



Trustees' Annual Report for the period

From 01/08/2023 Period start date To 31/03/2024
Period end date

Charity name: STEPPING STONES PRESCHOOL

Charity registration number: 1024885

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The charity works for the public benefit having as its objects the development and education of children and young people in particular by:</p> <ol style="list-style-type: none">(1) promoting their care and safety;(2) promoting their education and promoting parental involvement;(3) promoting their health and wellbeing;(4) providing services to support them and their families and carers;(5) providing services to individuals holding membership of the CIO; and(6) furthering the aims of the pre-school learning alliance
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our aim is to provide a secure, caring, stimulating environment where all children are given the opportunity to learn through play.</p> <p>We will ensure that children and adults are treated as unique individuals, feeling valued and respected. Each child will be encouraged to progress as an individual, develop a sense of self-worth and grow in confidence. We will work within the Early Years Foundation Stage and will incorporate positive opportunities for all children reflecting diversity, culture, gender, and additional needs. We will offer each child and their family equal access to support, development and learning.</p> <p>Our setting is fully inclusive in meeting the needs of all children. Families can be biological or non-biological, chosen, or circumstantial. <i>Parents may be</i> biological, adoptive, stepparents, lone parent or two parents of the same sex. Primary caregivers may be grandparents, other adult family members, and foster parents. We recognise diverse family structures and will help build a culture of inclusivity and equity.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The strengths of Stepping Stones Pre School is evident; Having served the community for in excess of 45 years. There is a wealth of experience to be harnessed, evident in the fact that many of the current students are the children of the former students. Many of Stepping Stones staff have been in place for many years, as a result of this and stepping stones commitment to ongoing training, we feel that we have some of the best and most qualified team members available.</p> <p>Stepping Stones Pre School operates on a "open to all" basis. In that we welcome and celebrate diversity within the community and subject to space endeavour to meet both child and parents needs.</p> <p>With a ever growing population and housing projects under development in close proximity the need for quality pre school places is likely to increase year on year. Couple this with the government funding of child placement fees the potential for Stepping Stones Pre School to grow and expand with the community is both essential and excellent.</p> <p>Stepping Stones has secured a new 10 year lease with Reading Borough Council and as part of the lease has extended the building allowing the preschool to increase its intake.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The accounts run from Aug 23- until March 24 to bring them inline with the funding and calendar of the financial year for government funding moving forward.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity endeavours to keep a reserve in place to fund expected building repair costs.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Pre-school Learning Alliance Model CIO Constitution for Childcare Providers
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Stepping Stones Preschool
Other name the charity uses	
Registered charity number	1024885
Charity's principal address	Stepping Stones Preschool 1, Dunsfold Road Tilehurst Reading RG30 4NP

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

LCooper

Full name(s)

Lindsey Cooper

Position (eg Secretary,
Chair, etc)

Chairperson

Date

02/04/2025

Opening Balance £107,944.90 Date 01.08.2023

Income

Date	Received From	Amount	Reference
16.08.2023	Brighter Futures For Children	£45,578.40	Funding
25.08.2023	Nakita Thomas	£10.00	Fundraising

Expenditure

Date	Payable to	Amount	Paid by	Reference	Specifics
07.08.2023	Smart Pension	£18.00	D/D	Sunscription	Pension
09.08.2023	Claire Smith	£101.88	DPC	Subscription	Twinkl
10.08.2023	Smart Pension	£782.07	D/D	Pension	
15.08.2023	Antons Blinds	£95.00	DPC	Works	Blinds
17.08.2023	Claire Smith	£39.99	DPC	Purchase	Amazon Boxes
17.08.2023	HMRC	£1,260.31	DPC	Hmrc	
17.08.2023	XLN Telecom	£94.65	D/D	Internet	
22.08.2022	Tesco	£37.99	D/D	mobile	
23.08.2023	Claire Smith	£1,495.75	DPC	Wages	
23.08.2023	Jodie Andrews	£961.19	DPC	Wages	
23.08.2023	Clare Sheehan	£1,191.24	DPC	Wages	
23.08.2023	CJD Tucker	£1,047.94	DPC	Wages	
23.08.2023	Toni Robinson	£1,344.21	DPC	Wages	
23.08.2023	Kyle Holland	£1,357.83	DPC	Wages	
23.08.2023	Jodie Silvey	£1,137.89	DPC	Wages	
23.08.2023	Jemma White	£800.57	DPC	Wages	
23.08.2023	Chloe Silvey	£792.75	DPC	Wages	
23.08.2023	Loraine Lynch	£981.64	DPC	Wages	
23.08.2023	Sarah Pollek	£799.36	DPC	Wages	
23.08.2023	Hayley Stowell	£605.32	DPC	Wages	
23.08.2023	Ashlee McManus	£610.22	DPC	Wages	
23.08.2023	Tesco	£10.00	D/D	Insurance	Mobile
25.08.2023	Currys	£3.00	D/D	insurance	
29.08.2023	Claire Smith	£23.26	DPC	Purchase	Home bargains
29.08.2023	Nursery Web	£23.40	S/O	Subscription	Website
31.08.2023	Natwest	£18.90	CHG		
31.08.2023	Intuit LTD	£33.60	D/D	Subscription	Quickbooks

£45,588.40

£15,667.96

Opening Balance	£107,944.90	
Viewed and agreed by Management Committee	£45,588.40	
Total	£153,533.30	
Expenditure	£15,667.96	
Closing Balance	£137,865.34	Closing Balance as at 31.08.2023

Date: 25.04.2023

Signed *LCooper*

Opening Balance £137,865.34 Date 01.09.2023

Income

Date	Received From	Amount	Reference
15.09.2023	Brighter Futures for Children	£16,781.67	Funding
26.09.2023	Brighter Futures for Children	£881.00	Funding

Expenditure

Date	Payable to	Amount	Paid by	Reference	Specifics
05.09.2023	Claire Smith	£135.24	DPC	Purchase	Amazon
05.09.2023	Claire Smith	£125.02	DPC	Subscription	Adobe
05.09.2023	Sarah Pollek	£20.54	DPC	Purchase	Cooking resources
05.09.2023	Sarah Pollek	£87.91	DPC	Purchase	Gardening resources
06.09.2023	Jemma White	£8.30	DPC	Purchase	Asda printer paper
06.09.2023	Gavin Smith	£223.87	DPC	Purchase	Costco supplies
07.09.2023	Claire Smith	£17.98	DPC	Purchase	Amazon padlocks
07.09.2023	Claire Smith	£249.98	DPC	Purchase	Keter outdoor storage
07.09.2023	Smart Pension	£18.00	D/D	Subscription	Smart pension
12.09.2023	Smart Pension	£777.73	D/D	Pension	
14.09.2023	Claire Smith	£59.85	DPC	Purchase	Accident forms
14.09.2023	Jodie Silvey	£29.46	DPC	Purchase	Chew buddies
15.09.2023	Community Play things	£921.60	DPC	Purchase	Climbing frame
15.09.2023	Claire Smith	£87.59	DPC	Purchase	Amazon
15.09.2023	Incredible Eggs	£312.00	DPC	Services	Egg hatching
15.09.2023	XLN Telecom	£94.65	D/D	Internet	
18.09.2023	Claire Smith	£43.95	DPC	Purchase	B and M
22.09.2023	Claire Smith	£1,365.44	DPC	Wages	
22.09.2023	Jodie Andrews	£965.31	DPC	Wages	
22.09.2023	Toni Robinson	£1,313.28	DPC	Wages	
22.09.2023	Jodie Silvey	£1,189.14	DPC	Wages	
22.09.2023	Clare Sheehan	£4.67	DPC	Purchase	Lidl
22.09.2023	Clare Sheehan	£1,191.24	DPC	Wages	
22.09.2023	Chloe Silvey	£662.50	DPC	Wages	
22.09.2023	Hayley Stowell	£663.41	DPC	Wages	
22.09.2023	CID Tucker	£853.54	DPC	Wages	
22.09.2023	Nicola Painter	£895.17	DPC	Wages	
22.09.2023	Kyle Holland	£1,429.84	DPC	Wages	
22.09.2023	Sarah Pollek	£854.45	DPC	Wages	
22.09.2023	Jemma White	£745.86	DPC	Wages	
22.09.2023	Lorraine Lynch	£1,191.24	DPC	Wages	
22.09.2023	Tesco	£37.99	D/D	Mobile	
22.09.2023	Tesco	£10.00	D/D	Insurance	moibile
26.09.2023	Currys	£3.00	D/D	Insurance	
27.09.2023	Nursery Web	£23.40	S/O	Subscription	Website
28.09.2023	PJ Carter	£240.00	DPC	Services	Speech and Language
28.09.2023	Brighter Futures for Children	£60.00	DPC	Training	
29.09.2023	Natwest	£9.80	CHG		
29.09.2023	Claire Smith	£151.18	DPC	Purchase	Amazon
29.09.2023	Intuit LTD	£33.60	D/D	Subscription	Quickbooks

£17,662.67

£17,107.73

Opening Balance	£137,865.34	
Viewed and agreed by Management Committee	£17,662.67	
Total	£155,528.01	
Expenditure	£17,107.73	
Closing Balance	£138,420.28	Closing Balance as at 30.09.2023

Date: 25.04.2025

Signed *L.Cooper*

Opening Balance £138,420.28 Date 01.10.2023

Income

Date	Received From	Amount	Reference
03.10.2023	West Berks Council	£1,920.33	Funding
13.10.2023	Yeboah Akosua	£10.65	Christmas cards
20.10.2023	L Macmahon	£72.00	Fees
20.10.2023	Brighter Futures for Children	£2,591.30	Funding
24.10.2023	Brighter Futures for Children	£2,430.00	Funding
25.10.2023	D Baker	£126.00	Fees
26.10.2023	Katrina Greenaway	£120.00	Fees
30.10.2023	CHQ	£144.00	Fees
30.10.2023	Rebecca Boreham	£320.00	Fees
30.10.2023	National savings	£160.00	Fees
30.10.2023	Ahmed & Akter	£270.00	Fees
31.10.2023	Mancuso-Marcello	£198.00	Fees

Expenditure

Date	Payable to	Amount	Paid by	Reference	Specifics
02.10.2023	Claire Smith	£12.99	DPC	Purchase	Amazon resources
03.10.2023	Claire Smith	£7.76	DPC	Purchase	Amazon resources
06.10.2023	Reading Society	£100.00	DPC	Services	Train ride Prospect Park
06.10.2023	Kyle Holland	£6.05	DPC	Services	Bus travel
06.10.2023	Toni Robinson	£23.50	DPC	Services	Bus travel
06.10.2023	Smart Pension	£18.00	D/D	Subscription	Smart pension
10.10.2023	YPO	£395.42	DPC	Purchase	Resources
11.10.2023	Toni Robinson	£79.99	DPC	Subscription	Microsoft office
12.10.2023	RBC Main account	£6,175.00	DPC	Rent	
12.10.2023	Smart Pension	£699.42	D/D	Pension	
13.10.2023	Widget Software	£354.00	DPC	Subscription	Widget
13.10.2023	Toni Robinson	£32.49	DPC	Purchase	Work lunch
16.10.2023	Claire Smith	£10.95	DPC	Purchase	Christmas cards
16.10.2023	Kyle Holland	£4.98	DPC	Purchase	
16.10.2023	Kyle Holland	£2.98	DPC	Purchase	
16.10.2023	Jodie Silvey	£130.00	DPC	Purchase	Works meal Miller and Carter
18.10.2023	Kyle Holland	£4.00	DPC	Services	Parking
18.10.2023	Cathedral Leasing	£155.95	DPC	Subscription	Hygeine bins
18.10.2023	PJ Carter	£240.00	DPC	Services	Speech and Language
20.10.2023	Claire Smith	£1,313.48	DPC	Wages	
20.10.2023	HMRC	£806.74	DPC	HMRC	
23.10.2023	Jodie Andrews	£1,302.50	DPC	Wages	
23.10.2023	Claire Smith	£94.65	DPC	Phone	
23.10.2023	Lorraine Lynch	£1,191.24	DPC	Wages	
23.10.2023	Nicola Painter	£1,218.34	DPC	Wages	
23.10.2023	Jodie Silvey	£1,188.95	DPC	Wages	
23.10.2023	Toni Robinson	£1,313.48	DPC	Wages	
23.10.2023	CJD Tucker	£1,091.71	DPC	Wages	
23.10.2023	Hayley Stowell	£663.41	DPC	Wages	
23.10.2023	Kyle Holland	£1,377.05	DPC	Wages	
23.10.2023	Clare Sheehan	£1,191.24	DPC	Wages	
23.10.2023	Chloe Silvey	£764.10	DPC	Wages	
23.10.2023	Jemma White	£813.59	DPC	Wages	
23.10.2023	Sarah Pollek	£854.46	DPC	Wages	
23.10.2023	Tesco	£37.99	D/D	Mobile	
24.10.2023	Tesco	£10.00	D/D	Insurance	Mobile
27.10.2023	Nursery web	£23.40	S/O	Subscription	Website
27.10.2023	Currys	£3.00	D/D	Insurance	
30.10.2023	Intuit LTD	£33.60	D/D	Subscription	Quickbooks
31.10.2023	Natwest	£14.35	CHG		

£8,362.28

£23,760.76

Opening Balance	£138,420.28
Viewed and agreed by Management Committee	£8,362.28
Total	£146,782.56
Expenditure	£23,760.76
Closing Balance	£123,021.80

Closing Balance as at 31.10.2023

Date: 25.04.2023

Signed *L. Cooper*

Opening Balance £123,021.80 Date 01.11.2023

Income

Date	Received From	Amount	Reference
07.11.2023	Brighter Futures for Children	£29,483.38	Funding
10.11.2023	H Lerwill	£5.00	Fundraising
10.11.2023	Taryn Flynn	£5.00	Fundraising
13.11.2023	Nicol Maracazzo	£220.00	Fees
13.11.2023	A Small	£5.00	Fundraising
13.11.2023	DKL Pottinger	£5.00	Fundraising
15.11.2023	N Allen	£5.00	Fundraising
15.11.2023	Helmore	£5.00	Fundraising
17.11.2023	Rebecca Boreham	£4.00	Festive Lunch
17.11.2023	N Allen	£2.00	Festive Lunch
23.11.2023	L Hicks	£2.00	Festive Lunch
24.11.2023	C Tarr	£10.00	Fundraising
24.11.2023	Prismonteine	£5.00	Fundraising
27.11.2023	N Allen	£2.00	Festive Lunch
27.11.2023	L Macmahon	£22.00	Fees
27.11.2023	E Rolfe	£2.00	Festive Lunch
28.11.2023	Taya Vaughan	£5.00	Fundraising
28.11.2023	Mancuso-Marcello	£7.00	Festive Lunch
28.11.2023	L Macmahon	£72.00	Fees
29.11.2023	Rebecca Boreham	£400.00	Fees
29.11.2023	L Adey	£2.00	Festive Lunch
29.11.2023	Lee Burgess	£2.00	Festive Lunch
29.11.2023	A Yeboah	£7.00	Festive Lunch
29.11.2023	Kristina Browne	£5.00	Fundraising
29.11.2023	DKL Pottinger	£2.00	Festive Lunch
30.11.2023	LJ Stroomer	£2.00	Festive Lunch
30.11.2023	Rebecca Boreham	£4.00	Festive Lunch
30.11.2023	Carla Tarr	£2.00	Festive Lunch
30.11.2023	D Baker	£144.00	Fees
30.11.2023	C Crossley	£2.00	Festive Lunch
30.11.2023	KL Greenaway	£2.00	Festive Lunch
30.11.2023	KL Greenaway	£160.00	Fees
		<u>£30,600.38</u>	

Expenditure

Date	Payable to	Amount	Paid by	Reference	Specifics
02.11.2023	Claire Smith	£79.99	DPC	Subscription	Microsoft office
02.11.2023	Claire Smith	£8.99	DPC	Purchase	Amazon craft inks
02.11.2023	Claire Smith	£3.60	DPC	Purchase	Amazon craft inks
02.11.2023	Nicola Painter	£172.25	DPC	Purchase	Costco Supplies
07.11.2023	Bristow and Sutor	£3,714.50	DPC	Buisness Rates	Debt Collection
07.11.2023	Toni Robinson	£4.60	DPC	Purchase	
07.11.2023	Smart Pension	£18.00	D/D	Subscription	Smart pension
08.11.2023	Claire Smith	£39.99	DPC	Purchase	Amazon storage box
10.11.2023	Sarah Pollek	£8.35	DPC	Purchase	Asda
10.11.2023	Smart Pension	£1,043.18	D/D	Pension	
13.11.2023	ABC Medical	£93.00	DPC	Training	First aid
13.11.2023	Clare Sheehan	£19.12	DPC	Purchase	Asda
14.11.2023	Claire Smith	£50.00	DPC	Subscription	Ofsted
15.11.2023	Daisy	£94.65	D/D	internet	
16.11.2023	Kyle Holland	£10.40	DPC	Purchase	Asda
16.11.2023	Jemma White	£6.00	DPC	Services	parking
16.11.2023	Brighter Futures for Children	£79.20	DPC	Training	
17.11.2023	Claire Smith	£43.14	DPC	Purchase	Mopheads Nisbett
17.11.2023	Kyle Holland	£7.75	DPC	Purchase	Asda
20.11.2023	Claire Smith	£40.02	DPC	Purchase	Asda glue gun
20.11.2023	HMRC Cumbernauld	£1,010.73	DPC	HMRC	
21.11.2023	Jodie Andrews	£1,316.25	DPC	Wages	
21.11.2023	Claire Smith	£1,384.41	DPC	Wages	
21.11.2023	HMRC Cumbernauld	£963.70	DPC	HMRC	
21.11.2023	Chloe Silvey	£646.87	DPC	Wages	
21.11.2023	Loraine Lynch	£1,191.24	DPC	Wages	
21.11.2023	Clare Sheehan	£1,191.24	DPC	Wages	
21.11.2023	Jodie Silvey	£1,171.82	DPC	Wages	
21.11.2023	Hayley Stowell	£663.41	DPC	Wages	
21.11.2023	Nicola Painter	£1,274.24	DPC	Wages	
21.11.2023	Kyle Holland	£1,453.21	DPC	Wages	
21.11.2023	Sarah Pollek	£1,202.61	DPC	Wages	
21.11.2023	Jemma White	£683.34	DPC	Wages	
21.11.2023	Toni Robinson	£1,384.41	DPC	Wages	
21.11.2023	CJD Tucker	£1,061.68	DPC	Wages	
22.11.2023	Tesco	£37.99	D/D	Mobile	
22.11.2023	Tesco	£10.00	D/D	Insurance	
24.11.2023	Currys	£3.00	D/D	Insurance	
27.11.2023	Claire Smith	£185.43	DPC	Purchase	
27.11.2023	Nursery Web	£23.40	S/O	Subscription	Website
29.11.2023	Intuit	£33.60	D/D	Subscription	Quickbooks
30.11.2023	Natwest	£19.60	CHG		
30.11.2023	Claire Smith	£50.00	DPC	Purchase	Christmas Books
30.11.2023	Toni Robinson	£39.69	DPC	Purchase	Lunch
30.11.2023	Toni Robinson	£12.00	DPC	Services	Parking
30.11.2023	Jodie Silvey	£3.09	DPC	Purchase	Aldi Nappies
30.11.2023	PJ Carter	£400.00	DPC	Services	Speech and Language
30.11.2023	Hayley Stowell	£242.00	DPC	Training	Busy Bees
30.11.2023	Daisy	£94.65	DPC	Internet	
		<u>£23,290.34</u>			

Opening Balance	£123,021.80
Viewed and agreed by Management Committee	<u>£30,600.38</u>
Total	£153,622.18
Expenditure	<u>£23,290.34</u>
Closing Balance	<u>£130,331.84</u>

Closing Balance as at 30.11.2023

Date: 25.04.2025

Signed

L.Cooper

Opening Balance £130,331.84 Date 01.12.2023

Income

Date	Received From	Amount	Reference
01.12.2023	Mancuso-Marcello	£216.00	Fees
01.12.2023	Taryn Flynn	£7.00	Festive lunch
01.12.2023	J Ceperko	£7.00	Festive lunch
04.12.2023	T Richens	£2.00	Festive lunch
04.12.2023	Kristina Browne	£2.00	Festive lunch
04.12.2023	H Lerwill	£2.00	Festive lunch
04.12.2023	Ahmed & Akter	£2.00	Festive lunch
05.12.2023	GK Greenough	£2.00	Festive lunch
06.12.2023	Kayleigh Robinson	£2.00	Festive lunch
06.12.2023	B Cara	£7.00	Festive lunch
07.12.2023	Prismontiene	£5.00	Fundraising
07.12.2023	G & S Pearce	£10.00	Fundraising
08.12.2023	Taryn Flynn	£18.00	Fees
08.12.2023	Helmore	£7.00	Festive lunch
13.12.2023	Mancuso-Marcello	£162.00	Fees
14.12.2023	CHQ	£144.00	Fees
14.12.2023	Nicol Marcazzo	£420.00	Fees
14.12.2023	National Savings	£290.00	Fees
14.12.2023	L Macmahon	£54.00	Fees
15.12.2023	E Rolfe	£5.00	Fundraising
15.12.2023	Toni Bristow	£11.35	Overpayment (bits and bobs)
18.12.2023	D Baker	£130.00	Fees
20.12.2023	Get Berkshire Active	£1,750.00	Grant
20.12.2023	Brighter Futures for Children	£64,632.48	Funding
21.12.2023	Ahmed & Akter	£288.00	Fees
28.12.2023	Rebecca Boreham	£300.00	Fees
		<u>£68,475.83</u>	

Expenditure

Date	Payable to	Amount	Paid by	Reference	Specifics
06.12.2023	Claire Smith	£69.99	DPC	Purchase	Santa outfit
07.12.2023	Claire Smith	£33.00	DPC	Purchase	Ikea Cutlery
07.12.2023	Toni Robinson	£5.99	DPC	Purchase	Paper plate
07.12.2023	Toni Robinson	£31.91	DPC	Purchase	Xmas party
07.12.2023	Smart Pension	£18.00	D/D	Subscription	Smart Pension
08.12.2023	Claire Smith	£355.08	DPC	Purchase	Bludog uniform
08.12.2023	Claire Smith	£479.28	DPC	Purchase	Cartridges
08.12.2023	Claire Smith	£171.74	DPC	Purchase	Kids HI Vis
08.12.2023	Claire Smith	£14.69	DPC	Purchase	B and M
12.12.2023	Claire Smith	£9.99	DPC	Purchase	Dairy free selection box
12.12.2023	Claire Smith	£37.97	DPC	Purchase	Christmas crafts
12.12.2023	Claire Smith	£9.00	DPC	Purchase	Ikea
12.12.2023	Kyle Holland	£10.20	DPC	Purchase	Asda
12.12.2023	Kyle Holland	£3.06	DPC	Purchase	Asda
12.12.2023	Kyle Holland	£11.94	DPC	Purchase	Lidl
12.12.2023	Kyle Holland	£5.25	DPC	Purchase	Sainsbury's
12.12.2023	Smart Pension	£948.43	D/D	Smart Pension	
15.12.2023	Claire Smith	£112.73	DPC	Purchase	Festive Lunch
15.12.2023	Toni Robinson	£1,327.50	DPC	Wages	
15.12.2023	Toni Robinson	£50.00	DPC	Purchase	Bits and bobs
15.12.2023	HMRC Cumbernauld	£1,475.24	DPC	HMRC	
15.12.2023	Kyle Holland	£1,368.47	DPC	Wages	
15.12.2023	Chloe Silvey	£691.16	DPC	Wages	
15.12.2023	CJD Tucker	£1,078.92	DPC	Wages	
15.12.2023	Nicola Painter	£1,104.43	DPC	Wages	
15.12.2023	Kyle Holland	£8.56	DPC	Purchase	Lidl
15.12.2023	Jemma White	£850.06	DPC	Wages	
15.12.2023	Clare Sheehan	£36.00	DPC	Purchase	Asda Breakfast
15.12.2023	Clare Sheehan	£0.69	DPC	Purchase	Asda Breakfast
18.12.2023	Claire Smith	£276.78	DPC	Purchase	Work meal
20.12.2023	Jodie Silvey	£1,227.59	DPC	wages	
22.12.2023	Jodie Andrews	£1,316.25	DPC	wages	
22.12.2023	Claire Smith	£1,327.70	DPC	wages	
22.12.2023	Sarah Pollek	£1,212.62	DPC	wages	
22.12.2023	Clare Sheehan	£1,191.24	DPC	wages	
22.12.2023	Hayley Stowell	£663.41	DPC	wages	
22.12.2023	Lorraine Lynch	£1,191.24	DPC	wages	
22.12.2023	Tesco	£37.99	D/D	Mobile	
22.12.2023	Tesco	£10.00	D/D	Insurance	mobile
27.12.2023	Nursery Web	£23.40	S/O	Subscription	Webside
28.12.2023	Currys	£3.00	D/D	Insurance	
29.12.2023	Natwest	£27.65	CHG		
		<u>£18,828.15</u>			

Opening Balance	£130,331.84	
Viewed and agreed by Management Committee	<u>£68,475.83</u>	
Total	£198,807.67	
Expenditure	<u>£18,828.15</u>	
Closing Balance	<u>£179,979.52</u>	Closing Balance as at 31.12.2023

Date: 25.04.2025

Signed *L.Cooper*

Opening Balance £179,979.52 Date 01.01.2024

Income

Date	Received From	Amount	Reference
04.01.2024	Cauliflower Group	£85.10	Commission
08.01.2024	Brighter Futures for Children	£405.00	Funding
09.01.2024	CHQ	£108.00	Fees
11.01.2024	KL Greenaway	£120.00	Fees
19.01.2024	J Adey	£10.00	Fundraising
24.01.2024	S Mohammed	£22.00	Fees
26.01.2024	Ahmed & Akter	£216.00	Fees
29.01.2024	Lee Connolly	£10.00	Fundraising

Expenditure

Date	Payable to	Amount	Paid by	Reference	Specifics
04.01.2024	Intuit LTD	£33.60	D/D	Subscription	Quickbooks
05.01.2024	Early Years Alliance	£519.39	D/D	Insurance	
05.01.2024	Smart Pensions	£18.00	D/D	Subscription	Smart Pension
08.01.2024	Claire Smith	£47.98	DPC	Purchase	Amazon
09.01.2024	Claire Smith	£130.92	DPC	Purchase	Amazon
11.01.2024	Toni Robinson	£179.99	DPC	Purchase	Shed B&Q
11.01.2024	Toni Robinson	£54.00	DPC	Training	
11.01.2024	Toni Robinson	£29.40	DPC	Purchase	Asda shopping
11.01.2024	Kyle Holland	£10.00	DPC	Purchase	B and M
11.01.2024	Smart Pensions	£924.29	D/D	Pensions	
12.01.2024	The Pension Regulator	£400.00	DPC	Subscription	
15.01.2024	Claire Smith	£34.97	DPC	Purchase	Amazon
15.01.2024	Gavin Smith	£165.79	DPC	Purchase	Costco Supplies
15.01.2024	PJ Carter	£160.00	DPC	Services	Speech and Language
15.01.2024	Daisy	£94.65	D/D	Internet	
18.01.2024	Cosy	£1,330.18	DPC	Purchase	Furniture
18.01.2024	Cost Cutters	£947.64	DPC	Purchase	Furniture
18.01.2024	Parenta	£294.23	DPC	Training	
19.01.2024	Claire Smith	£13.95	DPC	Purchase	Cauliflower cards
22.01.2024	Claire Smith	£1,322.88	DPC	Wages	
22.01.2024	Jodie Andrews	£1,308.28	DPC	Wages	
22.01.2024	Clare Sheehan	£1,197.02	DPC	Wages	
22.01.2024	CJD Tucker	£1,069.49	DPC	Wages	
22.01.2024	Sarah Pollek	£1,084.59	DPC	Wages	
22.01.2024	Hayley Stowell	£663.41	DPC	Wages	
22.01.2024	Loraine Lynch	£1,197.02	DPC	Wages	
22.01.2024	Nicola Painter	£1,271.61	DPC	Wages	
22.01.2024	Kyle Holland	£1,434.65	DPC	Wages	
22.01.2024	Chloe Silvey	£855.27	DPC	Wages	
22.01.2024	Toni Robinson	£1,323.08	DPC	Wages	
22.01.2024	Jodie Silvey	£1,134.95	DPC	Wages	
22.01.2024	Jemma White	£738.26	DPC	Wages	
22.01.2024	HMRC Cumbernauld	£1,470.62	DPC	HMRC	
22.01.2024	Tesco	£37.99	D/D	Mobile	
24.01.2024	Tesco	£10.00	D/D	Insurance	Mobile
26.01.2024	CJD Tucker	£12.30	DPC	Purchase	Asda Cleaning bits
26.01.2024	Kyle Holland	£11.00	DPC	Purchase	Batteries
26.01.2024	Clare Sheehan	£38.35	DPC	Purchase	Staff lunch
26.01.2024	Hayley Stowell	£13.49	DPC	Purchase	B and M cleaning bits
26.01.2024	Kyle Holland	£12.00	DPC	Purchase	Story dice
26.01.2024	Currys	£3.00	D/D	Insurance	
29.01.2024	Claire Smith	£26.00	DPC	DBS Update x2	
29.01.2024	Nursery Web	£23.40	S/O	Subscription	Website
29.01.2024	Intuit LTD	£32.40	D/D	Subscription	Quickbooks
30.01.2024	Claire Smith	£75.50	DPC	KC Studio	
31.01.2024	Natwest	£22.75	CHG		
31.01.2024	Claire Smith	£57.50	DPC	Donation	
		£976.10			
				£21,835.79	

Opening Balance	£179,979.52
Viewed and approved by Management Committee	£976.10
Total	£180,955.62
Expenditure	£21,835.79
Closing Balance	£159,119.83

Closing Balance as at 31.01.2024

Date: 28.04.2025

Signed

L. Cooper

Opening Balance £159,119.83 Date 01.02.2024

Income

Date	Received From	Amount	Reference
02.02.2024	L Bray	£10.00	Fundraising
07.02.2024	E Rolfe	£54.00	Fees
08.02.2024	National savings	£160.00	Fees
08.02.2024	KL Greenaway	£80.00	Fees
09.02.2024	Rebecca Boreham	£220.00	Fees
09.02.2024	R Ahmad	£10.00	Fundraising
09.02.2024	G & S Pearce	£60.00	Fees
12.02.2024	National savings	£144.00	Fees
13.02.2024	TP & AMR McCormack	£40.00	Fees
19.02.2024	L Macmahon	£18.00	Fees
20.02.2024	D Baker	£10.00	Fundraising
21.02.2024	Brighter Futures for Children	£11,331.50	Funding
26.02.2024	S Kunjachan	£10.00	Fundraising
26.02.2024	Rebecca Boreham	£280.00	Fees
27.02.2024	L Macmahon	£108.00	Fees
27.02.2024	National savings	£180.00	Fees
27.02.2024	R Rai	£10.00	Fundraising
28.02.2024	E Rolfe	£108.00	Fees
29.02.2024	Get Berkshire Active	£750.00	Grant
29.02.2024	Brighter Futures for Children	£3,877.50	Grant

£17,461.00

Expenditure

Date	Payable to	Amount	Paid by	Reference	Specifics
01.02.2024	Claire Smith	£22.48	DPC	Purchase	Feelings books
06.02.2024	Claire Smith	£43.95	DPC	Purchase	Argos sand
06.02.2024	Claire Smith	£125.26	DPC	Purchase	Amazon resources
07.02.2024	Claire Smith	£72.79	DPC	Purchase	First aid supplies
07.02.2024	Smart Pension	£18.00	D/D	Subscription	Pensions
08.02.2024	Claire Smith	£312.78	DPC	Purchase	Bludog uniform
08.02.2024	PJ Carter	£240.00	DPC	Services	Speech and Language
08.02.2024	Toni Robinson	£40.49	DPC	Purchase	
09.02.2024	Clare Sheehan	£4.88	DPC	Purchase	Asda shop
09.02.2024	Toni Robinson	£4.30	DPC	Purchase	Asda shop
09.02.2024	Toni Robinson	£6.95	DPC	Purchase	Asda shop
12.02.2024	Smart Pension	£1,044.79	D/D	Pensions	
15.02.2024	HMRC Cumbernauld	£1,566.86	DPC	HMRC	
16.02.2024	Daisy	£94.65	D/D	Internet	
22.02.2024	Tesco	£37.99	D/D	Mobile	
22.02.2024	Tesco	£10.00	D/D	Insurance	Mobile
23.02.2024	Claire Smith	£1,367.09	DPC	Wages	
23.02.2024	Jodie Andrews	£1,274.13	DPC	Wages	
23.02.2024	Toni Robinson	£1,342.44	DPC	Wages	
23.02.2024	Hayley Stowell	£663.41	DPC	Wages	
23.02.2024	Loraine Lynch	£1,197.02	DPC	Wages	
23.02.2024	Clare Sheehan	£1,165.96	DPC	Wages	
23.02.2024	CJD Tucker	£1,056.81	DPC	Wages	
23.02.2024	CJD Tucker	£6.28	DPC	Purchase	Tea and coffee
23.02.2024	Jodie Silvey	£1,111.20	DPC	Wages	
23.02.2024	Jemma White	£671.45	DPC	Wages	
23.02.2024	Nicola Painter	£1,062.67	DPC	Wages	
23.02.2024	Sarah Pollek	£625.32	DPC	Wages	
23.02.2024	Chloe Silvey	£945.62	DPC	Wages	
23.02.2024	Kyle Holland	£1,246.95	DPC	Wages	
23.02.2024	Nicola Painter	£45.56	DPC	Purchase	Costco supplies
26.02.2024	Currys	£3.00	D/D	Insurance	
27.02.2024	ICO	£40.00	DPC	Subscription	Information Commissioners Office
27.02.2024	Nursery Web	£23.40	S/O	Subscription	Website
29.02.2024	Natwest	£19.95	CHG		
29.02.2024	PJ Carter	£240.00	DPC	Services	Speech and Language
29.02.2024	Toni Robinson	£29.73	DPC	Purchase	Asda Wellbeing basket stock
29.02.2024	Toni Robinson	£30.00	DPC	Purchase	Argos sand toys
29.02.2024	Intuit	£38.28	D/D	Subscription	Quickbooks

£17,852.44

Opening Balance	£159,119.83
Viewed and agreed by Management Committee	£17,461.00
Total	£176,580.83
Expenditure	£17,852.44
Closing Balance	£158,728.39

Closing Balance as at 29.02.2024

Date: 28.04.2025
Signed: L.Cooper

Opening Balance £158,728.39 Date 01.03.2024

Income

Date	Received From	Amount	Reference
01.03.2024	National Savings	£324.00	Fees
01.03.2024	KL Greenaway	£120.00	Fees
01.03.2024	G & S Pearce	£120.00	Fees
04.03.2024	TP & AMR McCormack	£120.00	Fees
04.03.2024	D Baker	£15.00	Fees
04.03.2024	H Lerwill	£90.00	Fees
05.03.2024	Tonna & Maracazo	£340.00	Fees
08.03.2024	Connah Lunn	£10.00	Fundraising
20.03.2024	RBC Main account	£300.00	Overpayment
21.03.2024	LB Hounslow	£306.00	Fees
27.03.2024	Rebecca Boreham	£460.00	Fees
28.03.2024	L Macmahon	£144.00	Fees
28.03.2024	SJ Batley	£180.00	Fees

Expenditure

Date	Payable to	Amount	Paid by	Reference	Specifics
04.03.2024	Claire Smith	£211.61	DPC	Purchase	Costco Supplies
07.03.2024	Smart Pension	£18.00	D/D	Subscription	Pension
08.03.2024	Claire Smith	£80.00	DPC	Purchase	Argos tea urn
08.03.2024	Claire Smith	£101.17	DPC	Purchase	Sainsburys
08.03.2024	CID	£7.28	DPC	Purchase	Refreshments
11.03.2024	Claire Smith	£53.92	DPC	Purchase	Amazon
11.03.2024	RBC Main Account	£300.00	DPC	Rent/SLA	
12.03.2024	Toni Robinson	£38.23	DPC	Purchase	Asda
12.03.2024	Smart Pension	£758.14	D/D	Pension	
13.03.2024	Kyle Holland	£6.92	DPC	Purchase	Asda
13.03.2024	Radwraps LTD	£66.50	DPC	Purchase	Radiator covers
15.03.2024	Daisy	£102.12	D/D	Internet	
18.03.2024	Claire Smith	£39.90	DPC	Purchase	Flowers
18.03.2024	Claire Smith	£34.99	DPC	Purchase	Nappy bin
18.03.2024	Claire Smith	£27.50	DPC	Donation	
20.03.2024	Claire Smith	£3,368.25	DPC	Rates	Business rates RBC
20.03.2024	HMRC Cumbernauld	£1,299.26	DPC	HMRC	
22.03.2024	Jodie Andrews	£1,261.55	DPC	Wages	
22.03.2024	Claire Smith	£1,359.46	DPC	Wages	
22.03.2024	Hayley Stowell	£663.41	DPC	Wages	
22.03.2024	Toni Robinson	£1,342.64	DPC	Wages	
22.03.2024	Sarah Pollek	£1,287.05	DPC	Wages	
22.03.2024	Jemma White	£777.12	DPC	Wages	
22.03.2024	Chloe Silvey	£1,073.08	DPC	Wages	
22.03.2024	CID Tucker	£960.90	DPC	Wages	
22.03.2024	Kyle Holland	£1,279.84	DPC	Wages	
22.03.2024	Clare Sheehan	£1,197.02	DPC	Wages	
22.03.2024	Jodie Silvey	£1,184.81	DPC	Wages	
22.03.2024	Loraine Lynch	£1,197.02	DPC	Wages	
22.03.2024	Nicola Painter	£1,070.08	DPC	Wages	
22.03.2024	Tesco	£37.99	D/D	Mobile	
22.03.2024	Tesco	£10.00	D/D	Insurance	Mobile
25.03.2024	Claire Smith	£16.99	DPC	Purchase	Envelopes Amazon
26.03.2024	Currys	£3.00	D/D	Insurance	
27.03.2024	Nursery Web	£23.40	D/D	Subscription	Website
28.03.2024	Natwest	£20.65	CHG		
28.03.2024	Clare Sheehan	£51.79	DPC	Purchase	Pizza

£2,529.00

£21,331.59

Opening Balance	£158,728.39
Viewed and agreed by Management Committee	£2,529.00
Total	£161,257.39
Expenditure	£21,331.59
Closing Balance	£139,925.80

Closing Balance as at 31.03.2024

Date: 28.04.2025
Signed: L. Cooper

Year End Summary Sheet August 2023 - March 2024

Opening Balance as at 1st August 2023 £107,944.90

Closing Balance as at 31st March 2024 £139,925.80

Funding	£179,912.56	Purchases	£8,018.98
Fees	£8,587.00	Works	£95.00
Festive Lunch	£84.00	Costco Supplies	£819.08
Fundraising	£175.65	Uniform	£667.86
Grant	£2,500.00	Wages	£112,889.76
Repayments	£311.35	Pension	£6,978.05
Commission	£85.10	HMRC	£9,853.46
		Services	£1,899.50
		Subscriptions	£2,040.76
		Internet	£764.67
		Mobile	£303.92
		Insurances	£623.39
		Rents	£6,475.00
		Business Rates	£7,082.75
		Facilities	£0.00
		DBS	£26.00
		Training	£822.43
		Loan	£0.00
		Overpayments	£0.00
		Charges	£229.15
		Donation	£85.00
			£159,674.76

£191,655.66

Viewed and agreed by management committee

Date: 02.04.2025

Signed: *LCooper*



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Stepping Stones Preschool

**On accounts for the year
ended**

AUG 23 – Mar 24

**Charity no
(if any)**

1024885

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31.03.2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *S.Marono*

Date: 29.04.2025

Name: Sarah Marono

**Relevant professional
qualification(s) or body
(if any):**

Address: 22 Wilder Crescent, Spencer's Wood, Reading, RG7 1WT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.