

Lymington Little Dolphins Preschool

Annual report – school year 2022/2023

Children and numbers overview:

This year we started with 29 children on role, with many of them doing 4 full days. We had spaces available every day, this ranged from 1 space to 4 spaces per session (Friday's being very quiet). During the year the children changed and amended their sessions, which built up our empty spaces. In January we had another child start, and in May we had 2 more children join (early starters from September 23 intake).

Throughout the year we had lots of parents make contact to put their child on the waiting list and a healthy September 2023 intake is expected.

Staff changes:

Natalie Roberts – joined the team in May 2023 and will be undertaking her level 3 Early Years Educator in September. Natalie will be supported through this by Anne-Marie and Louise.

Covid update:

Preschool continued to follow the guidance given by the government and the NHS. We are still asking children and staff to test if they have symptoms. If positive we are asking them to stay away, following the current guidelines.

We are still asking the children and staff to continue good hygiene practices, these include; regular hand washing, isolating if any illness symptoms appear, completing covid testing when appropriate and asking children to not return until a negative test is completed or until their symptoms have reduced especially a temperature (normal for 24 hours with no calpol).

Courses attended:

Over the course of the year the preschool management and staff team have attended regular Services for Young Children (SfYC) briefings and training courses, this has included; PVI briefings, SENco support meetings, Lead Practitioner Safeguarding briefings and Birth to Four support meetings. Attending these meetings has ensured that we have the latest advice and guidance available to us, ensuring we can continue to work to a high standard and be compliant with all new and developing Government legislations.

Covid has impacted the training available and how it is delivered, meaning that most of the courses are run virtually through Microsoft teams. This has been both a positive and negative experience. A positive impact has been staff are able to attend the course within the office at work, cutting down travelling time and cover costs. A negative impact is not having the face-to-face networking, and being able to share ideas and advice with other settings.

Other training courses that staff have attended include;

- Exploring the Power of Play (EPOP) festival – Anne-Marie, Louise, Sarah, Kirsty & Amy attended.
- Safeguarding refresher – all staff
- SEN story – Senco's
- Prevent duty – new staff member
- Food hygiene – new staff member

Planning & new curriculum:

We have continued to plan our curriculum around the needs and interests of the children. Topics this year have included:

- All about me, Nursery Rhymes and Autumn.
- Exploring our Senses & Christmas fun.
- Winter, Snow and Ice.
- Spring time changes.
- How things work.

- Our Town and the surrounding areas.

In July we created a curriculum plan which will be for 24 months, each topic is planned for and spread across this time frame, which means that the children do not repeat a topic during their time here (with a few exceptions – All about Me, Christmas etc.) – this is an ongoing document which will be added to and amended depending on each years cohort; for example the next school year is very boy heavy so we will be adapting the activities to the interests and needs of these children.

Links with the local community:

- Christmas Tree Festival – we made decorations and took a small group of children to St. Thomas's church to decorate our tree.
- Litter pick around the school grounds
- Throughout the year we have promoted being kind to our planet, growing plants, and looking after ourselves. We have shared information and posts from different agencies and business in the area which have supported these values.

Improvements to the setting:

Over the year we have started to replace the run-down toys and books. This is an ongoing process and we have created a wish list for the items we still need to get.

- Our focus has been updating the home corner food, utensils, and resources.

Focus for the coming year:

- Fundraise for Smart TV, replacement of iPads, office computer, sensory garden, role play house front, role play fire place and small world resources.
- To continue to replace the run-down toys and resources
- Update all files & documents (office)
- Update website

I would like to take this moment to thank you all for joining us tonight, and giving up your own time to support the preschool. Lastly, I would like to say a very big and heartfelt thank you to last year's committee for your time and support during the last year.

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2022 to 31st August 2023



MAIN ACCOUNT

INCOME

GRANTS/FUNDING	£90,645.06
FEEES	£21,029.00
Vouchers	£5,665.83
Donation	£25

TOTAL INCOME **£117,364.89**

TOTAL INCOME INCLUDING TRANSFERS **£117,364.89**

EXPENDITURE

WAGES	£77,714.88
HMRC PAYE/NICS	£5,602.02
RENT	£6,000.00
PENSION	£2,673.45
PAYROLL CHARGES	£310.00
TRAINING	£793.45
INSURANCE	£1,280.92
PETTY CASH (Incl. snack purchase)	£988.08
OFFICE COSTS (DBS applications)	£1,544.75
STAFF UNIFORM	£325.20
ACTIVITIES(INC EYPP)	£1,670.57
EE MOBILE	£152.00
Monthly Charges	£64
PPE Supplies	£0
Ink	£153
Clinical Disposal	£239
TOTAL EXPENDITURE	£99,511.81

TRANSFERS (REFUND FEES, LOTTERY LICENCE) £6,416.00

TOTAL EXP INCLUDING TRANSFERS **105927.81**

Main A/C opening bank bal	£18,805.65
Income 2022/23	£117,364.89
	<u>£136,170.54</u>
Expenditure 2022/23	£105,927.81
Main A/C closing bank bal	<u>£30,242.73</u> RECONCILED

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2022 to 31st August 2023



FUNDRAISING ACCOUNT

<u>INCOME</u>		<u>EXPENDITURE</u>	
FUNDRAISING	£1,064.45	EQUIPMENT	£202.67
CHILDREN'S UNIFORM	£260.53	SUMMER TRIP (Alice in Wonderland entry and coach)	£0.00
DONATIONS	£184.41	RENEWABLES (HCC orders: paint, paper, glue etc)	£0.00
OTHER - Tfrs To Cover Monthly Charge	£60.00	STAFF BONUS	£0.00
		FR EXPS	£289.08
		CHILDREN'S UNIFORM	£498.00
		PUBLICITY	£0.00
		XMAS (children's entertainment & presents)	£46.99
		CHARGES	£66
		FLOATS	£0.00
TOTAL INCOME	£1,569.39	TOTAL EXPENDITURE	£1,102.38
		TRANSFERS (TRANSFERRED TO MAIN A/C)	£0.00
TOTAL INCOME INCLUDING TRANSFERS	£1,569.39	TOTAL EXP INCLUDING TRANSFERS	£1,102.38

FUNDRAISING PROJECTS

	<i>FUNDRAISING PROFITS</i>
EASTER RAFFLE	£791.20
SUMMER RAFFLE	£131.79
PHOTOGRAPHY COMMISSION	£96.30
XMAS TREE COMP	£40.00
SUM UP FR	£5.16
	<u>£1,064.45</u>

FR A/C opening bank bal	£774.68
Income 2022/23	£1,569.39
	<u>£2,344.07</u>
Expenditure 2022/23	£1,102.38
FR A/C closing bank bal	<u>£1,241.69</u>
	<i>RECONCILED</i>

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2022 to 31st August 2023



Reserve Account

INCOME

Transfer from Main Ac to Top Up Reserve £6,000.00

EXPENDITURE

Monthly account charge £55.00

TOTAL INCOME £6,000.00

TOTAL EXPENDITURE £55.00

TRANSFERS FROM MAIN AC TO COVER MONTHLY CHARGE £55.00

TOTAL INCOME INCLUDING TRANSFERS £6,055.00

TOTAL EXPENDITURE INCLUDING TRANSFERS £55.00

Reserve Account opening bank bal £6,000.00

Income 2022/23 £6,055.00

£12,055.00

Expenditure 2022/23 £55.00

Hot meals closing bank bal £12,000.00

RECONCILED

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2022 to 31st August 2023

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NEW FOREST BOOKKEEPING

REPORT

TO: Lymington Little Dolphins Pre-School
Community Room
Lymington Infants School
Avenue Road
Lymington
Hampshire
SO41 9GP

Accounts Year Ending August 31st 2023

I have now completed my examination of the accounts for year ending 31st of August 2023. All transactions appear to have been accounted for correctly including transfers between accounts. The transactions have been recorded with detail and are supported by the correct documentation. The three bank accounts reconcile, details of the opening and closing balances are attached in my reconciliation report.

It is my opinion that the Pre-School Accounts continue to be maintained comprehensively and to a high standard.

Tara Novell MICB

www.newforestbookkeeping.co.uk

nfbookkeeping@outlook.com

07796 583550



NEW FOREST BOOKKEEPING

Bank Reconciliation Report

Bank Accounts Year Ending August 31st 2023

Account No. 01046683

Opening Balance	18,805.65
Receipts	117,364.89
Payments	105,927.81
Closing Balance	30,242.73

Account No. 31412426

Opening Balance	774.68
Receipts	1,569.39
Payments	1,102.38
Closing Balance	1,241.69

Account No. 01471287

Opening Balance	6,000.00
Receipts	6,055.00
Payments	55.00
Closing Balance	12,000.00

Tara Novell MICB