



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month 04	Year 2024		Day 05	Month 04	Year 2025

## Section A Reference and administration details

Charity name

HALEBANK PRIMARY SCHOOL PRE-SCHOOL  
PLAYGROUP

Other names charity is known by

Registered charity number (if any)

1024167

Charity's principal address

HALEBANK PRIMARY SCHOOL  
WIDNES  
CHESHIRE  
Postcode WA8 8UZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	T VIRGO		6 <sup>th</sup> April 2024 to 21 <sup>st</sup> August 2024	
2	J V TURNER			
3	J Z BROWN			
4	K PAJURKOVA			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

TO ENHANCE THE DEVELOPMENT OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS
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The charity review it's aims objectives and activities each year ensuring they remain focused on the stated purposes of the charity.  
The trustee's refer to the guidance given by the charity commission on public benefit during this process and assess how successful each activity has been and what benefits have been brought to the groups of people the charity is set up to help.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

A large, empty rectangular box with a thin black border, occupying the majority of the page. It is intended for the user to provide a summary of the charity's main achievements during the year.

## Section E Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

NONE

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Chelsea Ballard.*

Full name(s) Chelsea Ballard

Position (eg Secretary, Chair, etc) Chair

Date 23/03/26

Registered Charity Number: 1024167

**HALEBANK PRIMARY SCHOOL  
PRE-SCHOOL PLAYGROUP  
ACCOUNTS  
FOR  
5<sup>TH</sup> APRIL 2025**

**AGP  
Chartered Accountants  
Sycamore House  
Sutton Quays Business Park  
Sutton Weaver  
Runcorn  
Cheshire  
WA7 3EH**

# HALEBANK PRIMARY SCHOOL PRE-SCHOOL PLAYGROUP

YEAR ENDED 5 APRIL 2025

<b>CONTENTS</b>	<b>PAGE</b>
<b>Annual Report</b>	<b>1</b>
<b>Independent Examiner's report</b>	<b>3</b>
<b>Statement of Financial Activities (Incorporating the Income &amp; Expenditure Account)</b>	<b>4</b>
<b>Balance sheet</b>	<b>5</b>
<b>Notes to the Financial Statements</b>	<b>6</b>

# HALEBANK PRIMARY SCHOOL PRE-SCHOOL PLAYGROUP

YEAR ENDED 5 APRIL 2025

## INDEPENDENT EXAMINER'S REPORT

### Introduction

Halebank Primary School Pre-School Playgroup has pleasure in presenting its Annual Report and the Financial Statements for the year ended 5<sup>th</sup> April 2025.

The Trustees are satisfied that the Financial Statements have been prepared in accordance with current statutory requirements.

### Legal and Administrative

Halebank Primary School Pre-School Playgroup is registered with the Charity Commissioners, No. 1024167.

The principal address is:-

Heath View Road,  
Widnes,  
WA8 8UZ

The Charity is administered by a trustee management committee, comprising:

Trustees: T Virgo (resigned 21<sup>st</sup> August 2024)  
J V Turner  
J Z Brown  
K Pajurkova

### Governance

The principal governing document is its constitution dated 23<sup>rd</sup> April 1991. The charity was registered on 28 July 1993.

### Objects of the Charity

The Charity's objects are to benefit the public through the enhancement of the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

The charity reviews its aims, objectives and activities each year ensuring they remain focused on the stated purposes of the charity. The Trustees refer to the guidance given by the Charity Commission on public benefit during this process and assess how successful each activity has been and what benefits have been brought to the groups of people the charity is set up to help.

### Financial Review

In the year to 5<sup>th</sup> April 2025, the incoming resources exceeded outgoing resources by £7,861, leaving the reserves in surplus by £51,020. The trustees are satisfied with the results for the year.

# HALEBANK PRIMARY SCHOOL PRE-SCHOOL PLAYGROUP

YEAR ENDED 5 APRIL 2025

## INDEPENDENT EXAMINER'S REPORT

### Trustees Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of incoming resources and application of resources of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements: and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are also responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

*Chelsea Ballard*  
 Name: Chelsea Ballard  
 Trustee Chair

.....  
 Name: Toni Cosgrove - Kelly.  
 Trustee Treasurer.

Date 18 March 2026

For and on behalf of the Management Committee

# HALEBANK PRIMARY SCHOOL PRE-SCHOOL PLAYGROUP

YEAR ENDED 5 APRIL 2025

## INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the Association for the year ended 5 April 2025, which are set out on pages 4 to 6.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep proper accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached:



Rachel Palombella FCA  
AGP  
Chartered Accountants

Sycamore House  
Sutton Quays Business Park  
Sutton Weaver  
Runcorn  
Cheshire  
WA7 3EH  
Date : 18 March 2026

# HALEBANK PRIMARY SCHOOL PRE-SCHOOL PLAYGROUP

YEAR ENDED 5 APRIL 2025

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME & EXPENDITURE ACCOUNT)

	Unrestricted Funds 2025		Unrestricted Funds 2024	
	£	£	£	£
<b>INCOMING RESOURCES</b>				
<b>Incoming resources from charitable activities:</b>				
Early years grant	85,724		76,572	
Fees	6,491		10,194	
Trips	388		225	
Interest Received	297		301	
Donations	2,870		504	
		<u>95,770</u>		<u>87,796</u>
<b>TOTAL INCOMING RESOURCES</b>		<u><b>95,770</b></u>		<u><b>87,796</b></u>
<b>RESOURCES EXPENDED</b>				
<b>Cost of charitable activities:</b>				
Wages and salaries	67,769		78,338	
Education equipment	1,895		660	
Subscriptions	1,751		2,123	
Depreciation	1,173		1,040	
Sundry expenses	2,594		3,004	
Rates, Water, Light & Heat	1,573		3,843	
Insurance	1,532		1,475	
Repairs and maintenance	1,726		3,949	
Payroll & Auto-enrolment Fees	1,256		1,180	
Telephone	1,148		647	
Printing, postage & stationery	1,187		1,211	
Legal & Professional Fees	2,632		-	
Trips	1,169		805	
<b>Governance costs:</b>				
Independent examiners' fee	504		504	
<b>TOTAL RESOURCES EXPENDED</b>		<u><b>87,909</b></u>		<u><b>98,779</b></u>
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>		<u><b>7,861</b></u>		<u><b>(10,983)</b></u>

# HALEBANK PRIMARY SCHOOL PRE-SCHOOL PLAYGROUP

YEAR ENDED 5 APRIL 2025

## BALANCE SHEET

	5 April 2025 £	5 April 2024 £
<b>FIXED ASSETS</b>		
Tangible assets	3,643	3,119
<b>CURRENT ASSETS</b>		
Other debtors	2,117	-
Prepayments	173	123
Current account	24,293	20,496
Business reserve account	21,373	21,076
Cash in hand	243	285
	<u>48,199</u>	<u>41,980</u>
<b>CURRENT LIABILITIES</b>		
PAYE & Pensions	-	1,122
Accruals	822	818
	<u>822</u>	<u>1,940</u>
<b>NET CURRENT ASSETS</b>	<u>47,377</u>	<u>40,040</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<u>51,020</u>	<u>43,159</u>
<b>REPRESENTED BY:</b>		
Balance brought forward – Unrestricted funds	43,159	54,142
Net Surplus/(Deficit) for the year	<u>7,861</u>	<u>(10,983)</u>
Balance carried forward – Unrestricted funds	<u>51,020</u>	<u>43,159</u>

Approved By:

*Chelsea Ballard*  
 Name: Chelsea Ballard  
 Trustee Chair

.....  
 Name: Toni Casgrave-Kelly,  
 Trustee Trustee - Treasurer.

Date 18 March 2026

For and on behalf of the Management Committee

# HALEBANK PRIMARY SCHOOL PRE-SCHOOL PLAYGROUP

YEAR ENDED 5 APRIL 2025

## NOTES TO THE ACCOUNTS

### 1. ACCOUNTING POLICIES

#### Accounting Convention

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in 2005 (SORP 2005) and the Charities Act 2011.

#### Tangible fixed assets

Depreciation is provided at the following annual rate in order to write off each asset over its estimated useful life.

Fixtures and Fittings - 25% reducing balance

#### Income

Grants and fees are accounted for when received by the charity.

#### Expenditure

Expenditure is included in the accounts on an accruals basis.

### 2. TANGIBLE FIXED ASSETS

	Fixtures and Fittings £
<b>COST</b>	
Brought Forward	7,450
Additions in the year	<u>1,697</u>
At 5 April 2025	<u>9,147</u>
<b>DEPRECIATION</b>	
Brought Forward	4,331
Charge for the year	<u>1,173</u>
At 5 April 2025	<u>5,504</u>
<b>NET BOOK VALUE</b>	
At 5 April 2025	<u>3,643</u>
At 5 April 2024	<u>3,119</u>

### 3. TRUSTEE REMUNERATION AND EXPENSES

Mrs T Virgo, who is a trustee and the manager of the Pre-School, was paid a gross salary of £21,435 (2024 - £20,536) by the charity.

### 4. STAFF COSTS AND NUMBERS

	2025 £	2024 £
Salaries (including national insurance)	<u>67,769</u>	<u>78,338</u>

No employees received emoluments of more than £60,000.

The maximum number of employees during the year was 6 (2024 – 6).

Registered Charity Number: 1024167

**HALEBANK PRIMARY SCHOOL  
PRE-SCHOOL PLAYGROUP  
ACCOUNTS  
FOR  
5<sup>TH</sup> APRIL 2025**

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.....  
Name: Chelsea Ballard  
Trustee Chair

.....  
Name: Toni Cosgrove - Kelly.  
Trustee Treasurer.

Date 18 March 2026

For and on behalf of the Management Committee

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Approved By:

*Chelsea Ballard*  
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 Trustee Chair

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 Name: Toni Casgrave-Kelly,  
 Trustee Trustee - Treasurer.

Date 18 March 2026

For and on behalf of the Management Committee

# HALEBANK PRIMARY SCHOOL PRE-SCHOOL PLAYGROUP

YEAR ENDED 5 APRIL 2025

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