

Meadowlands Pre-School

Charity No. 1024742

Annual Trustees Report – 2020 / 21

Aims

2.1 The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

I took over as Chair on the 14th September 2020 and hope to emulate the service given by the former Chair.

What a year 2020 turned out to be ! Nobody could have fore seen the pandemic coming and hitting everyday life as hard as it did, particularly in all aspects of education. However, we survived, thanks to our wonderful staff and their sacrifices to help our children through the Stop – Start approach that initially hit us. The first thing to do was to deep clean the premises after the first lockdown, ready for re-opening, and to introduce a Covid safe way of

running the pre-school, introducing children and staff into their 'bubbles', formulating new drop off and pick up procedures for parents to understand and follow, and reporting procedures if their families had been in contact with someone who had contracted Covid. Again, thanks to the leadership and teamwork, our staff performed miracles and any further disruption was kept to the very minimal. Thank you all.

Due to the pandemic our fundraising was curtailed completely, all of our committee meetings have been conducted via Zoom calls and our AGM was also deferred to a later than usual date. I am glad to say that we were able to support our staff financially during the period of the first lockdown, the subsequent lockdowns saw the pre-school remain open and virtually fully staffed. We are fortunate that we don't rely on parent contributions and this allowed us to run as near normally as possible financially.

We have not been able to organise any trips out this academic year, Christmas was celebrated in the best way we could, as was Easter, but the children have taken everything in their stride and don't appear to be any the worse for all of this !

In January of 2020, our long time manager of the pre-school gave us notice of her intention to retire at the end of this academic year, this gave us the opportunity to advertise her role well in advance and I'm pleased to say we found the ideal solution in appointing from within two candidates who will share the role. They are currently shadowing the manager, and there will be a seamless transition in September when they will take on the role in full. In March we also appointed one of our assistants to the role of SENDCO co-ordinator.

We continue to follow all government guidelines, and at the time of writing are eagerly awaiting the next step in the road map that will hopefully further ease the lockdown restrictions and look forward to a 'normal' year from September.

Steve Hunter (Chair)

17th May 2021.

Meadowlands Pre-School
Registered Charity Number 1024742
Accounts for the Period Ended
31 August 2020

Meadowlands Pre-School
Registered Charity Number 1024742

Independent Examiner's Report on the Accounts

Report to the trustees of Meadowlands Pre-School on the accounts for the period ended 31st August 2020 set out on pages 2 and 3

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act; and
- state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of our examination, no matter has come to our attention:

- 1 - which gives us reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 130 of the Act; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2 - to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lounds & Co Chartered Accountants
09/04/2021

367 Chester Road
Little Sutton
Ellesmere Port
Cheshire
CH66 3RQ

Meadowlands Pre-School
Registered Charity Number 1024742
Income and Expenditure Account
Period Ended 31 August 2019

	2020	2019
	£	£
Sales		
Grants and fees received		-
Funding	126,964	119,553
Fees	3,032	4,709
Inclusion	3,822	-
Fundraising	-	158
Bank interest received	35	-
Donations	997	2,322
	<u>134,850</u>	<u>126,742</u>
Expenditure		
Accountancy fees	600	533
Cleaning	450	145
Clothing Costs	528	192
Bank Interest and Charges	92	81
DBS Checks	99	52
Depreciation	-	768
Educational equipment and materials	3,624	3,787
Fire Extinguishers	112	171
Food and drink	979	1,671
Insurance costs	1,989	1,980
Light, heat and water	3,095	3,405
Ofsted	50	50
Payroll	481	650
Postage and stationery	1,414	1,237
Premises Expenses	1,944	2,616
Rent	500	500
Repairs and maintenance	1,175	2,901
Staff Salaries	110,140	98,831
Staff training and welfare	605	400
Subscriptions	408	26
Sundry expenses	49	36
Telephone	750	1,026
	<u>129,084</u>	<u>121,058</u>
Excess of expenditure over income for the period	<u>5,766</u>	<u>5,684</u>

Meadowlands Pre-School
Balance Sheet
as at 31 August 2020

		2020	2019
		£	£
Fixed assets			
Fixtures and Equipment	As at 1st September 2019	105,636	105,636
	Additions in period	<u>105,636</u>	<u>105,636</u>
	Accumulated Depreciation		
	As at 1st September 2019	(105,636)	(104,868)
	Charge in the period	<u>-</u>	<u>(768)</u>
		(105,636)	(105,636)
		<u>-</u>	<u>-</u>
Current assets			
Trade Debtors		298	606
Sundry Debtors		6,114	
Prepayments		174	-
Current account		10,255	20,610
Deposit account		30,191	20,120
Petty Cash		<u>17</u>	<u>38</u>
		47,049	41,374
Current liabilities			
Accruals		(3,729)	(3,820)
Deferred income		<u>-</u>	<u>-</u>
		(3,729)	(3,820)
Net assets			
		<u>43,320</u>	<u>37,554</u>
General Fund			
Balance at start of period		37,554	31,870
Excess of Expenditure over income		5,766	5,684
		<u>43,320</u>	<u>37,554</u>

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