



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 <sup>st</sup>	Sept	2021		31 <sup>st</sup>	Aug	2022

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Bollinbrook Pre-school	
Bollinbrook School	
Abbey Road	
Postcode SK10 3AT	Macclesfield

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Graves	Chairperson		Committee
2	Garry Sturley	Treasurer		Committee
3	Andrew Hazel	Secretary		Committee
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Caroline Bickerton

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The setting is managed day to day by the preschool leader, with oversight from the trustees and committee.  
 The committee is formed of current parents of children at the preschool, and some former parents.  
 The charity is not formally linked to any other organisations, but has a close working relationship with Bollinbrook CofE Primary School, which shares the same site.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide affordable childcare to the local community, at a high standard.

Daily childcare for 2 to 5 year olds in a pre-school setting.

We declare that the trustees have had regard to the guidance issued by the Charity Commission on public benefit, and are satisfied that we meet these guidelines.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Continued provision of a high standard of childcare to the local community, as per our constitution and written policies.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The charity maintains sufficient reserves to meet likely contingencies and the full cost of staff redundancy if required.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal Sources of funds are: local authority fees and parents' fees.

Expenditure has improved the childcare environment and enabled an increase in capacity, thus providing better and more childcare provision for local families.

## Section F

## Other optional information

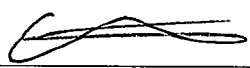
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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr Garry Sturley	
Position (eg Secretary, Chair, etc)	Treasurer	

Date 16<sup>th</sup> June 2023

**Bollinbrook Pre-School**  
**Accounts for the year ended**  
**31 August 2022**

**TaxAssist Accountants**

**BOLLINBROOK PRE-SCHOOL****INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2022**

	<b>2022</b>		<b>2021</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>				
Fees, fund raising and donations	8,988		16,534	
Council Fees and Support	<u>87,582</u>		<u>89,226</u>	
		96,570		105,760
<b>PAYMENTS</b>				
Wages and National Insurance	84,307		77,788	
Pension contributions	2,035		4,978	
Repairs and Renewals	2,601		419	
Book, Equipment, Etc.	2,411		2,256	
Insurance	2,896		2,050	
Cleaning	1,442		1,401	
Stationery and sundry costs	1,034		198	
Telecoms	983		767	
Training Costs, CRB, Ofsted etc	85		1,069	
Website etc	190		150	
Accountancy costs	368		507	
Employee expenses etc	<u>3,535</u>		<u>2,136</u>	
		101,887		93,719
<b>SURPLUS FOR YEAR</b>		<u>(5,317)</u>		<u>12,041</u>

**BOLLINBROOK PRE-SCHOOL****BALANCE SHEET AS AT 31 AUGUST 2022**

	2022	£	2021	£
<b>FIXED ASSETS</b>				
Buildings	69,454		69,454	
Less Grant received	39,996		39,996	
	<u>29,458</u>	29,458	<u>29,458</u>	29,458
<b>CURRENT ASSETS</b>				
Cash at Bank	41,023		50,685	
	<u>41,023</u>		<u>50,685</u>	
<b>CURRENT LIABILITIES</b>				
School fees received in advance	11,923		16,635	
Utilities	900		900	
PAYE/NIC/Pension	1,390		1,109	
Accountancy charges	368		282	
	<u>14,581</u>		<u>18,926</u>	
<b>NET CURRENT ASSETS</b>		26,442		31,759
<b>TOTAL ASSETS</b>		<u>55,900</u>		<u>61,217</u>
Financed by:				
<b>BOLLINBROOK PRE-SCHOOL FUNDS</b>				
Balance brought forward		61,217		57,112
Surplus for Year		(5,317)		4,105
		<u>55,900</u>		<u>61,217</u>

**BOLLINBROOK PRE-SCHOOL**

We have compared the attached Balance Sheet and Income and Expenditure Account of Bollinbrook Pre-School for the year ended 31 August 2022 with the books and records supplied to us and confirm that they are in agreement.



08-Jun-23

David Roberts FCA  
TaxAssist Accountants  
Chartered Accountants  
12 Hibel Road  
Macclesfield  
SK10 2AB