

Marhamchurch Pre School

Charity No. 1024873

Trustees' Report and Unaudited Accounts

31 August 2023

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Marhamchurch Pre School

The trustees present their report with the unaudited financial statements of the charity for the year ended 31 August 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1024873

Trustees

The following trustees served during the year:

L. Briard

E. Hawkins

C. Parker

G. Pearson

J. Teague

Accountants

Buttons Accounting Ltd

Prospect House

11 Western Road

Launceston

Cornwall

PL15 7AS

OBJECTIVES AND ACTIVITIES

To provide education and to enhance development of children under statutory school age by encouraging parents to provide for needs of their children

Provide a safe, caring environment for pre-school aged children to prepare them for entry into school

We confirm that trustees have had regard to guidance issued by charity commission on public benefit

ACHIEVEMENTS AND PERFORMANCE

Provide full day care from 8.30am to 3.30pm reaching up to 30 children

FINANCIAL REVIEW

The Pre-school holds monetary reserves in excess of £5,000 which is a level that the committee is of opinion is sufficient to meet the future needs of the pre-school.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees were elected at an AGM by democratic process

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted accounting practice).

Signed on behalf of the charity's trustees

L. Briard
Trustee
31 August 2023

Independent Examiner's Report to the trustees of Marhamchurch Pre School

I report to the trustees on my examination of the financial statements of Marhamchurch Pre School for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Emma Gilbert ACCA
Buttons Accounting Ltd
Prospect House
11 Western Road
Launceston
Cornwall
PL15 7AS
31 August 2023

Marhamchurch Pre School
Statement of Financial Activities
for the year ended 31 August 2023

	Notes	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:				
Donations and legacies	3	3,157	3,157	645
Other trading activities	4	92,383	92,383	69,792
Investments	5	57	57	38
Total		95,597	95,597	70,475
Expenditure on:				
Raising funds	6	1,276	1,276	1,087
Other	7	83,631	83,631	82,484
Total		84,907	84,907	83,571
Net gains on investments		-	-	-
Net income/(expenditure)	8	10,690	10,690	(13,096)
Transfers between funds		-	-	-
Net income/(expenditure) before other gains/(losses)		10,690	10,690	(13,096)
Other gains and losses				
Net movement in funds		10,690	10,690	(13,096)
Reconciliation of funds:				
Total funds brought forward		108,043	108,043	121,139
Total funds carried forward		118,733	118,733	108,043

Marhamchurch Pre School

Balance Sheet

at 31 August 2023

Charity No. 1024873

		2023	2022
		£	£
Fixed assets			
Tangible assets	10	100,599	100,710
		<u>100,599</u>	<u>100,710</u>
Current assets			
Debtors	11	2,025	70
Cash at bank and in hand		19,694	13,644
		<u>21,719</u>	<u>13,714</u>
Creditors: Amount falling due within one year	12	(3,585)	(6,381)
Net current assets		<u>18,134</u>	<u>7,333</u>
Total assets less current liabilities		<u>118,733</u>	<u>108,043</u>
Net assets excluding pension asset or liability		<u>118,733</u>	<u>108,043</u>
Total net assets		<u><u>118,733</u></u>	<u><u>108,043</u></u>
The funds of the charity			
Restricted funds	13		
Unrestricted funds	13		
General funds		118,733	108,043
		<u>118,733</u>	<u>108,043</u>
Reserves	13		
Total funds		<u><u>118,733</u></u>	<u><u>108,043</u></u>

Approved by the trustees on 31 August 2023

And signed on their behalf by:

L. Briard

Trustee

31 August 2023

for the year ended 31 August 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help The value of any volunteer help received is not included in the accounts.

Investment income This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Grants payable All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other expenditure These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2022 £	Total funds 2022 £
Income and endowments from:		
Donations and legacies	645	645
Other trading activities	69,792	69,792
Investments	38	38
Total	<u>70,475</u>	<u>70,475</u>
Expenditure on:		
Raising funds	1,087	1,087
Other	82,484	82,484
Total	<u>83,571</u>	<u>83,571</u>
Net income	<u>(13,096)</u>	<u>(13,096)</u>
Net income before other gains/(losses)	(13,096)	(13,096)
Other gains and losses:		
Net movement in funds	<u>(13,096)</u>	<u>(13,096)</u>
Reconciliation of funds:		
Total funds brought forward	121,139	121,139
Total funds carried forward	<u><u>108,043</u></u>	<u><u>108,043</u></u>

3 Income from donations and legacies

	Unrestricted	Total	Total
	£	£	£
Grants and donations	3,157	3,157	624
	-	-	21
	<u><u>3,157</u></u>	<u><u>3,157</u></u>	<u><u>645</u></u>

4 Income from other trading activities

	Unrestricted	Total 2023	Total 2022
	£	£	£
Fees	92,383	92,383	69,792
	<u>92,383</u>	<u>92,383</u>	<u>69,792</u>

5 Income from investments

	Unrestricted	Total 2023	Total 2022
	£	£	£
Interest received	57	57	38
	<u>57</u>	<u>57</u>	<u>38</u>

6 Expenditure on raising funds

	Unrestricted	Total 2023	Total 2022
	£	£	£
<i>Costs of generating voluntary income</i>			
Grants and donations	40	40	17
	69	69	165
	113	113	25
	1,054	1,054	880
	<u>1,276</u>	<u>1,276</u>	<u>1,087</u>

7 Other expenditure

	Unrestricted	Total 2023	Total 2022
	£	£	£
Employee costs	75,956	75,956	74,253
Motor and travel costs	-	-	41
Premises costs	3,234	3,234	2,982
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	111	111	130
General administrative costs	3,083	3,083	3,452
Legal and professional costs	1,247	1,247	1,626
	<u>83,631</u>	<u>83,631</u>	<u>82,484</u>

8 Net income/(expenditure) before transfers

	2023	2022
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	111	130

9 Staff costs

	2023	2022
Salaries and wages	69,306	68,568
Social security costs	3,933	2,995
Pension costs	2,197	2,147
	<u>75,436</u>	<u>73,710</u>

No employee received emoluments in excess of £60,000.

10 Tangible fixed assets

	£	£	£
Cost or revaluation			
At 1 September 2022	99,973	1,200	101,173
At 31 August 2023	<u>99,973</u>	<u>1,200</u>	<u>101,173</u>
Depreciation and impairment			
At 1 September 2022	-	463	463
Depreciation charge for the year	-	111	111
At 31 August 2023	<u>-</u>	<u>574</u>	<u>574</u>
Net book values			
At 31 August 2023	<u>99,973</u>	<u>626</u>	<u>100,599</u>
At 31 August 2022	<u>99,973</u>	<u>737</u>	<u>100,710</u>

11 Debtors

	2023	2022
	£	£
Trade debtors	2,025	70
	<u>2,025</u>	<u>70</u>

12 Creditors:

amounts falling due within one year

	2023	2022
	£	£
Trade creditors	254	1,101
Other taxes and social security	27	208
Other creditors	3,134	4,934
Accruals	170	138
	<u>3,585</u>	<u>6,381</u>

13 Movement in funds

	At 1 September 2022	Incoming resources (including other gains/losses) £	Resources expended £	At 31 August 2023 £
Restricted funds:				
Unrestricted funds:				
General funds	108,043	95,597	(84,907)	118,733
Total funds	<u>108,043</u>	<u>95,597</u>	<u>(84,907)</u>	<u>118,733</u>

14 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	100,599	100,599
Net current assets	18,134	18,134
	<u>118,733</u>	<u>118,733</u>

15 Reconciliation of net debt

	At 1 September 2022 £	Cash flows £	At 31 August 2023 £
Cash and cash equivalents	13,644	6,050	19,694
	<u>13,644</u>	<u>6,050</u>	<u>19,694</u>
Net debt	<u>13,644</u>	<u>6,050</u>	<u>19,694</u>

16 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2023 Land and buildings £	2023 Other £	2022 Land and buildings £	2022 Other £
Operating leases with expiry date:				

Pension commitments

	2023 £	2022 £
The pension cost charge to the charity amounted to:	<u>2,197</u>	<u>2,147</u>

Marhamchurch Pre School
Detailed Statement of Financial Activities
for the year ended 31 August 2023

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:			
Donations and legacies			
Grants and donations	3,157	3,157	624
	-	-	21
	<u>3,157</u>	<u>3,157</u>	<u>645</u>
Other trading activities			
Fees	92,383	92,383	69,792
	<u>92,383</u>	<u>92,383</u>	<u>69,792</u>
Investments			
Interest received	57	57	38
	<u>57</u>	<u>57</u>	<u>38</u>
Total income and endowments	95,597	95,597	70,475
Expenditure on:			
Costs of generating donations and legacies			
Grants and donations	40	40	17
	69	69	165
	113	113	25
	1,054	1,054	880
	<u>1,276</u>	<u>1,276</u>	<u>1,087</u>
Total of expenditure on raising funds	1,276	1,276	1,087
Employee costs			
Salaries/wages	69,306	69,306	68,568
Employer's NIC	3,933	3,933	2,995
Pension costs	2,197	2,197	2,147
Staff training	156	156	518
Staff welfare	364	364	25
	<u>75,956</u>	<u>75,956</u>	<u>74,253</u>
Business mileage costs reimbursed	-	-	41
	<u>-</u>	<u>-</u>	<u>41</u>
Premises costs			
Rent	900	900	900
Rates	556	556	551
Light, heat and power	689	689	872
Premises cleaning	667	667	620
Premises repairs and maintenance	164	164	39

Marhamchurch Pre School
Detailed Statement of Financial Activities

Other premises costs	258	258	-
	<u>3,234</u>	<u>3,234</u>	<u>2,982</u>
General administrative costs, including depreciation and amortisation			
Depreciation of	111	111	130
Equipment leasing and hire charges	243	243	190
General insurances	1,067	1,067	623
Software, IT support and related costs	59	59	-
Stationery and printing	339	339	1,046
Subscriptions	847	847	796
Telephone, fax and broadband	528	528	797
	<u>3,194</u>	<u>3,194</u>	<u>3,582</u>
Legal and professional costs			
Accountancy and bookkeeping	1,247	1,247	1,626
	<u>1,247</u>	<u>1,247</u>	<u>1,626</u>
Total of expenditure of other costs	<u>83,631</u>	<u>83,631</u>	<u>82,484</u>
Total expenditure	84,907	84,907	83,571
Net gains on investments	-	-	-
	<u>10,690</u>	<u>10,690</u>	<u>(13,096)</u>
Net income/(expenditure)			
Net income/(expenditure) before other gains/(losses)	10,690	10,690	(13,096)
Other Gains	-	-	-
	<u>10,690</u>	<u>10,690</u>	<u>(13,096)</u>
Net movement in funds			
Reconciliation of funds:			
Total funds brought forward	108,043	108,043	121,139
Total funds carried forward	<u>118,733</u>	<u>118,733</u>	<u>108,043</u>