

Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	09	19	To	31	08	20

Section A Reference and administration details

Charity name Orchard Pre-School

Other names charity is known by N/A

Registered charity number (if any) 1024956

St Andrew's Church, Beaulieu Road
 Dibden Purlieu
 Southampton, Hampshire
Postcode SO45 4NR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sheridan Holland	Lead Practitioner	Re-elected 13.11.19	AGM
2	Louise Blacker	Treasurer	Re-elected 13.11.19	AGM
3	Natalie Walker	Chair	Re-elected 13.11.19	AGM
4	Carla Venton	Secretary	Re-elected 13.11.19	AGM
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Other names charity is known by: N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 12 th November 2014
How the charity is constituted (eg. trust, association, company)	Unincorporated charity
Trustee selection methods (eg. appointed by, elected by)	Elected by AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning and carrying out the activities for the year the Trustees kept in mind the Charity Commission guidance on public benefit through discussion at Trustee meetings.

The focus of activity continues to be the development of pre-school children in a safe, structured and supportive environment. The following activities further the Pre-School's objectives and provide public benefit:

- Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area;
- Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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Summary of the main achievements of the charity during the year

The main achievements of the Pre-school in the year were:

- Successfully developing the c70 children attending the pre-school in a safe and fun environment
- Running 10 sessions of 3 hours each term-time week for children between the ages of 2 year 9 months and 4 years (save for the national lockdown period when initially the Pre-school was closed and, in the Summer term, open only to those children due to start school in September 2020 whose parents wished to send their child back to Pre-school)
- Maintaining the quality of the Pre-school including encouraging the Pre-school committee to be active
- Taking students from local colleges on work experience and placements
- Providing a range of activities for parents to be engaged in the pre-school, e.g. parent helper rota
- Fundraising activities
- Working with other agencies, including; local infant schools, Portage (special needs provision), Children's Centres
- Receiving input from other local organisations as part of the topic work including the police and firefighters
- Maintaining links between the Pre-school and parents, e.g. home visits for new children, parents' evenings, social events
- Accepting children with health issues and special needs to be inclusive and reflective of the community

Additional details of objectives and activities (Optional information)

- You may choose to include further statements, where relevant, about:
 - policy on fundraising
 - policy programs related investment
 - contribution made by volunteers

Section E Financial review

Brief statement of the charity's policy on reserves

The Pre-school maintains a cash reserve account in order to:

- 1 Reduce the impact of risks posed by unavoidable changes or circumstances and
- 2 Manage events that require significant amounts of cash that cannot be met from normal operating income.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:


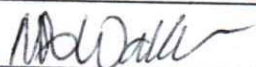
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carla Venton	Natalie Walker
Position (eg Secretary, Chair, etc)	Secretary	Chair

Date 18.12.20



Section A

Independent Examiner's Report

Report to the trustees/ members of

Orchard Pre-School

On accounts for the year ended

31st August 2020

Charity no (if any)

1024956

Set out on pages

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2019.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A. C. Orme

Date:

13 Nov 2020

Name:

A. C. ORME

Relevant professional qualification(s) or body (if any):

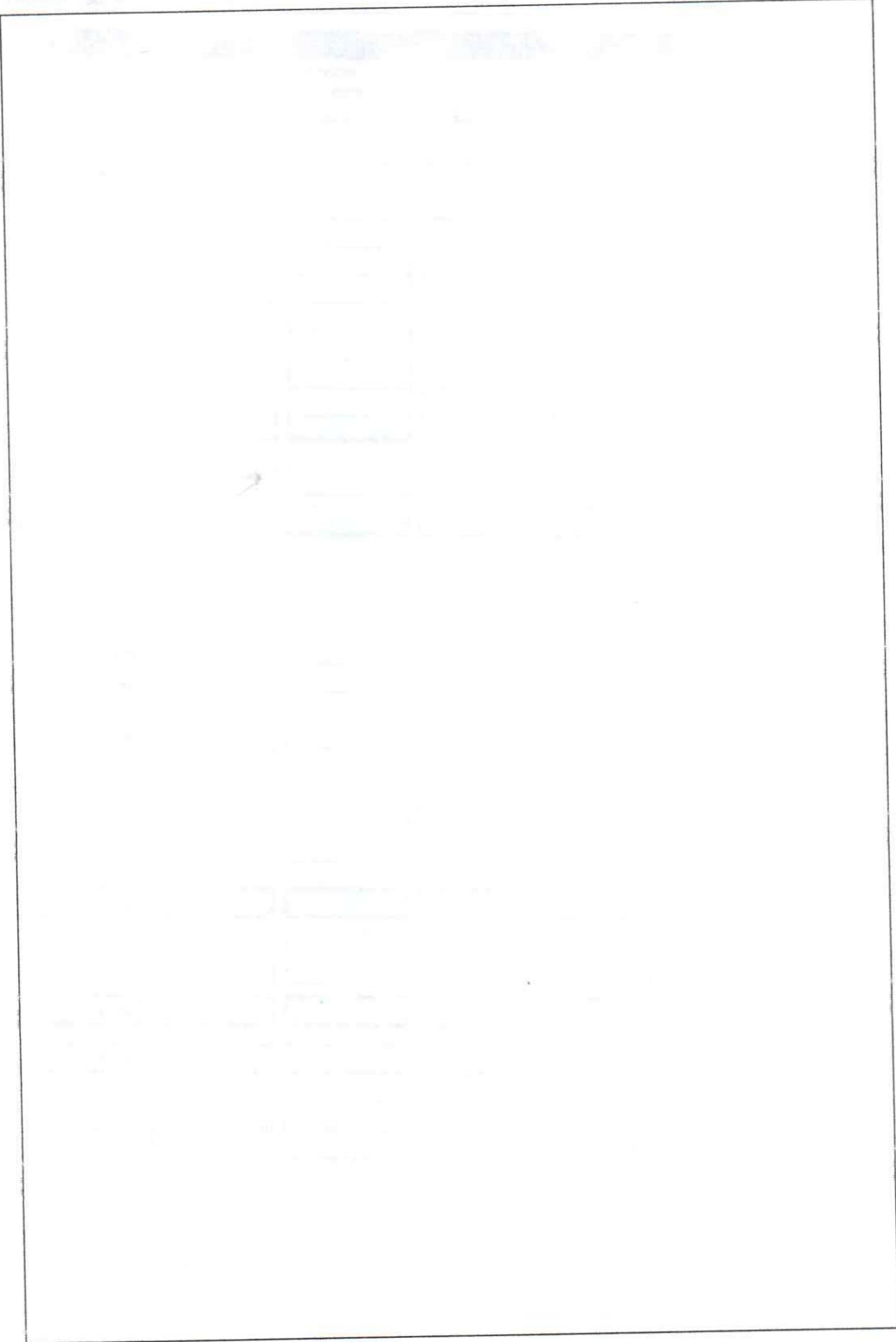
FCA

Address:

CORNERSTONES, LIME WALK
DIBDEN PURLIEU SUTTON
SO45 4RB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





Charity Name Orchard Pre-School		No (if any) 1024956		CC16a
Receipts and payments accounts				
For the period from	Period start date 01-Sep-19	To	Period end date 31-Aug-20	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
HCC funding	76,061	-	-	76,061	86,573
Parent receipts	15,828	-	-	15,828	16,913
Grants	1,024	-	-	1,024	-
Social events	-	-	-	-	-
Fundraising	696	-	-	696	2,968
Donations	-	-	-	-	1,365
Trips	-	-	-	-	294
Other sundry receipts	823	-	-	823	1,611
	-	-	-	-	-
Sub total	94,321	-	-	94,321	108,574
A2 Asset and investment sales, etc.					
	-	-	-	-	-
Total receipts	94,321	-	-	94,321	108,574
A3 Payments					
Staff costs	86,918	-	-	86,918	82,303
Premises	8,739	-	-	8,739	10,913
Professional development	481	-	-	481	126
Consumables	1,190	-	-	1,190	1,568
Social events	-	-	-	-	-
Fundraising costs	35	-	-	35	694
Trips	-	-	-	-	374
Administration	1,842	-	-	1,842	2,116
Other sundry costs	936	-	-	936	312
	-	-	-	-	-
Sub total	99,142	-	-	99,142	98,395
A4 Asset and investment purchases, etc.					
	532	-	-	532	2,080
Total payments	99,675	-	-	99,675	100,475
Net of receipts/(payments)	- 5,354	-	-	- 5,354	8,099
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end					
	75,989	-	-	75,989	67,890
Cash funds this year end	70,635	-	-	70,635	75,989



Charity Name Orchard Pre-School		No (if any) 1024956		CC16a
Receipts and payments accounts				
For the period from	Period start date 01-Sep-19	To	Period end date 31-Aug-20	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	14,341	-	-
	Reserve account	56,194	-	-
	Petty cash	100	-	-
	Total cash funds	70,635	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Educational and play equipment	Unrestricted funds	-	-
	Garden Shed	Unrestricted funds	-	-
	Fixtures and fittings	Unrestricted funds	-	-
	Office equipment	Unrestricted funds	-	-
	Laptop computer	Unrestricted funds	-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	NATALIE WALKER	18.12.20
	LOUISE BLACHIER	25.11.20



Section A

Independent Examiner's Report

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members of**

Orchard Pre-School

**On accounts for the year
ended**

31st August 2020

**Charity no
(if any)**

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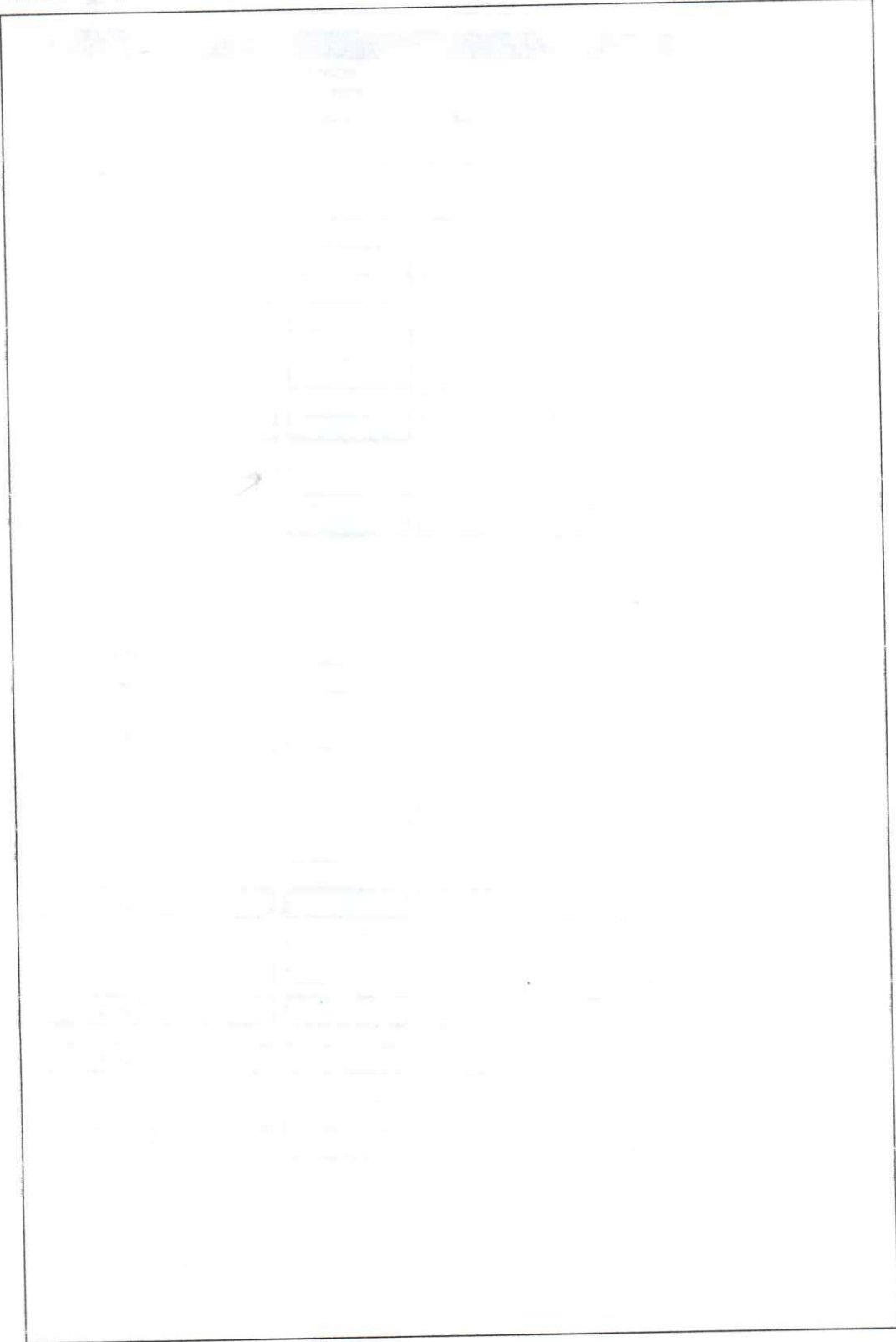
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		-	-	-
		-	-	-
		-	-	-

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			-	-
			-	-
			-	-
			-	-

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