

Beauchief Pre-school  
Annual Report and Unaudited Financial Statements  
For the year ended 31 August 2024

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## **Beauchief Pre-school**

### **Legal and administrative information For the year ended 31 August 2024**

#### **Trustees**

|                  |  |                      |
|------------------|--|----------------------|
| Sophie Taylor    | Chair  | Appointed 01/09/2024 |
| Ben Hyman        | Co – chair                                   | Resigned 31/08/2023  |
| Caroline Sawkins | Co – chair                                   | Resigned 31/08/2023  |
| Naomi Lilley     | Secretary                                    | Appointed 01/10/2024 |
| Owen Waterhouse  | Treasurer                                    |                      |
| Julie Lowndes    | Formally Secretary, stepped down August 2024 |                      |

#### **Principal Address**

56 Old Park Avenue  
Sheffield  
S8 7DR

#### **Organisation Address**

Beauchief Baptist Church Hall  
Hutcliffe Wood Road  
Sheffield  
South Yorkshire  
S8 0EY

#### **Accountants**

Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

## Beauchief Pre-school

### Trustees' annual report For the year ended 31 August 2024

#### Structure, governance and management

The Charity is operated under the rules of its constitution dated 26 May 1993 and most recently amended 18/03/1998.

Overall management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the constitution. Day to day project activity is managed and carried out by volunteers and paid staff.

#### Objectives and activities

The principal objects of the charity are:

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

#### Activities during the financial year

During this year the Pre school has worked with the families of 21 children, supporting their early learning journey. This entails working through the EYFS national curriculum to provide educational activities in the seven areas of development. This covers outdoor and indoor activities providing craft, role play, physical exercise, stories, games and a whole lot more. As well as providing fun, educational activities for the children during the pre-school sessions we also work with the families and outside agencies, such as Sheffield City Council Autism and School readiness support teams, where necessary to provide the best learning outcomes for the children.

During this current school year another local pre-school has closed resulting in extra children joining Beauchief pre-school providing extra funding and increasing the local catchment of children.

The trustees have continued to support the Pre-school through fundraising with both a Christmas and Summer fair this year. The money has been spent on new resources to enhance the children's learning environment including themed toys, sensory resources and new books. Beauchief pre-school was also able to collect resources from the other local provider which closed.

#### Reserves Policy

Beauchief Pre-school aims to have 3 months running costs in the reserves, approximately £12,000. This is principally to cover any redundancy payments should the Pre-school have to close at any point. As at 31 August 2024 there was £31,180 cash funds held in total unrestricted reserves (2023: £20,824).

Of this amount, £13,618 (reserves costs) are held in a deposit account to cover the costs that would arise in the event of the closure of the charity.

The Trustees' declare that they have approved the above report on 09/06/2025 and are signed on their behalf by:



Sophie Taylor  
Trustee

## **Independent Examiner's Report to the trustees of Beauchief Pre-school ("the Charity")**

I report to the trustees on my examination of the accounts of the Charity for the year ended 31 August 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *S Cochrane*

Susan Cochrane, FCA DChA  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

Date: 11 Jun 2025

## BEAUCHIEF PRE SCHOOL

### Receipts & payments account

For the year ended 31 August 2024

|   |          | <b>Total<br/>Unrestricted<br/>2024<br/>£</b> | <b>Total<br/>Unrestricted<br/>2023<br/>£</b> |
|---|----------|--|--|
| <b>Receipts</b>                             |          |  |  |
| Grants & donations                          | <b>2</b> | 46,234                                       | 31,041                                       |
| Membership fees                             |          | 7,999  | 7,380  |
| Fundraising                                 |          | 891  | 813  |
| Milk return                                 |          | 19   | 94   |
| Bank interest                               |          | 21   | 21   |
| <b>Total receipts</b>                       |          | <b>55,164</b>                                | <b>39,349</b>                                |
| <b>Payments</b>                             |          |  |  |
| Play resources                              |          | 282  | 186  |
| Snack resources                             |          | 232  | 257  |
| Rent and room hire                          |          | 5,985  | 5,647  |
| Staff costs                                 | <b>3</b> | 36,561                                       | 34,931                                       |
| Payroll service                             |          | 271  | 535  |
| Insurance                                   |          | 790  | 760  |
| Cleaning supplies                           |          | -  | 39   |
| Advertisement                               |          | -  | 101  |
| Independent examination                     | <b>4</b> | 474  | 534  |
| Other expenses                              |          | 213  | 790  |
| <b>Total payments</b>                       |          | <b>44,808</b>                                | <b>43,780</b>                                |
| <b>Net receipts/(payments) for the year</b> |          | <b>10,356</b>                                | <b>(4,431)</b>                               |
| Total funds brought forward                 |          | 20,824                                       | 25,255                                       |
| <b>Total funds carried forward</b>          |          | <b>31,180</b>                                | <b>20,824</b>                                |

All receipts and payments during the year relate to unrestricted funds

# BEAUCHIEF PRE SCHOOL

## Statement of assets and liabilities

As at 31 August 2024

|   | 2024                 | 2023                 |
|---|----------------------|----------------------|
|   | £                    | £                    |
| <b>Cash assets</b>                        |                      |                      |
| Balances at bank:                         |                      |                      |
| Current account                           | 17,562               | 9,538                |
| Deposit account                           | 13,618               | 11,286               |
| <b>Total</b>                              | <b><u>31,180</u></b> | <b><u>20,824</u></b> |
|   |                      |                      |
|   | <b>2024</b>          | 2023                 |
|   | <b>£</b>             | <b>£</b>             |
| <b>Liabilities</b>                        |                      |                      |
| Accountancy & independent examination fee | 648                  | 474                  |
| Pension contributions                     | 60                   | 59                   |
| Grant income received in advance          | 7,787                | 6,624                |
|   | <b><u>8,495</u></b>  | <b><u>7,157</u></b>  |

Approved by the Board of Trustees on 09/06/2025 and signed on their behalf by:



Sophie Taylor  
Trustee



Owen Waterhouse  
Trustee

## BEAUCHIEF PRE SCHOOL

### Notes to the accounts

#### For the year ended 31 August 2024

##### 1 Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

##### 2 Grants & donations

|                                      | <b>2024</b>   | 2023          |
|--------------------------------------|---------------|---------------|
|                                      | <b>£</b>      | £             |
| Sheffield City Council Nursery Grant | 43,514        | 31,011        |
| Donations                            | 2,720         | 30            |
|                                      | <b>46,234</b> | <b>31,041</b> |

##### 3 Staff costs

|                                  | <b>2024</b>   | 2023          |
|----------------------------------|---------------|---------------|
|                                  | <b>£</b>      | £             |
| Wages and salaries               | 36,277        | 34,560        |
| Employer's NI                    | 948           | 1,073         |
| Employer's allowance             | (948)         | (1,073)       |
| Employer's pension contributions | 284           | 371           |
|                                  | <b>36,561</b> | <b>34,931</b> |

There were no employees whose annual emoluments were £60,000 or more.

The average number of monthly employees was 3 (2023: 4).

##### 4 Fees paid to the Independent Examiner's Organisation

|                            | <b>2024</b> | 2023 |
|----------------------------|-------------|------|
|                            | <b>£</b>    | £    |
| Independent examiner's fee | <b>474</b>  | 534  |

##### 5 Trustees' expenses, remuneration and benefits

Trustees received no expenses, remuneration or benefits in this period.

##### 6 Related Party Transactions

There were no related party expenses during the period.