

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

7TH STOKE-ON-TRENT AND NEWCASTLE
(WELLINGTON) SCOUT GROUP

Other names the charity is known by

7TH WELLINGTON SCOUT GROUP

Registered charity number (if any)

1	0	2	5	0	2	9
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HQ registration number

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Charity's principal address

47 BARRY AVENUE, BUCKNALL

STOKE-ON-TRENT

STAFFORDSHIRE

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	PATRICK FAHEY	CHAIRMAN	
2	GAIL FAHEY	TREASURER	
3	ALAN LIGHTFOOT		
4	JOHN BAYLEY		
5	JOHN STEVENSON		
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Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 6 Trustees and meets every 1 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment.

The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members.

The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising.

The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders.

The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members.

The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>The main activities carried out by the group are those expected of Sections in the Scout Association, namely training young people in skills and ways of conducting themselves to form mature and competent young people and ultimately well-rounded adults by various activities as are appropriate to the ages of the Sections. Our Squirrel and Beaver sections focus on activities based in craft and play, but also encourage learning and exposure to outdoor activities through sleepovers and camps. Our Cub section aims to provide a bridge into a greater range of experiences and learning opportunities through camps and activities such as day trips to local community sites or educational centres such as the National Space Centre. Our Scout and Explorer sections focus on the development of our youths independence, communication and life skills. Through guided skills, hands on expeditions and leading opportunities, and progressive social interactions, these sections allow those in their most formative years to gain the knowledge and skills they may one day need.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p>	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<div style="border: 1px solid black; height: 100px;"></div>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
Summary of the main achievements of	<p>In October 2022, we welcomed our newest section to the group by opening a Squirrel section. Increasing our group size to include 4 to 6 year olds has transformed the way we feed into the group and allows for a wider experience at much a younger age.</p> <p>All of our sections delivered a fun and thorough programme throughout 2022, ensuring that all our youth members have had the opportunity to complete core activity badges and undertake a number of outdoor experiences.</p>

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000.</p>

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Funds are not materially in deficit.

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

<i>P. Fahey</i>	<i>S. A. Fahey</i>
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Full name(s)

<i>PATRICK FAHEY</i>	<i>SARAH ANN FAHEY</i>
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Position (eg Secretary, Chair)

<i>CHAIRMAN</i>	<i>TREASURER</i>
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Date

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7th Wellington Scout Group

Registered Charity No. 1025029

GROUP ACCOUNTS - 2022 TO 2023

INCOME

HIRE OF THE HALL	£ 2,485.00
DONATIONS	£ 1,691.58
PLANTS	£ 4,730.90

2022-23 TOTAL £ 8,907.48

CARRIED FORWARD £ 39,672.50

TOTAL INCOME £ 48,579.98

EXPENDITURE

CAPITATION	£ 2,291.50
INSURANCE	£ 886.86
DONATIONS	£ 485.00
GAS, ELECTRIC, WATER	£ 2,760.28
RENT	£ 52.00
MAINTENANCE	£ 5,641.18
MISC.	£ 619.27
TRAINING	£ 360.00
CAMPS	£ 710.50
PLANTS	£ 3,268.10

2022-23 TOTAL £ 17,074.69

TSB £ 31,125.64

CASH IN HAND £ 379.65

TOTAL EXPENDITURE £ 48,579.98

Scrutineer's Report to the Trustees of 7th Stoke-On-Trent and Newcastle (Wellington) Scout Group

I report on the accounts of the Group/District for the year ended 31/03/2023

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages1..... to1.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Courtney Dennis

Address: 10 Clough Lane
Werrington
Stoke-On-Trent
ST9 0DD

Date: 17/04/2023