

# **Lymington Little Dolphins Preschool**

## **Annual report - school year 2021/2022**

### **Children and numbers overview:**

This year we started with the lowest intake of children we have seen for a long time; reports are showing that between 2017 - 2020 of having the lowest birth rates since records began in 1937.

Before the summer holiday we only had 23 children on role, which meant financially that we would struggle. We had to advertise spaces, which is something we haven't had to do before. We created posts and put them over all our social media platforms, shared them onto the school's (Infants & juniors) social media platforms and had an advert in the Lymington Times.

This advertisement created some interest in spaces and we accepted 5 more children to the September intake. With a further 4 children joining us after Christmas, bringing our total to 31 children on roll.

We have 19 children who will be going to school in September 2022 and 13 children who will be with us for 2 school years. This returning child rate has been the highest we have seen in quite a few years.

Funding - we have seen a decrease in the number of children taking their full 30-hour entitlement, opting to do between 2.5 days and 4 full days. We have 10 children who have a 30-hour code, 2 children who have 2-year-old funding, 8 children who use the universal 15-hour funding, 7 children who are fee paying and 4 children starting after Christmas who will be entitled to the universal 15-hour funding.

### **Staff changes:**

Jill Moodie - took a step back in September 2021 to an administrative role as Business support.

Anne-Marie Winter - became manager of the preschool in September 2021.

Louise Gates - became deputy manager in January 2022.

Amy Rickman - re-joined us at the end of January 2022 after an extended maternity leave.

### **Covid update:**

During the year we saw a reduction to covid restrictions and the preschool continued to follow the guidance given by the government. In February the guidance was lifted for mandatory testing twice a week, and we as a setting agreed to test if we had any symptoms or if a positive case came into the setting. Numbers for covid have been low and no major outbreaks have happened. We followed the correct procedures in reporting these cases to OFSTED and the local authority. This requirement has now stopped.

We are still asking the children and staff to continue good hygiene practices, these include; regular hand washing, isolating if any illness symptoms appear, completing covid testing when appropriate and asking children to not return until a negative test is completed.

### **Courses attended:**

Over the course of the year the preschool management and staff team have attended regular Services for Young Children (SfYC) briefings and training courses, this has included; PVI briefings, SENco support meetings, Lead Practitioner Safeguarding briefings and Birth to Four support meetings. Attending these meetings has ensured that we have the latest advice and guidance available to us, ensuring we can continue to work to a high standard and be compliant with all new and developing Government legislations.

Covid has impacted the training available and how it is delivered, meaning that most of the courses are run virtually through Microsoft teams. This has been both a positive and negative experience. A positive impact has been staff are able to attend the course within the office at work, cutting down travelling time and cover costs. A negative impact is not having the face-to-face networking, and being able to share ideas and advice with other settings.

Other training courses that staff have attended include;

- Paediatric first aid - all staff
- Education, Health and Care plan training
- Reforms to the new EYFS
- Intention to Impact training
- Shared conversation with SfYC - which was a mini-inspection which looked at our practice and highlighted our strengths and improvements.

### **OFSTED: 11<sup>th</sup> March 2022**

We had our OFSTED inspection in March, and received our second Outstanding. This was a major achievement after a challenging couple of years with covid restrictions, lockdowns and staff changes. The inspection took place on Friday 11<sup>th</sup> March and a total of 5 staff were present, 2 of which had never participated in an Ofsted inspection before. The management team had completely changed since the last inspection and this was the first time, they had experienced Ofsted in that capacity.

The inspection lasted a day and feedback was given at 2:30pm. It was a positive experience from start to finish. The inspector observed the day-to-day activities, ask questions about safeguarding and children's development, spoke with parents of the setting and spend time with the manager and chairperson. She praised the setting in all areas, stating that 'Children thrive through the outstanding care and support they received from staff at Little Dolphins.' Giving us no recommendations to work towards.

### **Planning & new curriculum:**

In September 2021, the government released an updated version of the Early Years Foundation Stage and Statutory framework. All staff were given new copies of these documents and training was provided in staff meetings. We continued to plan for each cohort of children every half term, allowing for their interests and needs to be taken into consideration. We added in words of the term, to encourage further vocabulary development and added links to websites and resources that could be done at home.

Our topic included; Autumn and Winter, Winter festivals, Fairy tales, Spring time changes, People who help us and Summer fun.

### **Links with the local community:**

During our People who help us topic, we invited visitors into the setting for the first time since covid restrictions, these included; a teacher, a dentist, a farmer, the deputy major and a cook. We also had a trip to the fire station.

We also exchanged postcards with 3 other settings, 2 in America and 1 in Canada. This is something we would like to expand on, as it allows opportunities for us to speak to the children about the wider world.

### **Improvements to the setting:**

During the summer (July & August 2021) we had a major refurbishment, which saw the room transform into a bright and exciting place to play. This included; a whole new home corner, book corner, new tables and chairs, storage cupboards and drying rack.

We had a major clear out and donated toys to other charities that we no longer needed. The resources were organised better and became more accessible to both the staff and the children.

We continued to renovate the garden, adding a digging pit, a planting area and spaces to draw. This allowed the children to be able to have more experiences when being in the garden.

I'd like to take this moment to thank you all for joining us tonight, and giving up your own time to support the preschool. Lastly, I would like to say a very big and heartfelt thank you to last year's committee for your time and support during the last year.

# Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022

## MAIN ACCOUNT

### INCOME

GRANTS/FUNDING	£79,153.62
FEES	£15,061.79
Vouchers	£5,293.61
OTHER (inc training)	£1,511

**TOTAL INCOME** **£101,020.39**

**TOTAL INCOME INCLUDING TRANSFERS** **£101,020.39**

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Main A/C opening bank bal	£7,040.75	
Income 2021/22	£101,020.39	
	<u>£108,061.14</u>	
Expenditure 2021/22	£89,255.49	
Main A/C closing bank bal	<u>£18,805.65</u>	RECONCILED

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# Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022

## **FUNDRAISING ACCOUNT**

### **INCOME**

FUNDRAISING	£52.73
CHILDREN'S UNIFORM	£606.22
DONATIONS	£0.00
OTHER - Refund Room Furniture & Tfrs To Cover Monthly Charge	£447.39
EASTER RAFFLE	£629.76

**TOTAL INCOME** **£1,736.10**

TOTAL INCOME INCLUDING TRANSFERS **£1,736.10**

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### **FUNDRAISING PROJECTS**

EASTER RAFFLE
MOORE & BLATCH
TEMPEST PHOTOGRAPHS
XMAS FAYRE
XMAS CARDS
INFANT SCH SUMMER FAYRE/EXTRAVAGANZA
CAKE SALE
TOMBOLA/STALLS
DONATIONS

### **FUNDRAISING PROFITS**

£629.76

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£629.76

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# Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022

## Reserve Account

### INCOME

<b>TOTAL INCOME</b>	<b>£0.00</b>
TRANSFERS FROM MAIN AC TO COVER MONTHLY CHARGE	£40.00
<b>TOTAL INCOME INCLUDING TRANSFERS</b>	<b>£40.00</b>

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Reserve Account opening bank bal	£6,000.00
Income 2021/2022	£40.00
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	£6,040.00
Expenditure 2021/2022	£40.00
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Hot meals closing bank bal	£6,000.00
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	RECONCILED

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# Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022



## **EXPENDITURE**

	WAGES	£67,049.13
HMRC PAYE/NICS		£5,039.95
RENT		£5,092.24
PENSION		£2,244.29
PAYROLL CHARGES		£310.00
TRAINING		£3,275.79
INSURANCE		£0.00
PETTY CASH (Incl. snack purchase)		£747.19
OFFICE COSTS ( DBS applications)		£990.44
STAFF UNIFORM		£587.02
ACTIVITIES(INC EYPP)		£1,600.42
EE MOBILE		£161.07
Premises Exps		£1,460
PPE Supplies		£30
Ink		£438
Clinical Disposal		£229
<b>TOTAL EXPENDITURE</b>		<b>£89,255.49</b>

TRANSFERS (REFUND FEES, LOTTERY LICENCE)

TOTAL EXP INCLUDING TRANSFERS **89255.49**

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# Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022



## **EXPENDITURE**

EQUIPMENT	£299.49
SUMMER TRIP (Alice in Wonderland entry and coach)	
RENEWABLES (HCC orders: paint, paper, glue etc)	
STAFF BONUS	
FR EXPS	£105.79
CHILDREN'S UNIFORM	£746.33
PUBLICITY	
XMAS (children's entertainment & presents)	£104.00
CHARGES	£40
FLOATS	
<b>TOTAL EXPENDITURE</b>	<b>£1,296.06</b>
TRANSFERS (TRANSFERRED TO MAIN A/C)	

TOTAL EXP INCLUDING TRANSFERS **£1,296.06**

FR A/C opening bank bal	£334.64
Income 2021/22	£1,736.10
	<u>£2,070.74</u>
Expenditure 2021/22	£1,296.06
FR A/C closing bank bal	<u>£774.68</u>
	<u>RECONCILED</u>

# Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022



## **EXPENDITURE**

Monthly account charge

£40.00

**TOTAL EXPENDITURE**

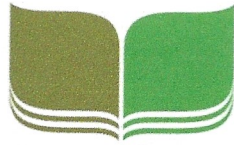
**£40.00**

TOTAL EXPENDITURE INCLUDING TRANSFERS

£40.00

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# NEW FOREST BOOKKEEPING

## REPORT

TO: Lymington Little Dolphins Pre-School  
Community Room  
Lymington Infants School  
Avenue Road  
Lymington  
Hampshire  
SO41 9GP

### Accounts Year Ending August 31<sup>st</sup> 2022

Having completed my examination of the accounts I am happy to confirm that all receipts and purchases have been entered correctly including transfers between accounts. Everything has been recorded with detail and is supported with the correct documentation.

All receipts and purchases are being handled correctly

All entries in the bank accounts have been reconciled.

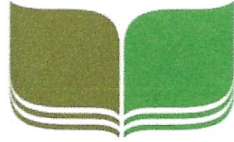
It is my opinion that the Pre-School Accounts are maintained comprehensively and to a high standard.

Tara Novell MICB

[www.newforestbookkeeping.co.uk](http://www.newforestbookkeeping.co.uk)

[nfbookkeeping@outlook.com](mailto:nfbookkeeping@outlook.com)

07796 583550



# NEW FOREST BOOKKEEPING

## Bank Reconciliation Report

### Bank Accounts Year Ending August 31<sup>st</sup> 2022

Account No. 01046883

Opening Balance	7,040.75
Receipts	101,020.39
Payments	89,255.49
Closing Balance	18,805.65

Account No. 31412426

Opening Balance	334.64
Receipts	1,736.10
Payments	1,296.06
Closing Balance	774.68

Account No. 01471287

Opening Balance	6,000.00
Receipts	40.00
Payments	40.00
Closing Balance	6,000.00

Tara Novell MICB