



Trustees' Annual Report for the period

From 1 April 2024 to 31 March 2025

Charity name: Fowlmere Playgroup

Charity registration number: 1024798

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the playgroup are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups by offering appropriate play, education and care facilities and adhering to the aims and objectives of the Pre-School Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fowlmere Playgroup is a small, friendly, parent-managed setting providing a happy, stimulating and supportive environment for pre-school children (two years and upwards) within the framework of the Early Years Foundation Stage Curriculum where each child can have the opportunity to develop fully in every aspect of their development. The playgroup serves Fowlmere and the surrounding villages. The Playgroup employs three part-time members of staff during term time to provide sessions on weekdays. The Friday session is for children starting school in the following September to prepare them for the transition. Fowlmere Playgroup is open to all children within the age range, regardless of colour, ethnicity, religion, social background or disability.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In managing the playgroup, the trustees have kept in mind the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment	Para 1.38	

including program related investment		
Contribution made by volunteers	Para 1.38	A substantial contribution is made by the trustees' management committee. In addition, without the continual fundraising efforts of the trustees the playgroup would not continue to operate. The input of the Playgroup Leader and staff outside their paid hours is also key.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Fowlmere Playgroup successfully ran supervised sessions for children aged from two years to school age, during school hours. Our staff work tirelessly to look after the children and give them the best possible childcare and learning experience, so that they feel safe, happy and nurtured, and thrive as preschoolers.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The focus this year has been on growing our financial reserves. As our future at our home within the URC chapel is still uncertain</p> <p>Our biannual thrift sales rose fantastic amounts in addition to successfully running several other fundraising events (stall at village fete & raffle- to name a few). With prizes generously donated by community businesses or parents of children at the playgroup</p> <p>Our profit has helped to increase some of the reserves lost in recent years and improved our financial stability going forward.</p> <p>We need to raise our reserves to ensure we have funds to cover all expenses in the event of a future closure and to cover multiple staff absence/ maternity leave.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The playgroup aims to maintain a reserve fund to cover three months' operational costs. This will allow us to meet staff notice and redundancy costs if required and to act as a buffer to fluctuations in income due to unexpected decreases in child numbers. We need to aim to raise these reserves slightly to ensure we can fully cover any closure costs along with funds to pay staff maternity and/or sickness.
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Playgroup has faced uncertainty after the URC building was closed as a place of worship. Work is ongoing with the local Parish Council who are hoping to purchase the building which would allow playgroup to continue to rent the space. The playgroup committee of trustees have explored all other possible premises locally but unfortunately nothing has been found which is suitable and affordable for the charity to rent.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is fees paid and funding awarded by Cambridgeshire County Council for children attending the setting. These are in many cases covered by early years government funding. Fowlmere playgroup also run a thrift sale twice a year and a raffle at least once a year to raise further funds.
Investment policy and		

objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Pre-school Learning Alliance Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees elected by members at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Fowlmere Playgroup
Other name the charity uses	
Registered charity number	1024798
Charity's principal address	Fowlmere URC Chapel Hall Chapel Lane Fowlmere SG8 7SA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Smith-Jones	Chair	From January 2024	Members of the charity
2	Rebecca Christie	Treasurer	From July 2024	Members of the charity
3	Laura Flitton	Secretary	From April 2024	Members of the charity
4	Rebecca Wright		From October 2024	Members of the charity
5	Morgan Want		From April 2024	Members of the charity
6	Lucy Burton		From September 2024	Members for the charity
7	Evgenia Ntati		From September 2024	Members for the charity
8				
3				
4				
7				

Corporate trustees – names of the directors at the date the report was approved

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

Jasmine Redrup (Manager)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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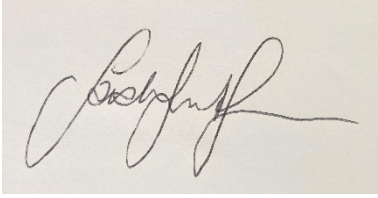
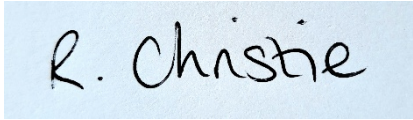
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
	Full name(s) Sarah Smith-Jones	Rebecca Christie
Position (eg Secretary, Chair, etc)	Chair	Treasurer
	Date 12/10/2025	12/10/2025

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash account	40	-	-
	Cash at bank	18,023	-	-
	Debtors	609	-	-
	Others - Total Current Liabilities	- 2,948	-	-
	Total cash funds	15,724	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer Equipment		323	-
	Cooker		100	-
	Outdoor Play Equipment		640	-
	Trolley with trays		336	-
	Folding trolley		99	-
	TOTAL		1,497	-
				-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Creditors		2,880	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Kayleigh Holwell	12/11/2024
	Kate Parker	12/11/2024



Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2024

To

Period end date
31/03/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
FEES	13,385	-	-	13,385	19,682
FUNDING CAMBS CC	52,612	-	-	52,612	32,343
FUNDRAISING	8,522	-	-	8,522	5,177
SUNDRY INCOME	100	-	-	100	3
DONATIONS	5,026	-	-	5,026	3,045
	-	-	-	-	-
Sub total (Gross income for AR)	79,645	-	-	79,645	60,250
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	79,645	-	-	79,645	60,250
A3 Payments					
DIRECT WAGES	44,142	-	-	44,142	38,799
DIRECT EXPENSES	-	-	-	-	-
ADVERTISING & MARKETING	230	-	-	230	24
ACCOUNTANCY FEES	1,916	-	-	1,916	2,070
CLEANING & LAUNDRY	131	-	-	131	208
EQUIPMENT	253	-	-	253	124
GAMES, BOOKS & TOYS	407	-	-	407	874
GENERAL EXPENSES	33	-	-	33	99
GIFTS	223	-	-	223	263
INSURANCE	754	-	-	754	720
OUTINGS/PARTIES	1,004	-	-	1,004	-
PENSION COSTS	101	-	-	101	521
POSTAGE, FREIGHT & COURIER	748	-	-	748	-
PRINTING & STATIONERY	4	-	-	4	93
RECRUITMENT	267	-	-	267	-
REFRESHMENTS	277	-	-	277	289
RENT	8,074	-	-	8,074	8,332
REPAIRS & MAINTENANCE	35	-	-	35	518
STAFF TRAINING	78	-	-	78	311
SUBSCRIPTIONS	271	-	-	271	207
ICO	47	-	-	47	35
OFSTED	50	-	-	50	50
DBS	42	-	-	42	39
XERO	369	-	-	369	288
TELEPHONE & INTERNET	452	-	-	452	391
TRAVEL	45	-	-	45	26
NET ADJUSTMENT re b/fwds	(7)	-	-	(7)	-
	-	-	-	-	-
Sub total	59,946	-	-	59,946	54,282
A4 Asset and investment purchases, (see table)					
EQUIPMENT	43	-	-	43	1,497
	-	-	-	-	-
Sub total	43	-	-	43	1,497
Total payments	59,989	-	-	59,989	55,779
Net of receipts/(payments)	19,656	-	-	19,656	4,471
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,724	-	-	15,724	11,253
Cash funds this year end	35,380	-	-	35,380	15,724

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH ACCOUNT	426	-	-
	CASH AT BANK	33,563		
	DEBTORS	1,928	-	-
	OTHERS - TOTAL CURRENT LIABILITIES	(536)	-	-
	Total cash funds	35,380	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	COMPUTER EQUIPMENT		323	-
	COOKER		100	-
	OUTDOOR PLAY EQUIPMENT		640	-
	TROLLEY WITH TRAYS		336	-
	FOLDING TROLLEY		99	-
	SHREDDER		43	-
	TOTAL		1,540	-
				-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	CREDITORS		536	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
FOWLMERE PLAYGROUP

**On accounts for the year
ended**

31 MARCH 2025

**Charity no
(if any)**

1024798

Set out on pages

1 & 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 01/10/2025

Name:

Lisa King FCCA MAAT

**Relevant professional
qualification(s) or body
(if any):**

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

8 THE HAMILTONS

NEWMARKET

CB8 0NF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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