

Lymington Little Dolphins Preschool

Annual report – school year 2023/2024

Children and numbers overview:

This year we started with 32 children on role, with the majority of them doing 3 or more full day sessions. Every session was at capacity (20). The majority of our waiting list had been accommodated within the preschool, with 2-3 children opting not to come (settled at another setting).

Throughout the year we had lots of parents make contact to put their child on the waiting list and a healthy September 2024 intake is expected.

Staff changes:

- Kirsty left the setting in March 2024 due to taking on more responsibility within her husband's company.
- Sydney was employed in February 2024 to take over Kirsty's hours and key children.
- Michelle B left the setting in July 2024 due to moving away from the area.

Courses attended:

Over the course of the year the preschool management and staff team have attended regular Services for Young Children (SFYC) briefings and training courses, this has included; PVI briefings, SENCO support meetings, Lead Practitioner Safeguarding briefings and Birth to Four support meetings. Attending these meetings has ensured that we have the latest advice and guidance available to us, ensuring we can continue to work to a high standard and be compliant with all new and developing Government legislations.

A lot of the training is still webinar based, both bringing a positive and negative experience. A positive impact has been staff are able to attend the course within the office at work, cutting down travelling time and cover costs. A negative impact is not having the face-to-face networking, and being able to share ideas and advice with other settings.

Other training courses that staff have attended include;

- Designated Safeguarding Lead retaining course.
- Started a year-long project – First Opportunities Speech, Language and Communication Project.
 - The Early Years Communication Commitment
 - Wellcomm training
- Makaton training (inhouse)
- FGM training (inhouse)

Planning & new curriculum:

We have continued to plan our curriculum around the needs and interests of the children. Last year we created a 2-year planning cycle with this year being the first year of the cycle.

Topics this year have included:

- All about me, Nursery Rhymes and Autumn.
- Transport (including Light and Dark)

- Christmas
- The 5 senses
- Princesses and Pirates
- Our Seas and Oceans
- Our World

Links with the local community:

- Christmas Tree Festival – we made decorations and took a small group of children to St. Thomas's church to decorate our tree.
- Visits from people from the community (fire service, ambulance service, local farmer, teacher, dentists, Hampshire healthy families etc.)
- Litter pick around the school grounds.
- Promoting other businesses that donated to our Easter Raffle on our social media pages.
- Social media posts – sharing what we have been doing at preschool.

Improvements to the setting:

Over the year we have started to replace the run-down toys and books. This is an ongoing process and we have created a wish list for the items we still need to get.

- Our focus has been securing a Tesco's community grant for outside equipment and revamp of the garden and patio.
- Revamped the office and decluttered old paperwork
- Looked at and improved the settling in process (to include a mini guide on key information).
- Purchased a Smart TV and had it installed on the wall
- Purchased a new office computer

Focus for the coming year:

- Fundraise for replacement iPads/tablets
- Continue to replace the run-down toys and resources
- Continue to update files and documents
- Update website
- Revamp the garden and patio (Tesco Grant)

I would like to take this moment to thank you all for joining us tonight, and giving up your own time to support the preschool. Lastly, I would like to say a very big and heartfelt thank you to last year's committee for your time and support during the last year.



NEW FOREST BOOKKEEPING

REPORT

TO: Lymington Little Dolphins Pre-School
Community Room
Lymington Infants School
Avenue Road
Lymington
Hampshire
SO41 9GP

Accounts Year Ending August 31st 2024

I have now completed my examination of the accounts for year ending 31st of August 2024. All transactions appear to have been correctly recorded, including transfers between accounts.

The transactions have been recorded with detail and are supported by the correct documentation.

The three bank accounts reconcile, details of the opening and closing balances are attached in my reconciliation report.

It is my opinion that the Pre-School Accounts have been maintained comprehensively and to a high standard, I have no concerns regarding the bookkeeping and running of the accounts.

Tara Novell MICB

nfbookkeeping@outlook.com
07796 583550



NEW FOREST BOOKKEEPING

Bank Reconciliation Report

Bank Accounts Year Ending August 31st 2024

Account No. 01046683

Opening Balance	30,242.73
Receipts	145,577.41
Payments	126,326.72
Closing Balance	49,493.42

Account No. 31412426

Opening Balance	1,241.69
Receipts	3,068.92
Payments	1,108.30
Closing Balance	3,202.31

Account No. 01471287

Opening Balance	12,000.00
Receipts	6,060.00
Payments	60.00
Closing Balance	18,000.00

Tara Novell MICB

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2023 to 31st August 2024



MAIN ACCOUNT

INCOME	
GRANTS/FUNDING	£118,455.99
FEES	£21,210.29
Vouchers	£4,905.83
OTHER (inc training)	£9

TOTAL INCOME £148,577.41

TOTAL INCOME INCLUDING TRANSFERS £148,577.41

EXPENDITURE	
WAGES	£95,454.09
HARC PAYENICS	£5,604.25
RENT	£27,600.00
PENSION	£23,306.16
PAYROLL CHARGES	£369.00
TRAINING	£1,082.10
INSURANCE	£578.90
PETTY CASH (incl. snack purchase)	£1,100.08
OFFICE COSTS (DBS applications)	£2,087.94
STAFF UNIFORM	£129.36
ACTIVITIES(INC EYPP)	£2,284.97
EE MOBILE	£203.72
Monthly Charges	£94
Ink	£136
Clinical Disposal	£231
TOTAL EXPENDITURE	£120,206.72
TRANSFERS (REFUND FEES, LOTTERY LICENCE)	£9,120.00

TOTAL EXP INCLUDING TRANSFERS £129,326.72

Main A/C opening bank bal	£30,242.73
Income 2023/24	£148,577.41
	£178,820.14
Expenditure 2023/24	£120,328.72
Main A/C closing bank bal	£58,491.42
	<u>RECONCILED</u>

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2023 to 31st August 2024



Reserve Account

INCOME		EXPENDITURE	
	£9,090.00	Monthly account charge	£90.00

TOTAL INCOME	£9,090.00	TOTAL EXPENDITURE	£90.00
---------------------	------------------	--------------------------	---------------

TRANSFERS FROM MAIN AC TO COVER MONTHLY CHARGE

TOTAL INCOME INCLUDING TRANSFERS	£9,090.00	TOTAL EXPENDITURE INCLUDING TRANSFERS	£90.00
---	------------------	--	---------------

Reserve Account opening bank bal	£12,000.00		
Income 2023/2024	£9,090.00		
	£18,090.00		

Expenditure 2023/2024	£90.00		
Hol meals closing bank bal	£18,000.00		
	£18,000.00		

RECONCILED

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2023 to 31st August 2024



FUNDRAISING ACCOUNT

INCOME
 FUNDRAISING £2,490.31
 CHILDREN'S UNIFORM £433.05
 DONATIONS £20.00
 OTHER - Tfs To Cover Monthly Charge £124.96

EXPENDITURE
 EQUIPMENT £567.89
 OFFICE EXPS £94.38
 FR EXPS £144.45
 XMAS/Childrens entertainment & presents £130.98
 CHARGES £84.52

TOTAL INCOME £3,068.92

TOTAL EXPENDITURE £867.22
 TRANSFERS (TRANSFERRED TO MAIN AC) £116.08

TOTAL INCOME INCLUDING TRANSFERS £3,068.92

TOTAL EXP INCLUDING TRANSFERS £1,108.30

FUNDRAISING PROJECTS
 EASTER RAFFLE
 QUIZ & RAFFLE
 TEMPEST PHOTOGRAPHS COMM
 BROS 2 SCHOOL
 LITTLE PICKLES SALE
 XMAS TREE PRIZE
 CAKE SALE
 SPORTS DAY RAFFLE

FUNDRAISING PROJECTS
 £889.17
 £921.10
 £47.93
 £23.64
 £221.00
 £70.00
 £408.44
 £112.13

£2,490.31

FR AC opening bank bal \$1,241.69
 Income 2023/24 £3,068.92
 Expenditure 2023/24 £4,310.61
 FR AC closing bank bal £1,108.30
 £3,202.31
 RECONCILED