

East Leake Playgroup
Charity No. 1023726
Trustee's Report For The Year Ended 31 March 2023

Section A Reference and administration details

Charity name East Leake Pre-School Playgroup

Other names charity is known by

Registered charity number (if any) 1023726

Charity's principal address The Old School, School Green

East Leake

Loughborough, Leicestershire

LE12 6LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julie Haynes	Chair		
2	Deborah Porter	Treasurer		
3	Sarah Sowter	Secretary		
5	Katie Vincent			
6	Hannah Coulson			
8	Helen Stevenson		Finished February 2023	
9	Katie Harris		Finished July 2022	
10	Amy Foxon			
11	Joe Noble		Started March 2023	
12	Sophie Lake		Started October 2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner & Accountants	Helen Harrison	Central Business Services, Oak Business Centre, 79-93 Ratcliffe Road, Sileby, Loughborough, LE12 7PU

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution (Pre-School Learning Alliance Model Constitution 2011) Re-adopted each year at the Annual General Meeting.
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are elected at the Annual General Meeting. Up to 3 additional trustees can be elected during the year at monthly Trustee meetings.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>The charity is a member of the Pre-school Learning Alliance.</p> <p>The charity is committed to safeguarding and promoting the welfare of children and young people and expects all trustees, staff and volunteers to share this commitment.</p> <p>All trustees, staff and regular volunteers must complete a satisfactory enhanced Disclosure and Barring Service check.</p> <p>All trustees give their time freely and do not receive any remuneration or other benefits.</p>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity runs a pre-school playgroup which aims to enhance the development and education of children aged between two and the statutory school age who live in the local community. It also encourages parents to understand and provide for the needs of their children.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity aims to offer a high quality, affordable and flexible pre-school education to local children. Fees charged are lower than those at local, privately-run nurseries. In addition, to help families with the cost, employer childcare vouchers are accepted. A small number of families make use of these options.

The charity follows the Early Years Foundation Stage (EYFS) to offer appropriate play, education and care facilities, ensuring that all children have the same opportunities whatever their race, culture, religion, means or ability.

The charity was inspected by Ofsted 8th February 2022 had a rating of Good. As a result of this the charity was still able to continue to offer government-funded places to 2, 3 and 4 year olds.

Throughout the year, the Trustees of the Charity have kept in mind the Charity Commission's published guidance on the Public Benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity would like to thank the many volunteers who gave up their time to support the playgroup during the year, particularly in its fundraising activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year, the charity has focused on continuing to provide a high quality, affordable and flexible pre-school education to children and their families in the local community.

The trustees were active within the community fundraising for new resources under the theme of 'Technology and Provisions for Climate change' resources. The charity organised its own events and activities, such as a Christmas Raffle, as well as participating in popular local events including the village Parade and Carnival.

Future plans: The Trustees and Management of the Charity are continually looking at ways to improve the care and education provided to the children attending playgroup. Our goal is to be rated as "Good" by Ofsted and we continually work towards this shared objective.

For example, we plan to build on our relationship with the local school foundation unit through involvement in "Welly Wednesdays". We also want to provide more opportunities for our older children in particular to become more ready for when they move up to school by providing more reading opportunity at playgroup.

We have now restarted the trips to the local Derbyshire House that the children and the residence.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity has set a formal reserves policy. We currently hold £52,000 in reserves. This would cover running costs for 3 months and redundancy payments to staff, in the unlikely event that the playgroup unexpectedly had to close. We aim to hold sufficient financial reserves to sustain East Leake Pre-School Playgroup if our income falls below expected levels.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's four principal sources of funds are:

1. Nursery Education Funding for eligible children;
2. Session fees paid by parents / carers;
3. Fundraising activity; and
4. Donations.

Money received through Nursery Education Funding and session fees is used for the main running costs of the playgroup e.g. rent, staff wages and consumables.

Money received through fundraising and donation is used to improve the equipment and play resources of the playgroup.

The Charity is in a strong financial position at the year end and continues to be so.



Section F Other optional information

The Charity does not have any assets held as custodian trustee during the reporting period.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Julie Haynes	Deborah Porter
Position	Chair	Treasurer
Date	14.12.2023	

**CHARITY NUMBER: 1023726
EAST LEAKE PLAYGROUP
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

**East Leake Playgroup
Independent Examiners Report
For The Year Ended 31 March 2023**

Independent examiner's report to the trustees East Leake Playgroup I report on the accounts of the Charity for the year ended 31st March 2023, which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Helen Harrison

Relevant professional qualification or body: MAAT

Address: CBS (Accounting) Ltd
Oak Business Centre
79-93 Ratcliffe Road
Sileby
Loughborough
LE12 7PU

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11th October 2023

East Leake Playgroup
Statement of Financial Activities (Including Income and Expenditure Report)
For The Year Ended 31 March 2023

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources					
Income and endowments from:					
Donations and legacies	460	-	-	460	1,156
Charitable activities	183,379	137	-	183,516	169,789
Other trading activities	4,063	-	-	4,063	2,953
Investments	86	-	-	86	4
Separate material item of income	-	-	-	-	-
Other	-	-	-	-	-
Total	187,988	137	-	188,124	173,903
Resources expended					
Expenditure on:					
Raising funds	727	-	-	727	462
Charitable activities	170,146	137	-	170,282	206,483
Separate material item of expense	-	-	-	-	-
Other	85	-	-	85	272
Total	170,958	137	-	171,095	207,218
Net income/(expenditure) before investment gains/(losses)	17,030	-	-	17,030	- 33,316
Net gains/(losses) on investments	-	-	-	-	-
Net income/(expenditure)	17,030	-	-	17,030	17,030
Extraordinary items	-	-	-	-	-
Transfers between funds	-	-	-	-	-
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	17,030	-	-	17,030	- 33,316
Reconciliation of funds:					
Total funds brought forward	39,379	-	-	39,379	72,695
Total funds carried forward	56,409	-	-	56,409	39,379

**East Leake Playgroup
Balance Sheet
As at 31 March 2023**

	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
	£ F01	£ F02	£ F03	£ F04	£ F05
Fixed assets					
Tangible assets	171	-	-	171	256
<i>Total fixed assets</i>	171	-	-	171	256
Current assets					
Debtors	3,045	-	-	3,045	8,296
Cash at bank and in hand	57,443	-	-	57,443	36,477
<i>Total current assets</i>	60,488	-	-	60,488	44,773
Creditors: amounts falling due within one year	4,251	-	-	4,251	5,651
<i>Net current assets/(liabilities)</i>	56,238	-	-	56,238	39,123
<i>Total assets less current liabilities</i>	56,409	-	-	56,409	39,379
Creditors: amounts falling due after one year	-	-	-	-	-
Provisions for liabilities	-	-	-	-	-
<i>Total net assets or liabilities</i>	56,409	-	-	56,409	39,379
Funds of the Charity					
Endowment funds	-	-	-	-	-
Restricted income funds	-	-	-	-	-
Unrestricted funds	56,409	-	-	56,409	39,379
Revaluation reserve	-	-	-	-	-
<i>Total funds</i>	56,409	-	-	56,409	39,379

On behalf of the trustees



D. Porter

Signed on 24/10/23 @ 20:16

Deborah Porter (Treasurer)

11th October 2023

**East Leake Playgroup
Statement of Cashflows
For The Year Ended 31 March 2023**

	Total Funds £	Prior Year Funds £
Cash flows from operating activities		
Net cash provided by (used in) operating activities	10,207	- 29,655
Cash flows from investing activities		
Dividends, interest and rents from investments	86	4
Proceeds from the sale of property, plant and equipment	-	-
Purchase of property, plant and equipment	-	-
Proceeds from sale of investments	-	-
Purchase of investments	-	-
Net cash provided by (used in) investing activities	-	-
Cash flows from financing activities		
Repayments of borrowing	-	-
Cash inflows from new borrowing	-	-
Receipt of endowment	-	-
Net cash provided by (used in) financing activities	10,293	- 29,651
Change in cash and cash equivalents in the reporting period	20,966	- 28,365
Cash and cash equivalents at the beginning of the reporting period	36,477	64,842
Change in cash and cash equivalents due to exchange rate movements	-	-
Cash and cash equivalents at the end of the reporting period	57,443	36,477

Reconciliation of net income/expenditure to net cashflow from operating activities

	2022/23 £	2021/22 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	17,030	- 33,316
Adjustments for		
Depreciation charges	- 85	- 272
(Gains)/losses on investments	-	-
Dividends, interest and rents from investments	- 86	4
Loss/(profit) on the sale of fixed assets	-	-
(increase)/decrease in stocks	-	-
(increase)/decrease in debtors	- 5,251	- 635
(increase)/decrease in creditors	- 1,400	4,572
Net cash provided by (used in) operating activities	10,207	- 29,655

**East Leake Playgroup
Statement of Cashflows
For The Year Ended 31 March 2023**

Analysis of cash and cash equivalents

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year	Last year
£	£
-	-
-	-
57,443	36,477
-	-
57,443	36,477

**East Leake Playgroup
Unaudited Financial Statements
For The Year Ended 31 March 2023**

1. Basis of Preparation Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102 (effective January 2016) and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in accordance with Financial Reporting Standard 102 (FRS102) effective January 2016.

2. Accounting Policies

2.1. Recognition of income

Income is included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income and the income can be quantified with reasonable accuracy. Turnover comprises of the income received from various sources including, but not exclusively, government funding, fees from parent/guardians, fundraising activities and donations.

2.2. Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP)

2.3. Support costs

The charity has incurred expenditure on support costs which have been allocated to governance costs.

2.4. Income from interest, royalties and dividends

Income from interest is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.5. Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

2.6. Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer & IT	3 year straight line depreciation
Plant & Equipment	25% straight line depreciation

2.7. Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

**East Leake Playgroup
Unaudited Financial Statements
For The Year Ended 31 March 2023**

3. Analysis of Income

Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:					
Donations and gifts	460	-	-	460	1,156
Total	460	-	-	460	1,156
Charitable activities:					
Income	48,977		-	48,977	57,404
Funding	134,402	137	-	134,539	112,385
Total	183,379	137	-	183,516	169,789
Other trading activities:					
Fundraising	3,834	-	-	3,834	2,953
Uniform	229	-	-	229	-
Mug/Merchandise	-	-	-	-	-
Total	4,063	-	-	4,063	2,953
Income from investments:					
Interest income	86	-	-	86	4
Other	-	-	-	-	-
Total	86	-	-	86	4
TOTAL INCOME	187,988	137	-	188,124	173,903

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

**East Leake Playgroup
Unaudited Financial Statements
For The Year Ended 31 March 2023**

4. Analysis of Expenditure

Analysis	Unrestricted funds	Restricted funds	Endowment funds	Total funds £	Prior year £
Expenditure on raising funds:	Staging fundraising events	700	-	700	442
	Advertising, marketing, direct mail and publicity	27	-	27	20
	Total expenditure on raising funds	727	-	727	462
Expenditure on charitable activities	Staff Costs	1,092	-	1,092	4,304
	Wages & Salaries	152,017	-	152,017	182,118
	Direct Costs	6,925	137	7,061	9,102
	Premises Costs	2,153	-	2,153	2,450
	Office Costs	4,235	-	4,235	5,608
	Insurance	996	-	996	978
	Professional & Subscriptions	1,088	-	1,088	361
	Bad Debt (written off)		-	-	-
	Accountancy Fees	1,568	-	1,568	1,467
	Bank Charges	73	-	73	96
Total expenditure on charitable activities	170,146	137	-	170,282	206,483
Other	Depreciation of Computer & IT		-	-	187
	Depreciation of Plant & Equipment	85	-	85	85
	Total other expenditure	85	-	85	272
TOTAL EXPENDITURE	170,958	137	-	171,095	207,218

5. Fees for examination of the accounts

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
-	-
-	-
-	-
1,568	1,467
1,568	1,467

**East Leake Playgroup
Unaudited Financial Statements
For The Year Ended 31 March 2023**

6. Staff Costs

	This year £	Last year £
Salaries and wages	139,431	169,566
Social security costs	11,394	12,552
Agency Staff	1,193	-
Other employee benefits	-	-
Total staff costs	152,017	182,118

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

7. Average head count in the year

	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising	-	-
Charitable Activities	16	17
Governance	-	-
Other	-	-
Total	16	17

East Leake Playgroup
Unaudited Financial Statements
For The Year Ended 31 March 2023

8. Tangible Fixed Assets

8.1. Cost or Valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	342	-	342
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	342	-	342

8.2. Depreciation and impairments

** Basis	SL	SL	SL	SL	SL
** Rate			25% SL	3 year	
At beginning of the year	-	-	85	-	85
Disposals	-	-	-	-	-
Depreciation	-	-	85	-	85
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	171	-	171

8.3. Net book value

Net book value at the beginning of the year	-	-	257	-	257
Net book value at the end of the year	-	-	171	-	171

East Leake Playgroup
Unaudited Financial Statements
For The Year Ended 31 March 2023

9. Debtors & Prepayments

	This year	Last year
	£	£
Trade debtors	3,045	8,296
Prepayments and accrued income	-	-
Taxes & Social Security	-	-
Total	3,045	8,296

10. Creditors and accruals

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year	Last year	This year	Last year
	£	£	£	£
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	607	770	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	-	-	-	-
Taxation and social security	3,643	4,857	-	-
Other creditors	-	24	-	-
Total	4,251	5,651	-	-

**East Leake Playgroup
Unaudited Financial Statements
For The Year Ended 31 March 2023**

11. Transactions with trustees and related parties

11.1. Trustees' Remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

11.2. Trustees' expenses

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
TOTAL	0	0

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

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11.3. Transaction(s) with related parties

There have been no related party transactions in the reporting period

