

### Statement of Financial Activities

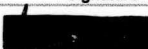
Income & Expenditure for the period ended 17th August 2022	Unrestricted funds	Restricted funds	2021/22 Total £	Prior Year 2020/21 Total £
<b>Incoming Resources</b>	£	£	£	£
Fees	69574	-	69574	42455
Early Years & Support Funding; Other Government Funding	142851	-	142851	137639
Fund-raising	1112	-	1112	1824
Other grants and funding	0	-	0	0
Interest received	388	-	388	449
Donations	0	-	0	633
Other Income	870	-	870	0
<b>Total incoming resources</b>	<b>214795</b>	<b>-</b>	<b>214795</b>	<b>183000</b>
<b>Resources Expended</b>				
Staff costs	176254	-	176254	161377
Early Years Alliance membership and Insurance; Buildings Insurance	4497	-	4497	4271
Supplies and Equipment	14948	-	14948	8289
Utilities and Maintenance	7956	-	7956	2933
Administration and Telephone costs	621	-	621	398
Costs of Fund-raising	412	-	412	228
Other Sundry expenditure	5442	-	5442	2840
Training	1165	-	1165	51
Bank charges	159	-	159	147
Depreciation	2366	-	2366	2958
<b>Total resources expended</b>	<b>213820</b>	<b>-</b>	<b>213820</b>	<b>183492</b>
<b>Net income / (expenditure)</b>	<b>975</b>	<b>-</b>	<b>975</b>	<b>-492</b>

General Fund brought forward	180289	-	180289	180781
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>181264</b>	<b>-</b>	<b>181264</b>	<b>180289</b>

### Balance Sheet

	£	£	£	£
<b>Fixed Assets</b>				
Fixtures, fittings & equipment balance b/f	11832		14790	
Additions	0		0	
	11832		14790	
Less depreciation	2366		2958	
<b>Total fixed assets</b>		<b>9466</b>		<b>11832</b>
<b>Current Assets</b>				
Cash in hand	151		165	
Balance at bank - Current Accounts	53835		52780	
- Contingency Reserves Account	122400		118200	
Debtors & prepayments	0		0	
<b>Total current assets</b>	<b>176386</b>		<b>171145</b>	
<b>Less Current Liabilities</b>				
Creditors & deferred income	4588		2688	
<b>Less Provisions for liabilities and charges</b>	<b>0</b>		<b>0</b>	
<b>Net current assets/(liabilities)</b>		<b>171798</b>		<b>168457</b>
<b>NET ASSETS</b>		<b>181264</b>		<b>180289</b>
<b>Funds of the Charity</b>				
Unrestricted funds		181264		180289
Restricted funds		-		-
<b>TOTAL FUNDS</b>		<b>181264</b>		<b>180289</b>

Date	30/11/22
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Signed by one trustee on behalf of all the trustees	Signature	Print Name
		Lucy Payne

## Notes to the Accounts

### Basis of preparation

These accounts have been prepared on the basis of historic cost and in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and the Charities Act 2011.

The charity is a public benefit entity.

### Accounting Policies

- Incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income, when it is more likely than not that the income will be received, and the monetary value can be accurately quantified.
- Where incoming resources have related expenditure (for example fund raising) the incoming resources and related expenditure are reported gross.
- Investment income is included in the accounts when receipt is probable and the amount can be accurately quantified.
- Tangible Fixed Assets purchased from funds generated by the charity are capitalised if they cost more than £1000 and their estimated useful life is more than one year. They are valued at cost.
- Depreciation is calculated on the basis of 20% reducing balance.
- Creditors are measured at their settlement amount.
- Debtors are measured on recoverable amounts.

### Reserves Policy

The charity sets aside reserves to cover the contingency of closure and subsequent payment of all statutory payments (such as redundancy payments), sufficient funds to cover cash flow requirements in the case of a significant reduction in income or unexpected additional costs, and future building maintenance and accommodation development costs.

The level of reserves is maintained at the appropriate level by way of provision from current income. The level of reserves as at the last day of the financial year was £122400 (2020/21 £118200).

### Debtors and prepayments

	2021/22	2020/21
	£	£
Debtors, prepayments, accrued income	0	0

### Creditors and deferred income

	2021/22	2020/21
	£	£
Trade creditors	2941	398
Taxation and Social Security	1647	2290
	<u>4588</u>	<u>2688</u>

### Tangible Fixed Assets

	Land & buildings	Plant, machinery & vehicles	Fixtures, fittings & equipment	Total
	£	£	£	£
Balance brought forward	0	0	11832	11832
Additions	0	0	0	0
Disposals	0	0	0	0
Depreciation charge for year	0	0	(2366)	(2366)
<b>Balance carried forward</b>	<b>0</b>	<b>0</b>	<b>9466</b>	<b>9466</b>

### Independent examiner's fees

Fees payable for the independent examination of the 2021-22 Annual Accounts £100 (fees payable for the independent examination of the 2020-21 Annual Accounts £180).

<b>Paid employees</b>		2021/22	2020/21
		£	£
Staff costs	Salaries & wages	166664	154048
	Social Security costs (Employers National Insurance *)	6628	4780
	Pension costs (defined contribution scheme)	2962	2549
	Other employee benefits	0	0
		<u>176254</u>	<u>161377</u>

\* after National Insurance Employment Allowance

No employees received employee benefits for the reporting period of more than £60,000.

The average headcount (number of staff employed) during the year was 11 (previous year 12). All employees work is in respect of charitable activities.

### **Pensions**

Defined Contribution Pension Scheme: Total employer contributions of £2962 (2020/21 £2549) included in Statement of Financial Activities as an expense. The costs of the defined contribution scheme relate to staff working in respect of charitable activities and are charged to unrestricted funds.

### **Transactions with trustees and related parties**

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity.

No trustees have been paid expenses for fulfilling their duties.

There have been no related party transactions in the reporting period.

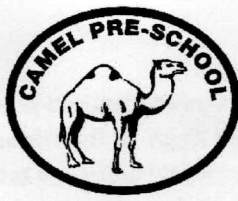
### **Income received from central or local government**

The charity receives income from Oxfordshire County Council with regard to Early Education Funding (including 2YO funding support) and Early Years support funding. During the year the charity also received funds to distribute as family support payments to the families of vulnerable children.

Total income received from central or local government £142851 (2020/21 £137639).

### **Donations**

The charity did not receive any donations during the 2021-22 financial year (2020/21 £633).



## Trustees' Annual Report for the period

From: 18.08.21 To: 17.08.22

Charity name: Camel Pre-School Charity Registration Number: 1023768

### OBJECTIVES AND ACTIVITIES

*Summary of the purposes of the charity as set out in its governing document*

The aims of the Pre-School are to enhance the development and education of children, primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups, and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the rights of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance.

*Summary of the main activities undertaken for the public benefit in relation to the objectives:*

In adopting the Pre-school Learning Alliance Model Constitution for Pre-schools, and in planning our activities and formulating our policies, the trustees have given due regard to the guidance on public benefit published by the Charity Commission.

In the furtherance of these aims, the Pre-School provides morning and afternoon sessional care, lunch clubs, full day care (9am to 3pm) and out of school care (Breakfast Club from 8am and After School Club 3pm – 6pm) during school term time for both pre-school children and school age children from all backgrounds within the local community. The Pre-School also runs holiday clubs for part of the school holidays. The Pre-School provides flexible childcare, offering attendance patterns to accommodate the needs of individual children and families. Parents can also opt to use out of school care in conjunction with day time care, benefiting from maximum flexibility. The day time sessions are attended by a mix of ages between 2 and 5. The out of school care is attended by children of both pre-school age and school age.

Camel Pre-School has a designated Special Needs Co-ordinator and an Equal Opportunities Co-ordinator, both of whom have undergone the requisite training. Co-ordinators regularly update their training, and contribute to the formulating of the Pre-School's policies and plans. We currently have children with a variety of additional needs attending both pre-school and out of school care sessions, and we are in regular contact with the appropriate organisations in order that we meet those needs. The pre-school building has two access ramps; one for the main entrance to the building and one from the building into the children's play area. The premises also has other adaptations such as a disabled toilet, and low level sinks.

The Pre-School provides a safe and stimulating environment, and is committed to safeguarding and promoting the welfare of the children attending. Each child has a named key person, who liaises with the parents/guardians and ensures that the child settles well and who acts as a primary contact point. Parents receive regular newsletters providing information about the pre-school's activities and forthcoming events, and are updated about their child's progress on both a formal and informal basis.

Camel Pre-School is located in the grounds of Stockham Primary School, and the two organisations are linked together as a Partnership Foundation Stage Unit.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Governing document: Pre-school Learning Alliance Pre-school Constitution.

The Pre-School is an unincorporated charitable association.

Recruitment and appointment of new trustees is from the membership of the Pre-School, via the Pre-School committee.

The overall management and control of the Pre-School resides with the individual members of the Pre-School's management committee. At least 2 management committee meetings must be held each year, although due to the nature of the work undertaken by the Pre-School more frequent meetings are usually held.

## **REFERENCE AND ADMINISTRATION INFORMATION**

Charity name: Camel Pre-School

Registered Charity Number: 1023768

Charity's Principal address: Camel Pre-School  
Stockham Primary School  
Stockham Way  
Wantage  
OXON OX12 9HL

### *Names of the charity trustees who manage the charity*

NAME	OFFICE (if any)	Dates acted as charity trustee (if not for full year)
A. Clooney	} Joint Chair	to November 2021
C. Pimm		to November 2021
A. Young	Secretary	to November 2021
R. Garrard	Treasurer	
L. Payne	} Joint Chair	from November 2021
C. Glasscock		
M. Taylor	Treasurer	Nov 2021 – May 2022
K. Mason		Nov 2021 – May 2022
T. Newton	Treasurer	from June 2022
L. Holder		from June 2022

### *Names of individuals appointed to hold title to property belonging to the charity: Holding (Custodian) Trustees for Building Lease*

M. Kelly  
J. Harvey

Individuals named are not charity trustees (in accordance with the Camel Pre-School constitution).

## **FINANCIAL REVIEW**

### *Review of charity's financial position at the end of the period*

COVID-19 control measures were lifted during the year, resulting in attendance levels increasing to pre-Covid levels. The charity reported a small surplus for the year, and at the end of the financial year the charity remains in a secure financial position. Camel Pre-School has remained open throughout the school year, and demand for places remains high. The level of funds held are sufficient to provide both the resilience to manage any changes in operational guidance, and to ensure financial sustainability for the year to come.

### *Reserves Policy*

The charity sets aside reserves to cover the contingency of closure and subsequent payment of all statutory payments (such as redundancy payments), sufficient funds to cover cash flow requirements in the case of a significant reduction in income or unexpected additional costs, and future building maintenance and accommodation development costs. The level of reserves is monitored and reviewed at least yearly, and is maintained at the appropriate level by way of provision from current income. The level of reserves as at the last day of the financial year was £122400 (2020/21 £118200).

## **ACHIEVEMENTS AND PERFORMANCE**

During the year Camel Pre-School provided morning and afternoon sessional care, lunch clubs, full day care, breakfast clubs and after school clubs during school term time. Although Covid 19 measures were lifted during the year some protection methods have been kept so that children could continue to benefit from high quality childcare and the opportunity to learn whilst at the same time keeping everyone safe.

A total of 98 children attended pre-school, breakfast club and after school sessions during the course of the year. Of this total, 39 accessed solely pre-school care, 50 accessed out of school care and 9 accessed both pre-school and out of school care. We also ran a number of holiday clubs during the year which were very popular. The holiday clubs were accessed by 75 children overall, attending mornings, afternoons, short days, or full days. The holiday clubs provide the children with the opportunity to play and have fun in a safe environment with children and staff that they know.

Camel Pre-School has an enthusiastic and committed staff, led by a Manager and two Supervisors, all holding appropriate Early Years Qualifications and being very experienced in childcare. During the year they were supported by seven other pre-school staff members, who all have wide experience in childcare and hold childcare qualifications at various levels. Each year the staff undertake additional training in line with Ofsted and management requirements, including continuing professional development and updating Child Protection training. This year the pre-school arranged for Paediatric First Aid training to be held on site in order to update staff qualifications. The Pre-School also employs two part time administration and support staff.

Our latest Ofsted report for early years provision, received following an inspection in Autumn 2017, stated that Camel Pre-School was a good pre-school. The report stated that children benefit from a nurturing environment and a strong key-person system, and have good opportunities to learn about the local community and wider world. Children have a strong sense of belonging and are emotionally secure, are self-motivated and enjoy their time at pre-school. Staff work well with parents and keep them fully informed about their children's learning and development. Parents speak highly of the staff team and the service they receive. In order to further develop our links with parents and the community we have set up a dedicated Camel Pre-School website, which includes childcare policies, our prospectus, newsletters, and details of staff training, term dates, fees and future events.

Since January 2017 Camel Pre-School has run a workplace pension scheme for staff in accordance with our Automatic Enrolment duties. During the year we also reviewed our policies in line with the Early Years Foundation Stage, and policies continue to be reviewed on a rolling program.

Fund raising, and additional funding from Oxfordshire County Council to support children's development, has enabled us to make new purchases of equipment in order to improve the resources available to the children attending sessions. Equipment purchased includes additional indoor and outside play equipment, and updating our learning resources for literacy, measuring & numeracy. We have also arranged for Boogie Mites music-making sessions to be run every week and the children have really enjoyed joining in with singing songs and playing instruments.

At the end of the Autumn term all pre-school children were invited to a Christmas party held on the last day of term, which was very successful. In the spring term the children took part in World Book Day, they all dressed up as characters from their favourite books. During the year the pre-school children took part in Children in Need Day and Red Nose Day raising funds for charity. In the Summer term the pre-school went on an outing to 4 Kingdoms Adventure Park which was subsidised from pre-school funds so that as many children as possible could take part. During the year the pre-school children enjoyed a princess and pirate themed day and baked cakes and biscuits for a Jubilee picnic for their parents. Children and parents also enjoyed an end of Summer term picnic, and children who would be starting primary school in the Autumn received a hat, scroll and graduation bag.

Camel Pre-School strives to ensure that the opportunity to benefit from attending the pre-school is available to the whole community, regardless of financial considerations, by:

- Taking part in the Early Education Funding Scheme providing the universal free entitlement of up to 15 hours a week (and the extended entitlement of an additional 15 hours per week for working parents) to three & four year-old children for 38 weeks a year, and allowing parents to use their entitlement flexibly to maximise the benefit.
- Providing places under the Early Education Entitlement for two year olds scheme.
- Providing the opportunity to pay fees termly or in instalments (monthly, weekly or other timings as agreed).
- Offering flexibility, so that families can re-arrange the sessions attended to meet changes in their personal or financial situation.
- Supporting families in investigating alternative funding available.
- Undertaking fund raising activities to supplement the Pre-School's income, ensuring that fees charged are kept as low as possible. During the year Camel Pre-School ran a number of events at Halloween, Christmas and Easter to raise funds and also ran a cake sale and an end of year picnic. Yearly funds raised are yet to recover to pre Covid levels. Net fund raising amounted to £700 (2020/21 £1596).

There is on-going liaison and joint activities between Camel Pre-School and Stockham Primary School, especially in regard to the Foundation Stage of the school. The children have joined the school for key stage one assemblies, and we hold open door on Friday afternoons.

### **DECLARATION**

The trustees have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature:



Position: Chair

Full name:

Lucy Payne

Date: 30/11/22

# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Camel Pre-School

On accounts for the year ended

17 August 2022

Charity no  
(if any)

1023768

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 17 August 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

[Redacted Signature]

Date:

08/06/2023

Name:

Luke Chown

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants in England and Wales

Address:

[Redacted Address]

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

n/a - none