

Registered Charity Number: 1024556

**Annual Report of the Trustees and
Unaudited Financial Accounts for the year ended 31 March 2025
For
Urmston Division Girl Guides Association
(known as Girlguiding Urmston Division)**

Urmston Division Girl Guides Association

Reference and Administrative Details

Registered Charity Number

1024556

Other names

Urmston Division Girl Guides Association is also known as Girlguiding Urmston Division (The Division)

Principal address

262 Eccles Old Road
Salford
M6 8HH

Headquarters address

(currently under construction)

Dyson House
39 Newton Road
Urmston
M41 5BW

Trustees

| | |
|---------------|------------------------------|
| V Sellstrom | Chair |
| E Davies | (appointed 8 September 2024) |
| E T Pickering | |
| J Stevenson | |
| K S Francis | (appointed 8 September 2024) |
| R D Guest | |
| S Armitage | |
| S Barlow | |
| S Fraser | |

Independent Examiner

Alan Ramsey
21 Eastway
Flixton
Manchester
M41 8SG

Report of the Trustees for the year ended 31 March 2025

The Trustees present their annual report alongside the financial statements for the charity for the year ended 31 March 2025.

Objectives and activities

Object and purpose

The purpose of the charity is to be responsible for the management of a Girl Guides Association in the Urmston Division.

Public Benefit

The Trustees confirm that we have paid due regard to the Charity Commission guidance on public benefit reporting in reviewing the Charity's aims and objectives and in planning its future activities. This report reviews what we have achieved and the outcomes of our work in the reporting period. The review also outlines how future planned activities will contribute to the Charity's aims and objectives.

Achievements and Performance

We have continued to offer great experiences for our members in the Urmston, Davyhulme, Flixton and Partington areas and have continued to grow in size with 24 units/groups reaching over 380 girls.

During the year, we welcomed Old Trafford into our Division bringing a further 4 units and 30 girls.

Division activities

As a Division it has been great to collectively participate in several activities.

In April we took part in our local St George's Day Parade with the local Scouting community. The Division ran a "Fun Fest", which rainbows, brownies and guides enjoyed. Followed by an afternoon tea run by the Trefoil group in July.

The Division also participated in the local Remembrance Day Parade with a Guide member laying a wreath on our behalf. In February, the Division also held a success pancake day for the entire Division in February.

The Division launched a challenge badge "Riddle about the Town", that encouraged members to explore their local area.

Urmston Division Girl Guides Association

Report of the Trustees for the year ended 31 March 2025

Rainbows (for girls aged 4-7)

During this period, we had 6 Rainbow Units (one split over 2 nights). They all continue to embrace our structured programme of activities and are continuing to work on lots of badge activities and challenges including Parliament Week activities, First Aid badges and various Girlguiding Northwest England Challenge badges. This age group continues to be a popular option for teenagers participating in the Duke of Edinburgh Award scheme wanting to volunteer their time as part of that award. We have supported several young people in doing this.

Brownies (for girls aged 7-10)

Our 9 Brownie Units have continued to work on various challenges and skills builders, with the culmination of many bronze, silver and gold awards being achieved. Many of the units have held residential events away giving the girls opportunities and experiences away from the family home and helping them develop skills of independence and trying new activities. Our Brownies have also enjoyed partaking in various community events including carol singing at and exchanging greetings cards with a local Care Home or litter picking in the local community.

Guides (for girls aged 10-14)

We have 5 well attended Guide Units. The Guide Programme has provided them not only with a variety of Skills Builder and Unit Meeting activities but lots of opportunities to attend various camps and residential events for example Ashley Rocks (A Girlguiding Manchester West event). On several occasions our Guide units have joined together to attend these events, widening their social circles as well as providing peer-to-peer volunteer support for the larger numbers. There have also been several local themed residential camps attended by various units.

Several Guides have chosen to continue their Guiding journey as Young Leaders working with younger girls across our Division, and many have moved up to the next section, Rangers. Our members at this age also have the opportunity to volunteer within the framework of the Duke of Edinburgh Award Scheme.

Rangers (for girls aged 14-18)

Our Ranger Unit continues to offer our older girls a wide range of activities providing them with skills for life, e.g. First aid training or planning a residential trip. They have explored issues in relation to young people's mental health, and they have volunteered at a local charity supporting families in need.

Trefoil group

The Urmston Trefoil group, for adult members, operates under the national Trefoil Guild continues to meet monthly. They continue to provide fun, friendship and activities for its members and undertaking their own challenges and adventures whilst offering support to Urmston Division for various events.

Urmston Division Girl Guides Association

Report of the Trustees for the year ended 31 March 2025

Dyson House

The biggest project taking part in the Division is the construction of a new headquarters building, something which everyone is supporting with fundraising events and efforts. This has also meant that we have had the opportunity to showcase our work and increase our local presence as we strive to gain funding opportunities and gather support.

During the year phase 1 completed, providing a watertight building. Phase 2 is now underway, and whilst it has meant that many of our groups are temporarily displaced from their usual meeting place, they have continued with their work in the knowledge that when we return to our new premises, we will have a bespoke facility.

This building will serve us and the local community for years to come, and Girlguiding in Urmston will continue to thrive successfully in the future.

Urmston Division Shop

The Division's Shop continues to be based at Shaw Hall Community Centre, whilst the Charity awaits the completion of Dyson House. The Division Shop accounts have also been examined and during the year there was income of £5,034.65 and expenditure of £6,866.04. The assets and reserves have been included in the Division's assets and reserves. Any surplus made by the shop is paid back to the units who receive an annual commission.

Future plans

The Charity will continue to aim to expand the provision of Girl Guide units throughout Urmston and the surrounding areas.

Additionally, the Charity will focus on completing the Dyson House Build.

Reserves

The Division Treasurer presents an annual financial report to the Executive Committee who vote as per our Constitutional Quorum to approve the holding of reserves based on potential running costs for the next 12 months. This would include the ringfencing of any restricted funds required for future projects.

Urmston Division Girl Guides Association

Structure, Governance and Management

Governing Document

The Charity (registered with the Charity Commission 1024556) is an Executive Committee of the County of Greater Manchester West of the Guides Association (operating as Girlguiding Greater Manchester West) Registered Charity No.1024268) for the management of the Association's affairs in the Urmston Division delegated to them as described in Bye Law 8. (2) (c) in the Royal Charter granted 14 December 1922.

Bye Law 8. (2) (c) in the Royal Charter states:

To appoint and establish such Councils, Committees or local Branches for the management of the Association's affairs in any particular part of the United Kingdom or elsewhere as may be thought fit and to delegate to any such Councils, Committees or local Branches or to any individual member or members of the Committee all or any of the powers of the Committee with or without power to sub-delegate, fill vacancies and act notwithstanding vacancies in any such Committee.

Recruitment and appoint of new trustees

The Division Commissioner is appointed by the County Commissioner (Girlguiding Greater Manchester West). Local District commissioners and other trustees are identified through existing Girlguiding members within Girlguiding Urmston Division.

Trustees are those who make up our Executive Committee, as per our Constitution:

- a) The Division Commissioner for Girlguiding Urmston Division. (In the chair, in the event of a role share they will co-chair).
- b) Assistant Division Commissioner for Girlguiding Urmston Division, if appointed. (Vice Chair).
- c) District Commissioners Girlguiding Urmston Division.
- d) Treasurer
- e) Plus, up to three other members of Girlguiding Urmston Division

All Trustees read and sign the Fit and Proper Person's Declaration having read the essential trustee what you need to know as published by the Charity Commission.

Trustees

| | | |
|-----------|---------------|------------------------------|
| Chair | V Sellstrom | |
| Trustees: | E Davies | (appointed 8 September 2024) |
| | E T Pickering | |
| | J Stevenson | |
| | K S Francis | (appointed 8 September 2024) |
| | R D Guest | |
| | S Armitage | |
| | S Barlow | |
| | S Fraser | |

Urmston Division Girl Guides Association

Volunteers

All of our members and roles are unpaid, and the Charity continues to be grateful for the support of volunteers across the Division.

Reference and Administrative Details

Reference and administrative details are shown in Reference and Administrative Details on the first page of this annual report.

This report was approved by the Trustees on 8 October 2025 and signed on its behalf by

V Sellstrom

Chair

Urmston Division Girl Guides Association

Independent Examiners Report to the Trustees of Urmston Division Girl Guides Association for the year ending 31 March 2025



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees Charity Name
Urmston Division Girl Guide Association

On accounts for the year ended 31st March 2025 **Charity no (if any)** 1024556

Set out on pages Attached to this Report
(remember to include the page numbers of additional sheets)

Responsibilities and basis of report I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st/03/2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement ~~[[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (insert name of applicable listed body)]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: A. C. Ransey Date: 21/5/2025

Name: ALAN CHARLES RANSEY

Relevant professional qualification(s) or body F.C.A. FELLOW OF INSTITUTE OF CHARTERED ACCOUNTANTS ENGLAND & WALES

Urmston Division Girl Guides Association

Financial Accounts



Girlguiding Urmston Division

01 April 2024 to 31 March 2025

| | This year £ | Last year £ |
|--|------------------|-------------------|
| Income in | | |
| Rent Income | 380.00 | 1,200.00 |
| Grants | 21,600.99 | 17,800.00 |
| Subs and census | 201.50 | 119.70 |
| Events | 0.00 | 0.00 |
| Dyson House Levy | 0.00 | 0.00 |
| Bank Interest savings | 328.62 | 985.84 |
| Donations Rebuild | 9,949.10 | 4,137.00 |
| Fundraising | 7,858.15 | 5,657.26 |
| JustGiving | 350.55 | 1,627.64 |
| County Loan | 20,000.00 | 0.00 |
| misc | 167.92 | 705.44 |
| Gift Aid | 1,107.77 | 0.00 |
| Details 13 | 0.00 | 0.00 |
| Details 14 | 0.00 | 0.00 |
| Details 15 | 0.00 | 0.00 |
| 2nd bank account (manual) | 0.00 | 0.00 |
| Totals | 61,944.60 | 32,232.88 |
| Expenditure out | | |
| Dyson House Electric | 91.52 | 325.00 |
| Dyson House Water | 443.15 | 173.38 |
| Maintenance and repairs | 0.00 | 0.00 |
| Events | 0.00 | 0.00 |
| Dyson House cleaning | 0.00 | 183.95 |
| Stationery and admin | 20.00 | 11.27 |
| Subs and Mileage | 154.50 | 142.50 |
| Grants Donations | 0.00 | 1,952.00 |
| Divisional purchases | 69.20 | 42.95 |
| Insurance | 0.00 | 0.00 |
| Rebuild expenses Dyson House | 52,230.30 | 111,429.52 |
| Expenses Fundraising events | 832.67 | 430.88 |
| misc | 780.00 | 689.99 |
| Details 14 | 0.00 | 0.00 |
| Details 15 | 0.00 | 0.00 |
| 2nd bank account (manual) | 0.00 | 0.00 |
| Totals | 54,621.34 | 115,381.44 |
| Surplus or (deficit) for the year | 7,323.26 | -83,148.56 |
| Balances brought forward | | |
| Bank 1 | 4,832.07 | 0.00 |
| Bank 2 | 27,681.54 | 0.00 |
| Cash | 26.00 | 0.00 |
| | 32,539.61 | 0.00 |
| Balances in hand at year end | | |
| Bank 1 | 2,763.22 | 4,832.07 |
| Bank 2 | 37,010.16 | 27,681.54 |
| Cash | 89.49 | 26.00 |
| | 39,862.87 | 32,539.61 |

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 255,791.00 and there are no other assets or liabilities, £20,000 loan from County

Prepared by: R.D.QUEST Signature and date: RDQuest 9/5/25

Reviewer's Certificate: The above statements agree with the records and vouchers of Girlguiding Urmston Division for the financial year ended 31 March 2025

Reviewed by: ALAN C. RAMSEY Signature and date: AC Ramsey 21/5/25

Notes:

Urmston Division Girl Guides Association

Breakdown of Reserves

| | |
|---|--------------------------|
| Cash and Bank in Hand per accounts | This Year |
| Current (Community) account Barclays | £2,763.22 |
| Savings (Business Premium) account Barclays | £37,010.16 |
| Cash | £89.49 |
| Total | <u>£39,862.87</u> |
| Unrestricted Funds | |
| General Fund | £412.87 |
| Designated Funds | |
| Maintenance and Repairs | £0.00 |
| Running Costs (includes Utilities and Cleaning) | £600.00 |
| Administrative costs (includes Insurance and subscriptions) | £800.00 |
| Rebuild Fees | £0.00 |
| Grants (international and units) | £300.00 |
| Special Events/Projects | £750.00 |
| Restricted Funds | |
| Dyson House Rebuild | £37,000.00 |
| Total | <u>£39,862.87</u> |

Fixed Assets

| | | |
|------------------------------|---|---------------------------|
| Freehold Property | Dyson House Building and surrounding land | £247,000.00 |
| Fixtures and fittings | Dyson House Contents | £2,000.00 |
| | Furniture | £1,000.00 |
| | Shed | £665.00 |
| Equipment | Camping equipment | £1,060.00 |
| | Games | £100.00 |
| | Laptop, printer and projector | £1,200.00 |
| | Arts resources | £300.00 |
| Guide Shop Stock | | £2,466.00 |
| Total | | <u>£255,791.00</u> |