

## TRUSTEES ANNUAL REPORT

**Charity Name:** Spetisbury and Charlton Marshall Playgroup

Known as: SCAMPS and The Treehouse Club

Registered Charity No. 1023882

Financial Year: 01/9/23 – 31/08/2024

Charity Address: c/o Spetisbury Primary School,

West End,

Spetisbury,

Dorset,

DT11 9DF.

Objects of the charity are to provide Preschool learning and extended childcare services to children within the local area.

The Trustees are selected either at the A.G.M or at committee meetings held approximately 8 times a year. They are elected by parents of the Preschool and the current trustees.

The charity runs with a voluntary committee of members made up of mainly parents of the children attending the preschool, breakfast and afterschool club along with other interested parties. We continue to forge a close relationship with the Primary school whose site we share. We aim to meet with the Headteacher, governors and preschool manager 3 times a year. There is one appointed Preschool Manager along with two deputy managers, responsible for the staff and the daily running of the Preschool and they are supported by several assistants.

We were fortunate to be able to fundraise this year and successfully raised £201. This enabled us to provide the setting with refreshing the outdoor space/garden area with new play boards and games and outdoor toys for both Scamps and Treehouse children.

We continue to build on the excellent relationships with the school enabling a smooth transition for the preschool children moving up into school. We continue to offer extended services of a breakfast and afterschool club for preschool and school aged children from 2 years up to 11 years old within the school term times.

We have amended our reserves policy due to the growth of the setting and aim to hold 3 months of running costs in reserve for any eventualities such as redundancy etc. This reserve is held in a savings account at our local Lloyds Bank.

At present we do not make grants, if we were to this would be a decision made by the committee.

In view of any major risks, we currently make decisions as a committee and vote on any matters arising. Cheques are issued by the Treasurer or Chairperson and must be signed by a second appointed signatory. The Preschool Manager check timesheets to ensure the correct hours are claimed and the Treasurer then checks for any anomalies before payment.

**I declare, that in my capacity of Charity Trustee, that the trustees have approved the above report and have authorized me to sign it on their behalf.**

**FULL NAME:** S. Hinchley

**SIGNATURE:** S Hinchley

**POSITION:** Chair

**DATE:** 12/2/25

**SPETISBURY AND CHARLTON MARSHALL PLAYGROUP  
RECEIPTS AND PAYMENTS ACCOUNT**

<b>Receipts</b>	<b>2023-2024</b>
Fees - Sales	91744
Nursery Education Grant	84346
Scampies	523
Uniform	113
Sales Refunds	-49
Other Income	
Grants	1572
Fundraising	201
Donations	
Job Retention Grant Income	
Bank Interest Received	1303
<b>Total Receipts</b>	<b>179753</b>
<b>Payments</b>	
Cost of sales - Consumables	2851
Cost of sales - Resources	1869
Uniform Purchase	1499
Fundraising Costs	23
Equipment Under £150	1218
Equipment over £150	1714
Miscellaneous	991
Employee Wages	98866
Employers PAYE/ NI	4017
Employer's Pension	2943
Recruitment Costs	400
Rent and rates	4925
Travel	
Office costs	953
Telephone	977
Accountancy	
Legal and Professional	1958
Insurance	959
Repairs and renewals	3940
Project costs	5935
General Expenses	557
Subscriptions	1261
Training	383
<b>Total Payments</b>	<b>138239</b>
Net of Receipts and Payments	41514
Cash funds last year end	100133
Cash fund this year end	<b>141647</b>

Signature of trustee on behalf of all trustees

Date of approval:

Lesley Bahawan - Treasurer

Sam Hinchley - Chair

**2022-2023**

76058

59491

383

-60

1028

517

305

378

**138100**

2286

1435

48

219

219

85517

1706

2524

234

5000

513

1150

2401

803

444

601

1225

329

**106654**

31446

68687

**100133**

**SPETISBURY AND CHARLTON MARSHALL PLAYGROUP  
BALANCE SHEET**

Assets & Liabilities	2023/24	2022/23
Assets	3682	3682
Other Debtors		0
Bank Current Account	19959	9748
Bank Savings Account	<u>118006</u>	<u>86703</u>
	141647	100133
Reserves B/fwd	100133	68687
Income less expenses for the year	<u>41514</u>	<u>31446</u>
Reserves c/fwd	141647	100133

## Independent Examiners Report to the Trustees

Spetisbury and Charlton Marshall Playgroup  
c/o Spetisbury Primary School  
West End  
Spetisbury  
Dorset  
DT11 9DF

Registered Charity no. 1023882

I report to the trustees on my examination of the accounts of Spetisbury and Charlton Marshall Playgroup for the year ended 31<sup>st</sup> August 2024.

### Responsibilities and basis of the report

As the charity trustees of the trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 10 of the Act; or
2. The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn to in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 13/01/2025

Rachael Steer  
48 Cereleton Park  
Charlton Marshall  
Blandford Forum  
Dorset  
DT11 9PL