

Registered Charity Number: 1024412

Beauchief Pre-school

Annual Report and Unaudited Financial Statements

For the year ended 31 August 2021

Beauchief Pre-school

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Beauchief Pre-school

Legal and administrative information For the year ended 31 August 2021

Trustees

Ben Hyman	Co – chair	
Claire Kemp	Co – chair	
Owen Waterhouse	Treasurer	appointed 1 October 2018
Hayley Underwood	Secretary	resigned 30 November 2020
Fran Morton	Secretary	appointed 1 March 2021

Principal Address

56 Old Park Avenue
Sheffield
S8 7DR

Organisation Address

Beauchief Baptist Church Hall
Hutcliffe Wood Road
Sheffield
South Yorkshire
S8 0EY

Independent Examiner

Susan Cochrane, FCA
Employee of:
VAS Community Accountancy
The Circle
33 Rockingham Lane
Sheffield
S1 4FW

Beauchief Pre-school

Trustees' annual report For the year ended 31 August 2021

Structure, governance and management

The Charity is operated under the rules of its constitution dated 26/05/1993 and most recently amended 18/03/1998.

Overall management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the constitution. Day to day project activity is managed and carried out by volunteers and paid staff.

Objectives and activities

The principal objects of the charity are:

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Activities during the financial year

Due to the continuing restrictions of Covid 19 our events were scaled back again this year. The pre-school has continued to work with 16 families providing early years education over the wide-ranging EYFS curriculum for the children and additional support where necessary through outside agencies giving support for Speech and Language and Autism teams.

The Pre-school team and committee have worked together to ensure that restrictions from national covid guidelines have not limited the children's learning by adapting working practices such as a virtual Youtube guide for parents not able to look round in person and adaptations on drop off and pick up procedures to ensure our families are kept safe.

The restrictions meant that instead of our usual fundraising fairs we worked on non face to face fundraising such as raffles and sponsored events that the children carried out during the normal pre-school session time.

Reserves Policy

Beauchief Pre-school aims to maintain a reserve of at least £11,250 to cover the Pre-school in the event of closure and the costs that would arise as a result of this, such as redundancies. There is currently £31,525 held in total unrestricted reserves (2020: £34,369).

Of this amount, £11,263 (reserves costs) are held in a deposit account to cover the costs that would arise in the event of the closure of the charity and £3,249 relates to council funding for the Autumn term which was received just before the year end.

Beauchief Pre-school

**Trustees' annual report
For the year ended 31 August 2021**

The Trustees' declare that they have approved the above report on 23/6/22 and are signed on their behalf by:

F. Morton

(Trustee)

F. MORTON

Independent Examiner's Report to the trustees of Beauchief Pre-school ("the Charity")

I report to the trustees on my examination of the accounts of the Charity for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

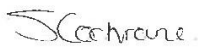
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Susan Cochrane, FCA
Employee of:
Voluntary Action Sheffield
Community Accountancy
The Circle
33, Rockingham Lane
Sheffield
S1 4FW

Date: 27/06/2022

BEAUCHIEF PRE SCHOOL

Receipts & payments account

For the year ended 31 August 2021

	Notes	Unrestricted fund £	Restricted fund £	Total 2021 £	Total 2020 £
Receipts					
Grants & donations	2	29,605	-	29,605	50,190
Membership fees		7,944	-	7,944	4,765
Fundraising		417	-	417	489
Milk return		52	-	52	59
Photographs		281	-	281	679
Bank interest		32	-	32	41
Other income		60	-	60	-
Total receipts		38,391	-	38,391	56,223
Payments					
Play resources		402	500	902	465
Snack resources		208	-	208	222
Uniform		-	-	-	94
Ofsted registration fees		50	-	50	50
Rent and room hire		5,168	-	5,168	3,775
Photographs		228	-	228	552
Staff costs	3	33,338	-	33,338	34,026
Payroll service		456	-	456	512
Insurance		726	-	726	726
Cleaning supplies		64	-	64	66
Advertisement		97	-	97	144
Training		-	-	-	387
Independent examination	4	480	-	480	480
Other expenses		18	-	18	248
Total payments		41,235	500	41,735	41,747
Net receipts/(payments) for the year		(2,844)	(500)	(3,344)	14,476
Total funds brought forward		34,369	500	34,869	20,393
Total funds carried forward		31,525	-	31,525	34,869

BEAUCHIEF PRE SCHOOL

Statement of assets and liabilities As at 31 August 2021

	2021	2020
	£	£
Cash assets		
Balances at bank:		
Current account	20,262	23,617
Deposit account	11,263	11,252
	<u>31,525</u>	<u>34,869</u>
Total		
	<u>31,525</u>	<u>34,869</u>
	2021	2020
	£	£
Liabilities		
Accountancy & independent examination fee	480	480
Pension contributions	61	35
Grant income received in advance	3,249	7,958
	<u>3,790</u>	<u>8,473</u>

Approved by the Board of Trustees on 23/6/22 and signed on their behalf by:

(trustee) 

F. MORTON.

(trustee) 

O. WATERHOUSE

BEAUCHIEF PRE SCHOOL

Notes to the accounts

For the year ended 31 August 2021

1 Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2 Grants & donations

	Unrestricted funds	Restricted funds	2021	2020
	£		£	£
Sheffield City Council Nursery Grant	24,667	-	24,667	43,402
Sheffield City Council Ward Pot Grant	-	-	-	500
Sheffield Covid 19 Grant Scheme	3,315	-	3,315	5,000
Coronavirus Job Retention Scheme	1,530	-	1,530	630
Donations	93	-	93	658
	<u>29,605</u>	<u>-</u>	<u>29,605</u>	<u>50,190</u>

3 Staff costs

	2021	2020
	£	£
Wages and salaries	33,079	33,936
Employer's NI	728	205
Employer's allowance	(728)	(205)
Employer's pension contributions	259	90
	<u>33,338</u>	<u>34,026</u>

There were no employees whose annual emoluments were £60,000 or more.

The average number of monthly employees was 4 (2020: 5).

4 Fees paid to the Independent Examiner's Organisation

	2021	2020
	£	£
Independent examiner's fee	<u>480</u>	<u>480</u>
Other fees paid to the independent examiner's organisation: Payroll	<u>456</u>	<u>512</u>

5 Trustees' expenses, remuneration and benefits

Trustees received no expenses, remuneration or benefits in this period.

6 Related Party Transactions

There were no related party expenses during the period.

7 Restricted funds

	Balance at 1-Sep-20	Income	Expenditure	Balance at 31-Aug-21
Outdoor play resource fund	<u>500</u>	<u>-</u>	<u>(500)</u>	<u>-</u>

Sheffield City Council Ward Pot Grant - awarded to purchase outdoor play equipment.