

Statement of Financial Activities

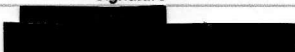
Income & Expenditure for the period ended 17th August 2021	Unrestricted funds	Restricted funds	2020/21 Total £	Prior Year 2019/20 Total £
Incoming Resources	£	£	£	£
Fees	42455	-	42455	58528
Early Years & Support Funding; Other Government Funding	137639	-	137639	110612
Fund-raising	1824	-	1824	1040
Other grants and funding	0	-	0	0
Interest received	449	-	449	1062
Donations	633	-	633	10
Other Income	0	-	0	0
Total incoming resources	183000	-	183000	171252
Resources Expended				
Staff costs	161377	-	161377	157355
Early Years Alliance membership and Insurance; Buildings Insurance	4271	-	4271	4025
Supplies and Equipment	8289	-	8289	5749
Utilities and Maintenance	2933	-	2933	2237
Administration and Telephone costs	398	-	398	503
Costs of Fund-raising	228	-	228	524
Other Sundry expenditure	2840	-	2840	389
Training	51	-	51	134
Bank charges	147	-	147	175
Depreciation	2958	-	2958	3698
Total resources expended	183492	-	183492	174789
Net income / (expenditure)	(492)	-	(492)	(3537)

General Fund brought forward	180781	-	180781	184318
TOTAL FUNDS CARRIED FORWARD	180289	-	180289	180781

Balance Sheet

	2020/21		2019/20	
	£	£	£	£
Fixed Assets				
Fixtures, fittings & equipment balance b/f	14790		18488	
Additions	0		0	
	14790		18488	
Less depreciation	2958		3698	
Total fixed assets		11832		14790
Current Assets				
Cash in hand	165		181	
Balance at bank - Current Accounts	52780		57177	
- Contingency Reserves Account	118200		112275	
Debtors & prepayments	0		0	
Total current assets	171145		169633	
Less Current Liabilities				
Creditors & deferred income	2688		3642	
Less Provisions for liabilities and charges	0		0	
Net current assets/(liabilities)		168457		165991
NET ASSETS		180289		180781
Funds of the Charity				
Unrestricted funds		180289		180781
Restricted funds		-		-
TOTAL FUNDS		180289		180781

Date	10/11/2021
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Signed by one trustee on behalf of all the trustees	Signature	Print Name
		AMY CLOONEY

Notes to the Accounts

Basis of preparation

These accounts have been prepared on the basis of historic cost and in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and the Charities Act 2011.

The charity is a public benefit entity.

Accounting Policies

- Incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income, when it is more likely than not that the income will be received, and the monetary value can be accurately quantified.
- Where incoming resources have related expenditure (for example fund raising) the incoming resources and related expenditure are reported gross.
- Investment income is included in the accounts when receipt is probable and the amount can be accurately quantified.
- Tangible Fixed Assets purchased from funds generated by the charity are capitalised if they cost more than £1000 and their estimated useful life is more than one year. They are valued at cost.
- Depreciation is calculated on the basis of 20% reducing balance.
- Creditors are measured at their settlement amount.
- Debtors are measured on recoverable amounts.

Reserves Policy

The charity sets aside reserves to cover the contingency of closure and subsequent payment of all statutory payments (such as redundancy payments), sufficient funds to cover cash flow requirements in the case of a significant reduction in income or unexpected additional costs, and future building maintenance and accommodation development costs.

The level of reserves is maintained at the appropriate level by way of provision from current income. The level of reserves as at the last day of the financial year was £118200 (2019/20 £112275).

Debtors and prepayments

	2020/21	2019/20
	£	£
Debtors, prepayments, accrued income	0	0

Creditors and deferred income

	2020/21	2019/20
	£	£
Trade creditors	398	2474
Taxation and Social Security	2290	1168
	<u>2688</u>	<u>3642</u>

Tangible Fixed Assets

	Land & buildings	Plant, machinery & vehicles	Fixtures, fittings & equipment	Total
	£	£	£	£
Balance brought forward	0	0	14790	14790
Additions	0	0	0	0
Disposals	0	0	0	0
Depreciation charge for year	0	0	(2958)	(2958)
Balance carried forward	0	0	11832	11832

Independent examiner's fees

Fees payable for the independent examination of the 2020-21 Annual Accounts £180 (fees payable for the independent examination of the 2019-20 Annual Accounts £180).

Paid employees		2020/21	2019/20
		£	£
Staff costs	Salaries & wages	154048	150125
	Social Security costs (Employers National Insurance *)	4780	4995
	Pension costs (defined contribution scheme)	2549	2235
	Other employee benefits	0	0
		<u>161377</u>	<u>157355</u>

* after National Insurance Employment Allowance

No employees received employee benefits for the reporting period of more than £60,000.

The average headcount (number of staff employed) during the year was 12 (previous year 13). All employees work is in respect of charitable activities.

Pensions

Defined Contribution Pension Scheme: Total employer contributions of £2549 (2019/20 £2235) included in Statement of Financial Activities as an expense. The costs of the defined contribution scheme relate to staff working in respect of charitable activities and are charged to unrestricted funds.

Transactions with trustees and related parties

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity.

No trustees have been paid expenses for fulfilling their duties.

There have been no related party transactions in the reporting period.

Income received from central or local government

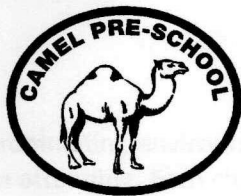
The charity receives income from Oxfordshire County Council with regard to Early Education Funding (including 2YO funding support), Early Years support funding, and this year grants of £50 towards PPE/cleaning costs due to the COVID-19 outbreak and £30 towards the costs of the revised Early Years Foundation Stage. During the year the charity also received funds to distribute as family support payments to the families of vulnerable children.

The charity did not receive any payments from the Coronavirus Job Retention Scheme during 2020/21 (2019/20 £5551).

Total income received from central or local government £137639 (2019/20 £110612).

Donations

The charity received donations totalling £633 during the 2020-21 financial year (2019/20 £10).



Trustees' Annual Report for the period

From: 18.08.20 **To:** 17.08.21

Charity name: Camel Pre-School

Charity Registration Number: 1023768

OBJECTIVES AND ACTIVITIES

Summary of the purposes of the charity as set out in its governing document

The aims of the Pre-School are to enhance the development and education of children, primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups, and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the rights of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to the objectives:

In adopting the Pre-school Learning Alliance Model Constitution for Pre-schools, and in planning our activities and formulating our policies, the trustees have given due regard to the guidance on public benefit published by the Charity Commission.

In the furtherance of these aims, the Pre-School provides morning and afternoon sessional care, lunch clubs, full day care (9am to 3pm) and out of school care (Breakfast Club from 8am and After School Club 3pm – 6pm) during school term time for both pre-school children and school age children from all backgrounds within the local community. The Pre-School also runs holiday clubs for part of the school holidays. The Pre-School provides flexible childcare, offering attendance patterns to accommodate the needs of individual children and families. Parents can also opt to use out of school care in conjunction with day time care, benefiting from maximum flexibility. The day time sessions are attended by a mix of ages between 2 and 5. The out of school care is attended by children of both pre-school age and school age.

Camel Pre-School has two designated Special Needs Co-ordinators and an Equal Opportunities Co-ordinator, all of whom have undergone the requisite training. Co-ordinators regularly update their training, and contribute to the formulating of the Pre-School's policies and plans. We currently have children with a variety of additional needs attending both pre-school and out of school care sessions, and we are in regular contact with the appropriate organisations in order that we meet those needs. The pre-school building has two access ramps; one for the main entrance to the building and one from the building into the children's play area. The premises also has other adaptations such as a disabled toilet, and low level sinks.

The Pre-School provides a safe and stimulating environment, and is committed to safeguarding and promoting the welfare of the children attending. Each child has a named key person, who liaises with the parents/guardians and ensures that the child settles well and who acts as a primary contact point. Parents receive regular newsletters providing information about the pre-school's activities and forthcoming events, and are updated about their child's progress on both a formal and informal basis.

Camel Pre-School is located in the grounds of Stockham Primary School, and the two organisations are linked together as a Partnership Foundation Stage Unit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document: Pre-school Learning Alliance Pre-school Constitution.

The Pre-School is an unincorporated charitable association.

Recruitment and appointment of new trustees is from the membership of the Pre-School, via the Pre-School committee.

The overall management and control of the Pre-School resides with the individual members of the Pre-School's management committee. At least 2 management committee meetings must be held each year, although due to the nature of the work undertaken by the Pre-School more frequent meetings are usually held.

REFERENCE AND ADMINISTRATION INFORMATION

Charity name: Camel Pre-School

Registered Charity Number: 1023768

Charity's Principal address: Camel Pre-School
Stockham Primary School
Stockham Way
Wantage
OXON OX12 9HL

Names of the charity trustees who manage the charity

NAME	OFFICE (if any)	Dates acted (if not for full year)
A. Clooney	Joint Chair	
C. Pimm	Joint Chair	
A. Young	Secretary	
R. Garrard	Treasurer	
L. Payne		

Names of individuals appointed to hold title to property belonging to the charity: Holding (Custodian) Trustees for Building Lease

M. Kelly
J. Harvey

Individuals named are not charity trustees (in accordance with the Camel Pre-School constitution).

FINANCIAL REVIEW

Review of charity's financial position at the end of the period

This financial year has been very challenging, both financially and operationally, due to the COVID-19 control measures. However, the overall impact has been reduced due to continued Early Education funding and the control of expenditure.

Although the COVID-19 control measures during the year meant that the charity reported a small deficit on the financial year, at the end of the financial year the charity remains in a secure financial position. Camel Pre-School has remained open throughout the school year, and demand for places remains high. The level of funds held are sufficient to provide both the resilience to manage any changes in operational guidance, and to ensure financial sustainability for the year to come.

Reserves Policy

The charity sets aside reserves to cover the contingency of closure and subsequent payment of all statutory payments (such as redundancy payments), sufficient funds to cover cash flow requirements in the case of a significant reduction in income or unexpected additional costs, and future building maintenance and accommodation development costs. The level of reserves is monitored and reviewed at least yearly, and is maintained at the appropriate level by way of provision from current income. The level of reserves as at the last day of the financial year was £118200 (2019/20 £112275).

ACHIEVEMENTS AND PERFORMANCE

During the year Camel Pre-School provided morning and afternoon sessional care, lunch clubs, full day care, breakfast clubs and after school clubs during school term time. The setting remained open throughout the school year, although primary school age children were not able to attend breakfast clubs and after school clubs for 8 weeks of the Spring Term due to the COVID-19 restrictions in operation during that period. Extensive planning and preparation took place throughout the year to meet the changing COVID-19 protective measures, so that children could continue to benefit from high quality childcare and the opportunity to learn whilst at the same time keeping everyone safe. No COVID-19 cases were reported from within the pre-school during the year.

A total of 89 children attended pre-school, breakfast club and after school sessions during the course of the year. Of this total, 38 accessed solely pre-school care, 40 accessed out of school care and 11 accessed both pre-school and out of school care. We also ran a number of holiday clubs during the year which were very popular. The holiday clubs were accessed by 51 children overall, attending mornings, afternoons, short days, or full days. The holiday clubs provide the children with the opportunity to play and have fun in a safe environment with children and staff that they know.

Camel Pre-School has an enthusiastic and committed staff, led by a Manager and a Supervisor, both holding appropriate Early Years Qualifications and being very experienced in childcare. During the year they were supported by eight other pre-school staff members, who all have wide experience in childcare and hold childcare qualifications at various levels. Six of these staff members are qualified at NVQ Level 3 or above. Each year the staff undertake additional training in line with Ofsted and management requirements, including continuing professional development and updating Child Protection training. The Pre-School also employs two part time administration and support staff.

Our latest Ofsted report for early years provision, received following an inspection in Autumn 2017, stated that Camel Pre-School was a good pre-school. The report stated that children benefit from a nurturing environment and a strong key-person system, and have good opportunities to learn about the local community and wider world. Children have a strong sense of belonging and are emotionally secure, and are self-motivated and enjoy their time at pre-school. Staff work well with parents and keep them fully informed about their children's learning and development. Parents speak highly of the staff team and the service they receive. In order to further develop our links with parents and the community we have set up a dedicated Camel Pre-School website, which includes childcare policies, our prospectus, newsletters, and details of staff training, term dates, fees and future events.

Since January 2017 Camel Pre-School has run a workplace pension scheme for staff in accordance with our Automatic Enrolment duties. During the year we also reviewed our policies in line with the Early Years Foundation Stage, and policies continue to be reviewed on a rolling program.

Fund raising, and additional funding from Oxfordshire County Council to support children's development, has enabled us to make new purchases of equipment in order to improve the resources available to the children attending sessions. Equipment purchased includes additional indoor and outside play equipment, and updating our learning resources for literacy, measuring & numeracy.

At the end of the Autumn term all pre-school children were invited to a Christmas party held in the afternoon of the last day of term, which was very successful. During the year the pre-school children took part in Children in Need Day raising funds for charity. The Pre-School also has links with Framland Care Home - the children visit to play games and sing, however for the second year running the children were unable to visit due to the COVID-19 control measures. Furthermore, due to the restrictions, the pre-school children have not been able to go on the summer outing again this year. At the end of the Summer term the children enjoyed a princess & pirate themed day, and a Graduation party was held for the children who would be starting primary school in the Autumn.

Camel Pre-School strives to ensure that the opportunity to benefit from attending the pre-school is available to the whole community, regardless of financial considerations, by:

- Taking part in the Early Education Funding Scheme providing the universal free entitlement of up to 15 hours a week (and the extended entitlement of an additional 15 hours per week for working parents) to three & four year-old children for 38 weeks a year, and allowing parents to use their entitlement flexibly to maximise the benefit.
- Providing places under the Early Education Entitlement for two year olds scheme.
- Providing the opportunity to pay fees termly or in instalments (monthly, weekly or other timings as agreed).
- Offering flexibility, so that families can re-arrange the sessions attended to meet changes in their personal or financial situation.
- Supporting families in investigating alternative funding available.
- Undertaking fund raising activities to supplement the Pre-School's income, ensuring that fees charged are kept as low as possible. During the year Camel Pre-School ran a very popular and successful sponsored find, and a number of events at Christmas and Easter to raise funds. We have also received support from the Waitrose Community Matters scheme. Due to the continuing COVID-19 restrictions, some fund raising events were unable to take place this year. Although funds raised are lower than in years prior to the coronavirus pandemic, receipts are higher than last year when COVID-19 restrictions also had an effect on funds raised. Net fund raising amounted to £1596 (2019/20 £516).

There is on-going liaison and joint activities between Camel Pre-School and Stockham Primary School, especially in regard to the Foundation Stage of the school. However, due to COVID-19 restrictions, pre-school children were unable to join in with shared activities with children from the primary school this year.

DECLARATION

The trustees have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature:



Position: *CHAIR*

Full name:

AMY COONEY

Date: *10/11/2021*



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Camel Pre-School

On accounts for the year
ended

17 August 2021

Charity no
(if any)

1023768

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 17 August 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

[Redacted Signature]

Date:

10 November 2021

Name:

Luke Chown

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants in England and Wales

Address:

[Redacted Address]

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

n/a - none