

Charity Commission Trustees' Annual Report 2020-2021

Section A – Reference and Administration Details

Charity Name: Dartford Science and Technology College Voluntary School Fund

Charity Number: 1024046

Address: Heath Lane, Dartford, Kent, DA1 2LY

Trustees: Mrs A Davis
Mrs D Ellis
Ms L McIntosh
Mrs L Jarvis

Section B – Structure, Governance and Management

Declaration of Trust 24th June 1993.

Trustees are usually the Principal, Vice Principal, Business Manager and Finance Manager of Dartford Science and Technology College. Any change to trustees or other detail is approved by the Finance Committee of the Governing Body of Dartford Science and Technology College.

Section C – Objectives and Activities

The object of the trust is to advance the education of the pupils of Dartford Science and Technology College by providing and assisting in the provision of facilities not normally provided by the Local Authority. To support any charity or charitable purpose as the trustees in the discretion shall from time to time decide.

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

See financial review for details of activities etc.

Section D – Achievements and Performance

See financial review for details of activities etc.

Section E – Financial Review

The charity does not currently have a reserves policy.

See financial review.

No funds were held as custodian trustee on behalf of others.

School Fund 2020-2021 - Financial Position as at 31st August 2021

Total funds held at bank at end of financial year £ 16,669.90

Allocated to specific purpose (club, department etc) £ 10,225.22

Trips not completed in financial year £ -

To be reimbursed to DSTC £ -

General Funds - can be used £ 6,001.60

(This includes general funds required for day-to-day expenses such as the minibus, hardship cases, awards evening, gifts etc)

to be donated £ 443.08 (Mayor's Charities)

£ 16,669.90

School Fund 2020/21 - Analysis of Income and Expenditure

Fundraising

Charities who received a donation - Macmillan, Save the Children

Received	£ 1,017.08
Donated	£ 574.00
To be donated in new year	£ 443.08
	<i>(Mayor's Charities)</i>

Educational Visits

Opening balance	£ 1,729.00
Income	£ 8,126.48
Expenditure	£ 9,855.48
Closing balance	£ -

Funds for Specific Purpose

Opening balance	£ 18,738.98
Income	£ 17,036.27
Expenditure	£ 25,550.03
Closing balance	£ 10,225.22

General Income/Expenditure

Opening balance	£ 6,683.63
Income	£ 3,540.61
Expenditure	£ 4,222.64
Closing balance	£ 6,001.60

Income/Expenditure which balances (sometimes across financial years)	Income/Expenditure with any profit to be available for general use	Income/Expenditure - funds held for a specific purpose	Expenditure from Profit/Income
Educational visits	Bank Interest	Clubs - for salaries, equipment etc.	Minibus - service, repairs, RAC, fuel
Fundraising - all funds to charity	Commission - photos	Departments - sale of revision books etc.	Accountants fees/SF software
	Donations	Locker rental for current students	Hardship cases - trips paid for, bus fares, uniform etc.
	Locker rental for previous students	Insurance - from trips, towards annual policy	
		Sixth Form/Year 11 Prom	

Account Summary for the Period: 01/09/2020 to 31/08/2021

Section 1

Income		Expenditure	
Charity Fundraising	1,017.08	Charity Fundraising	574.00
Christmas Market float	52.41	Christmas Market float	0.00
D of E Award - donation	400.00	D of E Award - donation	0.00
DT KS3 contributions	0.00	DT KS3 contributions	201.00
DT Textiles contributions	0.00	DT Textiles contributions	15.12
Duke of Edinburgh Award	8,430.00	Duke of Edinburgh Award	9,070.00
English World Book Day money	0.00	English World Book Day money	744.00
Interest - SIBA account	0.69	Interest - SIBA account	0.00
Leavers 21 hoodies	1,855.00	Leavers 21 hoodies	1,876.40
Library Department	74.48	Library Department	59.71
Locker key refund money	0.00	Locker key refund money	1,049.64
Locker Keys - Maintenance	44.40	Locker Keys - Maintenance	0.00
Maths Department	7.00	Maths Department	347.55
Money for school benches	779.50	Money for school benches	1,901.60
ParentPay Bank Charges	0.00	ParentPay Bank Charges	156.47
PE Dept	985.00	PE Dept	984.00
Performing Arts Dept - Music/Dance	0.00	Performing Arts Dept - Music/Dance	126.00
School Fund	1,448.03	School Fund	3,320.84
Science Department	1,944.30	Science Department	1,871.79
Summer School 2020	240.00	Summer School 2020	2,980.28
Tredwells Restaurant, Covent Garden - 01/07/21	560.00	Tredwells Restaurant, Covent Garden - 01/07/21	564.00
Uniform	1,068.00	Uniform	1,036.20
Year 11/12 Fund 2019/20	0.00	Year 11/12 Fund 2019/20	350.00
Year 11 Prom 2021	0.00	Year 11 Prom 2021	330.00
Year 7 Trip to Bushcraft May 2021	7,345.00	Year 7 Trip to Bushcraft May 2021	9,174.00
Total Income	26,250.89	Total Expenditure	36,732.60
Excess of Expenditure over Income	10,481.71	Excess of Income over Expenditure	0.00

Section 2

Balance b/f 01/09/2020		Balance c/f 31/08/2021	
Cash	0.00	Cash	0.00
Cheques in Hand	0.00	Cheques in Hand	0.00
Unsettled ePayments	1,008.97	Unsettled ePayments	719.46
Total	27,151.61	Total	16,669.90

Balance b/f 01/09/2020		Balance c/f 31/08/2021	
Current Account	9,611.04	Current Account	10,000.00
SIBA - 34251332	16,531.60	SIBA - 34251332	5,950.44
Total	27,151.61	Total	16,669.90

Income		Expenditure	
Movement in Period	0.00	Movement in Period	10,481.71

Section 3

Amount owing to the Fund at Period End		Amount owed by the Fund at Period End	
Amount received in advance for a committed expense		Valuation at cost price of Stock in Hand at period end	
Total	0	Total	0

Section 4

We certify that, to the best of our knowledge, the accounts shown above are correct.			
Treasurer	<u>[Signature]</u>	Headteacher	<u>[Signature]</u>
Date	<u>25/11/2021</u>	Date	<u>25-11-21</u>

Section 5

Audit Certificate

We have audited the accounts of the above Fund in accordance with _____ (guidelines). In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor	_____	Date	_____
Financial Qualification/Experience	_____		

Section 6

I can confirm that I am familiar with the contents of the _____ Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s).

Chairman of Governors	<u>[Signature]</u>	Date	<u>10/3/22</u>
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Independent Examiner's Report to the Trustees of Dartford Science And Technology College Voluntary School Fund

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2021 which are set from sections 1 to 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jack Fryer ACA

Hedley Dunk Limited
Trinity House
3 Bullace Lane
Dartford
Kent
DA1 1BB

21/01/2022

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