



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 0101	09	2021		Day 31	Month 08	Year 2017

Section A Reference and administration details

Charity name	Beansheaf Community Pre-School
Other names charity is known by	
Registered charity number (if any)	1024607
Charity's principal address	Beansheaf Community Centre Charrington Road Calcot, Reading Postcode RG31 7AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs. Albanese Karen	Chairperson		
	Lorraine Firth	Secretary		
2	Mathew Joseph	Treasurer		
3	Sophie Granville	General Trustee		
4	Vera Oliveira	General Trustee		
5	Trudy Bryant	General Member		
6				
7				
8				
9				
1				
0				
1				
1				
1				
2				
1				
3				

- 14
- 15
- 16
- 17
- 18
- 19

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Karen Albanese – Pre-School Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Constitution adopted 8 th October 2013
Association with the Pre-School Learning Alliance
Trustees are appointed or reappointed every 12 months at the Annual General Meeting held in late September/ early October.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees; □ the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;

trustees' consideration of major risks and the system and procedures to manage them.

The majority of trustees are parents with children at the Pre-School, All trustees' are required to complete an Ofsted EY2 form when they join the committee and **MUST** be DBS checked.

Trustees are invited to attend meetings with Pre-School staff and Early Years childcare to discuss how the Pre-School is developing and to discuss what actions the staff and committee can take to improve the standard of the Pre-School.

The Pre-School is subject to OFSTED inspections every 2 or 3 years., which resulted the PreSchool being judged as Good.

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Beansheaf Community Pre-School is open for 9 sessions a week due to the high demand for spaces. Each session is 2.5 hours long but children are welcome to take 2 sessions in a row with a lunch club included which allows children to receive continuous care from 9.20am to 2.30pm on all days except a Wednesday. The all day sessions provide a greater flexibility for parents who may wish to work, and also introduces children gently to the type of day they will experience once they start full time education. The lunch club is also available to children who only attend a morning session but who may wish to stay and have lunch with their friends.

A breakfast club operates everyday for 30 minutes before Pre-School begins which gives parents the flexibility to drop children off at 08:50am for a small charge. Children are provided with a choice of breakfasts and they also have access to all the Pre-School's toys and equipment, the breakfast club has proved very popular particularly with parents who are going on to work.

The Pre-Schools aim is to educate children entirely through play in a safe and caring environment. Children are free to choose which activities they do each session, these include playing on the climbing frame, dressing up, role play, painting, playing with play dough and a number of arts and crafts activities that go on each day. Children have access to a laptop allowing them to learn computer skills and play educational games, they also have access to an interactive white board which provides them with the same learning opportunities as those 3 year olds attending state funded nurseries. The preschool has its own private park and all children are encouraged to go outdoors

at least once during each Pre-School session, the children not only have toys and games to play with outside but also have the opportunity to get their hands dirty learning about nature and planting flowers and vegetables. In the summer months a larger percentage of time is spent outdoors.

Group time takes place each session, where the children are encouraged to join in singing songs, learning the days of the week, months of the year and to discuss the environment around them.

Children are encouraged to play together, to learn about sharing and about helping one another.

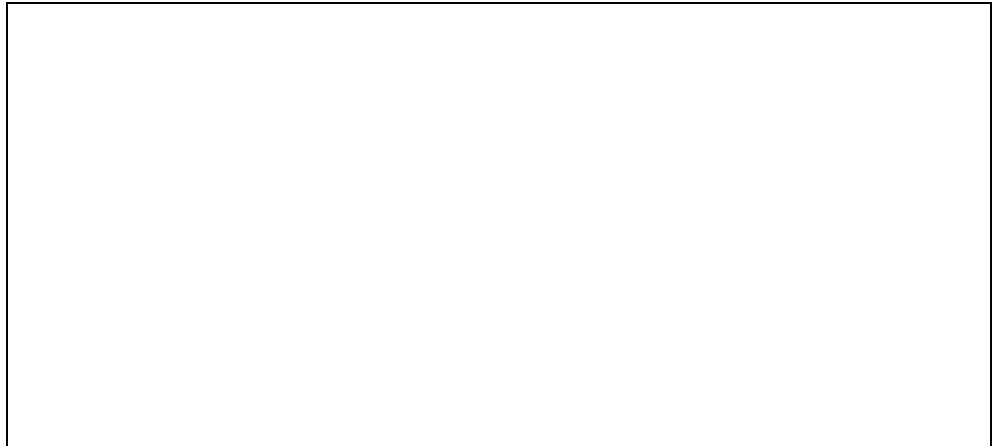
The Pre-School is open to all children from the ages of 2 to 5 years old. 3 year olds are funded for 15 hours a week by the government from the term following their third birthday until they reach school age. 2 year olds from disadvantaged families may also be eligible for government funding for a maximum of 15 hours a week. The Pre-School serves the whole community, it has children from all different financial and ethnic backgrounds, it provides access to toys and equipment that some children may not otherwise have the opportunity to enjoy, and it allows parents free time to spend with younger siblings who may not otherwise benefit from one to one interaction.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment; contribution made by volunteers)

Summary of the main achievements of the charity during the year



Section E Financial review

Brief statement of the charity's policy on reserves

The Pre-School does not have a formal reserves policy it does however understand the need to hold an amount in reserve. We hold cash at bank of £49,745, Petty Cash £128.00 plus savings of £30,006, all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, or if funding from West Berkshire Council was to decrease due to child numbers falling.
This was one of the terms agreed with West Berkshire Council when they provided the grant to build the park

Details of any funds materially in deficit

Not Applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of funds are received from West Berkshire Council who provide us with government funding for 3 and 4 year olds at the PreSchool, for a maximum of 15 hours a week, 38 weeks a year. We also receive funding for disadvantaged 2 year olds for a maximum of 15 hours a week, this funding has been offered to families who meet certain criteria, who are usually referred to the Pre-School through health visitors and who would otherwise not have been able to send their children to Pre-School.
We receive income from parents of 2 years olds who attend the PreSchool and who are not funded, they are currently charged a session fee of £15.00. Funded 3 & 4 year olds who take extra sessions above their 15 hours are charged £10 per extra session.
All parents are asked for a voluntary contribution of £10 at the start of each of the three terms, Autumn, Spring and Summer.
Lunch club and breakfast clubs are both charged at £2.50 per session.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)
)

Full name(s)

Position (eg Secretary,

Karen Albanese	
Karen Albanese	
Chair	
26/06/2025	

Chair,

**etc)
Date**



Charity Name Beansheaf Community Pre-School	No (if any) 1024607
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Receipts and payments accounts

CC16a

For the period from	Period start date 01-09-20	To	Period end date 31-08-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
West Berks Funding 2,3 & 4 Year Olds	114,678	-	-	114,678	72,825
Grants	3,449	-	-	3,449	-
Fees	6,630	-	-	6,630	14,533
Breakfast & Lunch Club	195	-	-	195	1,420
Interest			-	-	1
Pre School outing				-	135
Fundraising				-	285
Childcare Vouchers		-	-	-	600
Sub total (Gross income for AR)	124,952	-	-	124,952	89,798
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	124,952	-	-	124,952	89,798
A3 Payments					
Bank Charges		-	-	-	108
Accountancy Fees	2,200	-	-	2,200	540
Material & Equipment	321	-	-	321	2,489
Stationery	3,363	-	-	3,363	258
Fundraising	-	-	-	-	32
Telephone Expense	359	-	-	359	23
Sundries	2,055	-	-	2,055	294
Rent	8,215	-	-	8,215	9,465
Clothing	439	-	-	439	431
Gifts for Children / Party		-	-	-	145
Pre-School Outing	785	-	-	785	772
Staff Training	1,031	-	-	1,031	597
Taxes and N.I	10,280	-	-	10,280	-
Salaries	71,234	-	-	71,234	66,648
Material & Equipment	-	-	-	-	103
Membership/Subs	356	-	-	356	-
Pensions	-	-	-	-	220
Insurance	1,579	-	-	1,579	747
Breakfast & Lunch Club	943	-	-	943	632
Computer Consumables	17	-	-	17	105
Freelance Admin expenses	1,596			1,596	-
Rates & Water				-	-
Depreciation on computer equipment				-	
West Berkshire Council Refund		-	-	-	543
Sub total	104,773	-	-	104,773	84,152
A4 Asset and investment purchases, (see table)					
Laptop	-	-	-	-	-
Toilets	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	104,773	-	-	104,773	84,152
Net of receipts/(payments)	20,179	-	-	20,179.16	5,646
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,146		-	11,146	5,500
Cash funds this year end	31,325	-	-	31,325	11,146

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	49,745	-	6,355
	Petty Cash	128	-	99
	Savings	30,006	-	3,113
	Park Fund Account	-	-	1,579
	Total cash funds (agree balances with receipts and payments account(s))	79,879	-	11,146
		Agreement Error	OK	Agreement Error

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer Equipment		459	344
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Karen Albanese	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

BEANSHEAF COMMUNITY PRE-SCHOOL

**On accounts for the year
ended**

31ST AUGUST 2021

**Charity no
(if any)**

1024607

Set out on pages

2 OF 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *Shakeel Khan*

Date: 01/07/2025

Name: SHAKEEL KHAN

**Relevant professional
qualification(s) or body**

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.