



Trustees' Annual Report for the period

Period start date: 1st Sept 2022
 Period end date: 31st Aug 2023
 From To

Section A Reference and administration details

Charity name:

Other names charity is known by:

Registered charity number (if any):

Charity's principal address:

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Graves	Chairperson		Committee
2	Garry Sturley	Treasurer		Committee
3	Andrew Hazel	Secretary		Committee
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Caroline Bickerton

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, foundation, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by the committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The setting is managed day to day by the preschool leader, with oversight from the trustees and committee.
The committee is formed of current parents of children at the preschool, and some former parents.
The charity is not formally linked to any other organisations, but has a close working relationship with Bollinbrook CofE Primary School, which shares the same site.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide affordable childcare to the local community, at a high standard.

Daily childcare for 2 to 5 year olds in a pre-school setting.

We declare that the trustees have had regard to the guidance issued by the Charity Commission on public benefit, and are satisfied that we meet these guidelines.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Continued provision of a high standard of childcare to the local community, as per our constitution and written policies.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The charity maintains sufficient reserves to meet likely contingencies and the full cost of staff redundancy if required.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal Sources of funds are: local authority fees and parents' fees.

Expenditure has improved the childcare environment and enabled an increase in capacity, thus providing better and more childcare provision for local families.


Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr Garry Sturley	
Position (eg Secretary, Chair, etc)	Treasurer	

Date 4th July 2024

Bollinbrook Pre-School
Accounts for the year ended
31 August 2023

TaxAssist Accountants

BOLLINBROOK PRE-SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2023

	2023		2022	
	£	£	£	£
RECEIPTS				
Fees, fund raising and donations	21,439		8,988	
Council Fees and Support	<u>85,042</u>		<u>82,870</u>	
		106,481		91,858
PAYMENTS				
Wages and National Insurance	90,520		84,307	
Pension contributions	1,940		2,035	
Rent and Rates	1,461		2,478	
Repairs and Renewals	1,591		123	
Book, Equipment, Etc.	2,897		2,411	
Insurance	3,131		2,896	
Cleaning	939		1,442	
Stationery and sundry costs	500		1,034	
Telecoms	905		983	
Training Costs, CRB, Ofsted etc	254		85	
Website etc	190		190	
Accountancy costs	428		368	
Employee reimbursed expenses	<u>3,453</u>		<u>3,535</u>	
		108,209		101,887
SURPLUS FOR YEAR		<u>(1,727)</u>		<u>(10,029)</u>

BOLLINBROOK PRE-SCHOOL**BALANCE SHEET AS AT 31 AUGUST 2023**

	2023	£	2022	£
FIXED ASSETS				
Buildings	69,454		69,454	
Less Grant received	<u>39,996</u>		<u>39,996</u>	
	29,458	29,458	<u>29,458</u>	29,458
CURRENT ASSETS				
Cash at Bank	<u>47,914</u>		<u>41,023</u>	
	47,914		41,023	
CURRENT LIABILITIES				
School fees received in advance	20,067		11,923	
Utilities	900		900	
PAYE/NIC/Pension	1,810		1,390	
Accountancy charges	<u>423</u>		<u>368</u>	
	23,200		14,581	
NET CURRENT ASSETS		24,714		26,442
TOTAL ASSETS		<u>54,172</u>		<u>55,900</u>
Financed by:				
BOLLINBROOK PRE-SCHOOL FUNDS				
Balance brought forward		55,900		61,217
Surplus for Year		(1,727)		(5,317)
		<u>54,172</u>		<u>55,900</u>

BOLLINBROOK PRE-SCHOOL

We have compared the attached Balance Sheet and Income and Expenditure Account of Bollinbrook Pre-School for the year ended 31 August 2023 with the books and records supplied to us and confirm that they are in agreement.



David Roberts FCA
TaxAssist Accountants
Chartered Accountants
12 Hibel Road
Macclesfield
SK10 2AB

04-Jul-24



G. STURLEY

Treasurer

4/7/24