

Registered number 02828912  
Charity number 1025003

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**Kadampa Meditation Centre Birmingham**  
**(a company limited by guarantee)**

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Unaudited trustees' report and financial statements

For the year ended

31 December 2020

**Kadampa Meditation Centre Birmingham  
(a company limited by guarantee)**

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**Kadampa Meditation Centre Birmingham  
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<b>Trustees</b>	Ian Arter (resigned 28 November 2020) Edward G Realf (resigned 28 November 2020) M Counter-Matta (resigned 21 October 2019) C Twomey (appointed 2 September 2019) S Holder (appointed 21 October 2019) Jennifer J Andrews (appointed 17 November 2020) Jacqueline O'Mahony (appointed 28 November 2020)
<b>Company registered number</b>	02828912
<b>Charity registered number</b>	1025003
<b>Registered office</b>	1 The Postbox Commercial Street Birmingham B1 1RS

# Kadampa Meditation Centre Birmingham (a company limited by guarantee)

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## Trustees' report

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Kadampa Meditation Centre Birmingham (the company) for the year ended 31 December 2020.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

In preparing this report the trustees have taken advantage of the small company exemptions provided by section 415A of the Companies Act 2006.

### Constitution

The company is registered as a charitable company limited by guarantee and is a registered charity number 1025003

The principal object of the company is to promote and follow the pure tradition of Mahayana Buddhist derived from the Buddhist Meditators and scholars Atisha and Je Tsongkhapa, as introduced into the West by Buddhist teacher Venerable Geshe Kelsang Gyatso, and to always remain a member of the Buddhist Union (NKT-IKBU) and always follow and act in accordance with the internal rules of the NKT-IKBU

### Governing document

Memorandum and Articles of Association dated 1 June 1993 as amended by resolution dated 29 March 2007 and by special resolution dated 17 November 2020

### Review, achievement and public benefit statement

2020 will be remembered by all as the year of COVID-19. KMC Birmingham closed to the public on 23rd March, at short notice and proceeded to move necessary furniture and equipment to set up for delivering meditation classes and courses online from the residential house. Two residential rooms had been successfully brought in regular income to support KMC Birmingham. The guests vacated and we had the use of the larger ground floor room plus a first floor room. The ground floor room was set up partly as a meditation room and partly as a Zoom recording studio. The first floor room was used for management meetings and office space. Within a week, we were set up to live-stream meditation classes via Zoom. The set-up was makeshift to begin with and a webcam was borrowed. Income was severely impacted by the reduction in residential income and class income. Class attendees had to get used to 'attending' online and some received no teachings at all. As would be expected with new ways of offering classes, systems put into place would have technology issues. The quality of delivering visual and audio teachings needed continuing improvements and investment in better equipment. We received a government COVID grant of £25k (based on our rateable value of £36500) and a kind donation of £10k, which helped us to continue to pay the rental of the lease. There was no possibility of deferring the rent. We were already starting to negotiate with the landlord as our lease was to come to its five year end on November 25th.

## Kadampa Meditation Centre Birmingham (a company limited by guarantee)

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### Trustees' report cont...

The summer months consisted of negotiating back and forth with the landlord's representative (as the landlord was furloughed) for a much reduced rent. In an effort to increase class income, measures were brought in with special offer memberships which doubled our numbers of members (in the short term).

New members signing up for one month, received an extra month free. A subsequent offer was put into place to try to keep those new members with a 'Buy two months get one free'. Only around one third of those members took up the offer and it brought in a few newer members. Apart from our usual weekly programme, we brought in 25 minute morning meditations - Monday to Friday, also adding an extra lunchtime meditation to our previous programme.

Numbers attending online were encouraging to begin with, but tailed away after a few months. We made plans for re-opening the Centre once we were allowed to, with COVID measures put into place, after a comprehensive risk assessment. The Centre's current broadband facility was not sufficient to live-stream classes, which were to continue as well as offering in person classes. The Centre had to pay for installation of fibre broadband and a monthly cost on top of its current supplier, which had a contract tied up until the third week of December. We opened our doors at the beginning of September, with a capacity of 20 people seated with social distancing. The Centre received no more than 12 people on a couple of occasions, mostly one or two people at a time. Weekends tended to be better attended.

We finally negotiated with the landlord for a £14400 reduction in rent for one year, with a three month break clause. This means that either party could give three months notice to leave. This was given the approval by the NKT. In August our resident teacher Kelsang Lhasang was asked to go to north Wales and Gen Kelsang was brought back as resident teacher. Gen Leksang has years of experience in Birmingham and she would assist with the possible property search and future plans of KMC Birmingham.

With the help and support of our managers, directors, teachers and kind volunteers, we have managed to maintain the Centre and reduce the projected loss from over £20k to a little over £4k. At the end of 2020 we had news that our EPC (Roland Jones) was asked to transfer to south Wales and Kelsang Lhasang is to come back from north Wales as EPC. Roland and Aman (volunteer) have worked for many months building a new website for KMC Birmingham. It was launched before Christmas.

A special resolution of an amendment to our constitution was passed on 17th November 2020 and documents sent to Companies House and Charities Commission. This amendment altered the constitution of all NKT centres in the UK.

By order of the Board



Simon Holder  
6 February 2021

## Kadampa Meditation Centre Birmingham (a company limited by guarantee)

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### Independent Examiners Report to the Trustees of Kadampa Meditation Centre Birmingham

I report on the accounts of the company for the year ended 31 December 2020.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act and to:
- state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006
- the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)



Joanne Watkin BA (Hons) FCA  
Purple Cat Accountancy Limited

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**Kadampa Meditation Centre Birmingham**  
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Statement of financial activities for the year ended 31 December 2020  
(incorporating income and expenditure account)

	Note	General fund	Restricted fund	Total funds 2020	2019
<b>Income</b>	<b>3</b>				
Donations and grants		41,127		41,127	17,161
Charitable activities		63,283		63,283	74,230
Other trading activities		2,287		2,287	1,086
Investments		31		31	-
<b>Total income</b>		<u>106,728</u>	<u>-</u>	<u>106,728</u>	<u>92,477</u>
<b>Expenditure on:</b>	<b>4</b>				
Raising funds		1,484		1,484	3,399
Charitable activities		103,864	698	104,562	96,675
<b>Total expenditure</b>		<u>105,348</u>	<u>698</u>	<u>106,046</u>	<u>100,074</u>
<b>Net income / (expenditure)</b>		1,380	(698)	682	(7,597)
<b>Balance brought forward at 1 January 2020</b>	<b>10</b>	297,142	2,845	299,987	307,584
<b>Balance carried forward at 31 December 2020</b>	<b>10</b>	<u>298,522</u>	<u>2,147</u>	<u>300,669</u>	<u>299,987</u>

The notes form part of these financial statements

**Kadampa Meditation Centre Birmingham**  
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Registered number 02828912

Charity number 1025003

Balance sheet as at 31 December 2020

	Notes	2020	2019
<b>Fixed assets</b>			
Tangible fixed assets	5	281,396	287,352
<b>Current assets</b>			
Stocks	6	3,378	3,437
Debtors	7	18,099	23,820
Cash at bank and in hand		35,431	33,334
Total current assets		56,908	60,591
Creditors: amounts falling due within one year	8	(4,826)	(12,164)
<b>Net current assets</b>		52,082	48,427
<b>Total assets less current liabilities</b>		333,478	335,779
Creditors: amounts falling due after more than one year	9	(32,809)	(35,792)
<b>Net assets</b>		300,669	299,987
<b>Represented by</b>			
<b>Funds</b>			
Unrestricted general fund	10	298,522	297,142
Restricted fund	10	2,147	2,845
		300,669	299,987

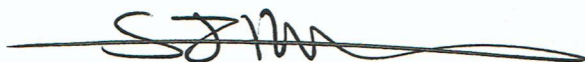
The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Companies Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS102 SORP.

Approved by the board on 6 February 2021

and signed on its behalf by



Simon Holder  
Director

# Kadampa Meditation Centre Birmingham (a company limited by guarantee)

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Notes to the accounts  
year ended 31 December 2020

## 1. Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities: preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011

## 2. Accounting policies

### Recognition of income

Income is included in the Statement of Financial Activities (SoFA) when

- the charity becomes entitled to the resources
- the monetary value can be measured with sufficient reliability

### Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is valid declaration from the donor.

Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation.

### Income from interest

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably

### Income from membership

Membership subscriptions received in the nature of a gift are recognised as donations

### Creditors

The charity has creditors which are measured at settlement amount

### Tangible fixed assets

These are valued at cost and depreciated at the following rates:

Freehold buildings	1% straight line
Fixtures and fittings	25% reducing balance
Office equipment	25% straight line

### Stocks

Stocks are measured at the lower of cost and net realisable value

### Debtors

Debtors are measured on initial recognition at settlement amount; subsequently they are measured at the cash or other consideration expected to be received.

**Kadampa Meditation Centre Birmingham**  
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Notes to the accounts  
year ended 31 December 2020

<b>3. Income</b>	<b>2020</b>	<b>2019</b>
<b>Donations and grants</b>		
Donations (including tax recoverable)	16,127	17,161
Grants	25,000	-
	<u>41,127</u>	<u>17,161</u>
 <b>Charitable activities</b>		
Accommodation	22,933	18,349
Courses	38,204	50,356
Shop and cafe sales	2,146	5,525
	<u>63,283</u>	<u>74,230</u>
 <b>Other trading activities</b>		
Fundraising and other income	<u>2,287</u>	<u>1,086</u>
 <b>Income from investments</b>		
Interest	<u>31</u>	<u>-</u>

## Kadampa Meditation Centre Birmingham (a company limited by guarantee)

### Notes to the accounts year ended 31 December 2020

4. Expenditure	2020	2019
<b>Expenditure on raising funds</b>		
Fundraising	1,166	1,866
Publicity	318	1,533
	<u>1,484</u>	<u>3,399</u>
<b>Expenditure on charitable activities</b>		
Utilities and household	6,595	10,941
Rent and service charges	47,781	47,039
Insurance	2,017	1,112
Education and courses	386	579
Gompa	2,236	1,846
Sponsorships	26,395	9,833
Repairs and renewals	2,516	1,874
Branches	1,220	3,917
Shop and café cost of sales	1,030	4,944
Administration	2,447	1,291
Motor and travel	578	2,656
Telephone	1,651	1,107
Wages and salary costs	144	-
Accountancy	300	120
Bank charges	1,159	740
Professional fees	124	244
Loan interest	1,317	1,771
Property depreciation	2,895	2,895
Fixtures and fittings depreciation	811	1,081
Office equipment depreciation	1,048	903
Vehicle depreciation	1,781	1,782
Bad debts	131	-
	<u>104,562</u>	<u>96,675</u>

**Kadampa Meditation Centre Birmingham  
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Notes to the accounts  
year ended 31 December 2020

5. Fixed assets	Freehold property	Fixtures and Fittings	Office Equipment	Vehicles	Total
<b>Cost</b>					
Balance brought forward at 1 January 2020	289,500	10,689	3,612	7,125	310,926
Additions	-	-	579	-	579
Disposals					
Balance carried forward at 31 December 2020	<u>289,500</u>	<u>10,689</u>	<u>4,191</u>	<u>7,125</u>	<u>311,505</u>
<b>Depreciation</b>					
Balance brought forward at 1 January 2020	11,821	7,445	2,525	1,782	23,574
Charge for the year	2,895	811	1,048	1,781	6,535
Released on disposal					
Balance carried forward at 31 December 2020	<u>14,716</u>	<u>8,256</u>	<u>3,573</u>	<u>3,564</u>	<u>30,109</u>
Net book value at 31 December 2020	<u>274,784</u>	<u>2,433</u>	<u>618</u>	<u>3,562</u>	<u>281,396</u>
Net book value at 31 December 2019	<u>277,679</u>	<u>3,244</u>	<u>1,087</u>	<u>-</u>	<u>287,352</u>
<b>6. Stocks</b>					
		<b>2020</b>			<b>2019</b>
Goods held for resale		<u>3,378</u>			<u>3,437</u>
<b>7. Debtors</b>					
		<b>2020</b>			<b>2019</b>
Trade debtors		-			29
Other debtors		18,099			23,791
		<u>18,099</u>			<u>23,820</u>
<b>8. Creditors: amounts falling due within one year</b>					
		<b>2019</b>			<b>2019</b>
Trade creditors		188			7,484
Bank loans		1,589			1,261
Hire purchase		1,067			1,067
Other creditors		1,982			2,352
		<u>4,826</u>			<u>12,164</u>

The bank loan is secured by a legal charge dated 22 March 2016 over the freehold property to which the loan relates

**Kadampa Meditation Centre Birmingham  
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Notes to the accounts  
year ended 31 December 2020

9. Creditors: amounts falling due in more than one year	2020	2019
Hire purchase	178	1,244
Bank loan	32,631	34,548
	<u>32,809</u>	<u>35,792</u>

The bank loan is secured by a legal charge dated 22 March 2016 over the freehold property to which the loan relates

10. Funds	Balance at 1 January 2020	Income	Expenditure	Balance at 31 December 2020
Total unrestricted funds	<u>297,142</u>	106,728	(105,348)	<u>298,522</u>
<b>Restricted fund</b>				
Inlight trust	2,845	-	(698)	2,147
<b>Total restricted fund</b>				
<b>Total funds</b>	<u>299,987</u>	106,728	(106,046)	<u>300,669</u>

11. Fees for examination of the accounts	2020	2019
Independent examiner's fees	<u>300</u>	<u>300</u>