

Dialogue with Natwest Bank to update the Banking Mandate remained challenging.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Pete Vallance

Full name(s)

PETER JOHN VALLANCE

Position (eg Secretary, Chair, etc)

Committee Member

Date

26th March 2025.

Year to	Total	Aug 17	Aug 18	Aug 19	Aug 20	Aug 21
Income						
Fees from Pa/A1	31,088.89	0.00	4,384.32	9,716.12	5,240.20	11,748.25
Fees from DC A1a	109,415.20	0.00	18,323.57	31,714.51	28,627.53	30,749.59
Fees from To/A1c	2,096.00	0.00	0.00	2,058.00	38.00	0.00
Fees from So/A1d	200.00	0.00	0.00	0.00	0.00	200.00
Furlough A1b	8,955.67	0.00	0.00	0.00	2,832.06	6,123.61
Interest A2	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising A3	2,596.21	0.00	2,021.71	151.50	0.00	423.00
Sundry A4	3.00	0.00	0.00	0.00	0.00	3.00
Expenditure						
Salaries & NI B1	154,354.97	0.00	24,729.60	43,640.13	36,737.79	49,247.45
HMRCont B1a	(121,078.74)	0.00	(18,004.41)	(35,524.32)	(31,449.32)	(36,100.69)
Rent & Utiliti B2	(11,952.33)	0.00	(800.00)	(4,481.04)	(2,674.97)	(760.74)
Insurance B3	(1,824.36)	0.00	(386.41)	(516.41)	(454.01)	(3,996.32)
Family Subs B4	0.00	0.00	0.00	0.00	0.00	(467.53)
Sundry B5	(5,125.66)	0.00	(1,500.19)	(1,538.40)	(1,108.42)	(978.65)
Materials B6	0.00	0.00	0.00	0.00	0.00	0.00
Other B7	(692.00)	0.00	0.00	0.00	0.00	0.00
Bad Debts B8	1,389.27	1,389.27	0.00	0.00	0.00	(692.00)
	(140,673.09)	1,389.27	(20,691.01)	(42,060.17)	(35,686.72)	(42,995.93)
Surplus / (Deficit)	13,681.88	1,389.27	4,038.59	1,579.96	1,051.07	6,251.52
Money at Bank	1,389.27	1,389.27	5,427.86	7,007.82	8,058.89	14,310.41
Parent fees Due			1,035.08	2,757.96	3,104.76	1,825.91

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF EXBOURNE PRE-SCHOOL

I report to the trustees on my examination of the accounts of Exbourne Pre-School (the Trust) for the year ended 31 August 2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: **ANITA KINGDON**
Relevant professional qualification or body: **RETIRED**
Address: **PERSONAL ASSISTANT**

Date: **17 March 2025**

**17 PRIMROSE WAY
CREDITON
EX17 1BZ**

17 March 2025