



# *The Friends of James Terry Court*

PROVIDING SUPPORT WHERE IT COUNTS

## **The Association of Friends of James Terry Court**

90 Haling Park Road, South Croydon, Surrey, CR2 6NF

Registered Charity 10237181

### Trustees' Report Year to 31<sup>st</sup> March 2024

We have pleasure in presenting our report and the accounts of the Association of Friends of James Terry Court for the year to 31<sup>st</sup> March 2024.

#### **Income:**

As can be seen, income from Annual Family Membership is down from last year to £250

Donations and Patronage is £16,810 lower than last year.

Dividends and bank deposit interest declined this year.

#### Fund Raising Events:

Our numerous fundraising events through 2023- 2024 generated a sum of £16,602

#### **Expenses:**

General expenses have been controlled at a satisfactory level.

Expenses for the residents satisfactory which included Entertainment, Christmas and Birthday cards, Chiropody, and exercise.

A deficit has been recorded for the year of £5,689

#### **Accumulated Funds:**

The piano fund, which was established in 1998 by Spring Park Lodge, is separately identified as such in the accounts. Although the fund assets remain merged with those of the unrestricted Fund. There has been no expenditure in respect of the piano fund in the past seven years.

The value of the Friends shareholding in Group Santander has dipped this year.

As shown last year there is now a "permanent" reserve of £30,000 to enable the friends to continue to provide on-going support for the residents should there ever be a catastrophic decrease in income levels. This reserve fund is clearly earmarked on the account and separated from the accumulated Unrestricted Funds.

Tania Tibbs Treasurer & Trustee

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2024  
FOR  
THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

Hilden Park Accountants Limited  
Hilden Park House  
79 Tonbridge Road  
Hildenborough  
Tonbridge  
Kent  
TN11 9BH

**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

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FOR THE YEAR ENDED 31ST MARCH 2024**

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**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2024**

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The trustees present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The principal objective of the charity is to relieve the aged residents of James Terry Court, and generally to support the charitable work of the home either directly or indirectly with the matron or through the royal masonic benevolent institution.

The charity's aim is to raise funds and awareness of James Terry Court in order to provide extra funds raised through donations, events and a range of social, leisure and entertainments activities and extra facilities for the residents.

The main activity of the charity is holding various fundraising events throughout the year such as a Family Funday, Hog Roast, Christmas Market and Golf days. The funds raised from these events is then used to provide monthly entertainment and extra treats on special occasions, such as, Christmas, Easter, Mother's day, father's day and Valentines day for the residents of James Terry Court.

The trustees have complied with the duty in section 4 of the 2011 Charities Act to have due regard to the Charities Commission's guidance on Public Benefit when developing and implementing the charity's objects and aims.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

During the year the charity held various fundraising events, including a Family funday, Hog Roast, Christmas market, Golf day, a party night and a Fishing day.

In addition the charity was involved with speaking with Masonic Lodges with regards to Patronages and annual membership's.

**FINANCIAL REVIEW**

**Financial position**

Total income received during the year totalled £33,412 (2023: £26,699). Donations received dropped by £3,046 compared to the prior year. However, this was offset by an increase in the fundraising income received of £9,759.

Total expenditure for the year was £39,101 (2023: £32,503). The increase is largely due to the charity holding more fundraising events in the year compared to 2023.

The deficit for the year totalled £5,689 (2023: £5,804).

The balance of unrestricted funds as at 31 March 2024 was £102,206 (2023: £107,895).

**Reserves policy**

The Terms of Reference governing document states that the charity must hold £30,000 as a reserve.

At the year-end the charity's free reserves were £102,206 (2023: £107,895) which will be used to further the charity's objectives.

**Going concern**

The trustees have no concerns as to the charity's ability to continue as a going concern for the next 12 months.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, the Terms Of Reference, and constitutes an unincorporated charity.

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**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2024**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Decision making**

The Terms of Reference set the nominations for the trustees.

The AGM is held in June each year where the trustees and committee members are up for re-election and selection.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1023718

**Principal address**

19 Drake Avenue  
Caterham  
Surrey  
CR3 5BS

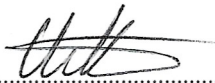
**Trustees**

W A Tibbs  
Mrs T E Tibbs  
N P Foster

**Independent Examiner**

Hilden Park Accountants Limited  
Hilden Park House  
79 Tonbridge Road  
Hildenborough  
Tonbridge  
Kent  
TN11 9BH

Approved by order of the board of trustees on 28<sup>th</sup> Jan 2025 and signed on its behalf by:



.....  
Mrs T E Tibbs - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

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**Independent examiner's report to the trustees of The Association of Friends of James Terry Court**

I report to the charity trustees on my examination of the accounts of The Association of Friends of James Terry Court (the Trust) for the year ended 31st March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Chewter FCA

Hilden Park Accountants Limited  
Hilden Park House  
79 Tonbridge Road  
Hildenborough  
Tonbridge  
Kent  
TN11 9BH

Date: .....

**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2024**

	Notes	2024 Unrestricted funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		16,810	19,856
Other trading activities	2	16,602	6,843
<b>Total</b>		<b>33,412</b>	<b>26,699</b>
<b>EXPENDITURE ON</b>			
<b>Raising funds</b>			
Raising donations and legacies		4,954	3,944
		4,954	3,944
<b>Charitable activities</b>			
Charitable activities		34,329	28,559
<b>Total</b>		<b>39,283</b>	<b>32,503</b>
Net gains on investments		182	-
<b>NET INCOME/(EXPENDITURE)</b>		<b>(5,689)</b>	<b>(5,804)</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		107,895	113,699
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>102,206</b>	<b>107,895</b>


The notes form part of these financial statements

**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

**BALANCE SHEET  
31ST MARCH 2024**

	Notes	2024 Unrestricted funds £	2023 Total funds £
<b>FIXED ASSETS</b>			
Investments	5	486	304
<b>CURRENT ASSETS</b>			
Debtors	6	3,522	2,322
Cash at bank		99,983	107,453
		<b>103,505</b>	<b>109,775</b>
<b>CREDITORS</b>			
Amounts falling due within one year	7	(1,785)	(2,184)
<b>NET CURRENT ASSETS</b>		<b>101,720</b>	<b>107,591</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>102,206</b>	<b>107,895</b>
<b>NET ASSETS</b>		<b>102,206</b>	<b>107,895</b>
<b>FUNDS</b>	8		
Unrestricted funds:			
General fund		69,446	73,830
Reserve fund		30,000	30,000
Piano fund		-	1,157
The JTC 100 Club		2,760	2,908
		<b>102,206</b>	<b>107,895</b>
<b>TOTAL FUNDS</b>		<b>102,206</b>	<b>107,895</b>

The financial statements were approved by the Board of Trustees and authorised for issue on 28th Jan 2025 and were signed on its behalf by:

  
.....  
T E Tibbs - Trustee

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

**Income**

Income from donations and grants, is recognised when the charity is entitled to the funds, the receipt is probable, and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer letter is made in writing, unless the grant contacts terms and conditions outside of the charity's control which must be met before the charity is entitled to the funds. Where such conditions exist, the income is deferred until those periods.

Income from other trading activities relates to fundraising events and is recognised once the fundraising event has been held.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are funds set aside by the trustees for a particular future purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Fixed asset investments**

Fixed asset investments are shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2024**

**2. OTHER TRADING ACTIVITIES**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Fundraising events	<b><u>16,602</u></b>	<b><u>6,843</u></b>

**3. SUPPORT COSTS**

	Other	Governance	Totals
	£	costs £	£
Charitable activities	<b><u>1,195</u></b>	<b><u>1,020</u></b>	<b><u>2,215</u></b>

Support costs, included in the above, are as follows:

	<b>2024</b>	<b>2023</b>
	Charitable activities £	Total activities £
Telephone	<b>1,195</b>	<b>1,156</b>
Website and advertising	-	<b>23</b>
Accountancy and legal fees	<b><u>1,020</u></b>	<b><u>-</u></b>
	<b><u>2,215</u></b>	<b><u>1,179</u></b>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2024 nor for the year ended 31st March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2024 nor for the year ended 31st March 2023.

**5. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 1st April 2023	<b>304</b>
Revaluations	<b><u>182</u></b>
At 31st March 2024	<b><u>486</u></b>
<b>NET BOOK VALUE</b>	
At 31st March 2024	<b><u>486</u></b>
At 31st March 2023	<b><u>304</u></b>

There were no investment assets outside the UK.

THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2024

5. FIXED ASSET INVESTMENTS - continued

Cost or valuation at 31st March 2024 is represented by:

	Listed investments £
Valuation in 2024	182
Cost	304
	<u>486</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other debtors	1,175	1,100
Tax	1,222	1,222
Prepayments and accrued income	1,125	-
	<u>3,522</u>	<u>2,322</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other creditors	825	2,184
Accrued expenses	960	-
	<u>1,785</u>	<u>2,184</u>

8. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	73,978	(4,532)	69,446
Reserve fund	30,000	-	30,000
Piano fund	1,157	(1,157)	-
The JTC 100 Club	2,760	-	2,760
	<u>107,895</u>	<u>(5,689)</u>	<u>102,206</u>
<b>TOTAL FUNDS</b>	<u>107,895</u>	<u>(5,689)</u>	<u>102,206</u>

THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2024

8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	33,412	(38,126)	182	(4,532)
Piano fund	-	(1,157)	-	(1,157)
	<u>33,412</u>	<u>(39,283)</u>	<u>182</u>	<u>(5,689)</u>
<b>TOTAL FUNDS</b>	<u>33,412</u>	<u>(39,283)</u>	<u>182</u>	<u>(5,689)</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	79,634	(5,804)	73,830
Reserve fund	30,000	-	30,000
Piano fund	1,157	-	1,157
The JTC 100 Club	2,908	-	2,908
	<u>113,699</u>	<u>(5,804)</u>	<u>107,895</u>
<b>TOTAL FUNDS</b>	<u>113,699</u>	<u>(5,804)</u>	<u>107,895</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	26,699	(32,503)	(5,804)
	<u>26,699</u>	<u>(32,503)</u>	<u>(5,804)</u>
<b>TOTAL FUNDS</b>	<u>26,699</u>	<u>(32,503)</u>	<u>(5,804)</u>

**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2024**

**8. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	79,634	(10,336)	69,298
Reserve fund	30,000	-	30,000
Piano fund	1,157	(1,157)	-
The JTC 100 Club	2,908	-	2,908
	<u>113,699</u>	<u>(11,493)</u>	<u>102,206</u>
<b>TOTAL FUNDS</b>	<u>113,699</u>	<u>(11,493)</u>	<u>102,206</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	60,111	(70,629)	182	(10,336)
Piano fund	-	(1,157)	-	(1,157)
	<u>60,111</u>	<u>(71,786)</u>	<u>182</u>	<u>(11,493)</u>
<b>TOTAL FUNDS</b>	<u>60,111</u>	<u>(71,786)</u>	<u>182</u>	<u>(11,493)</u>

The reserves fund is a reserve of £30,000 to enable the friends to continue to provide on-going support for the residents should there ever be a catastrophic decrease in income levels.

The piano fund is a separately identified fund for the use of purchasing a new piano for the charity. A new piano was purchased during the 2023/24 financial year and so the fund has been reduced down to nil at the year-end.

The JTC 100 club fund is for a monthly lotto held by the charity. Members pay an annual membership to participate. All profits go directly to The Friends of James Terry Court and are used for the benefit of the residents of James Terry Court.

**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2024**

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**9. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2024.

**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations and patronage	16,560	19,216
Annual family membership	250	640
	<u>16,810</u>	<u>19,856</u>
<b>Other trading activities</b>		
Fundraising events	16,602	6,843
	<u>16,602</u>	<u>6,843</u>
<b>Total incoming resources</b>	<b>33,412</b>	<b>26,699</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Fundraising events	4,954	3,944
<b>Charitable activities</b>		
Entertainments	16,832	13,205
Chiropody and exercise	4,780	5,084
Repairs & maintenance	427	571
Sundries	1,661	91
Training costs	648	-
Equipment for "friends"	6,527	7,202
Gaming licence	-	83
Printing and stationery	1,239	1,144
	<u>32,114</u>	<u>27,380</u>
<b>Support costs</b>		
<b>Other</b>		
Telephone	1,195	1,156
Website and advertising	-	23
	<u>1,195</u>	<u>1,179</u>
<b>Governance costs</b>		
Accountancy and legal fees	1,020	-
	<u>1,020</u>	<u>-</u>
<b>Total resources expended</b>	<b>39,283</b>	<b>32,503</b>
	<u>39,283</u>	<u>32,503</u>
<b>Net expenditure before gains and losses</b>	<b>(5,871)</b>	<b>(5,804)</b>

This page does not form part of the statutory financial statements

**THE ASSOCIATION OF FRIENDS OF JAMES  
TERRY COURT**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2024**

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	2024	2023
	£	£
<b>Realised recognised gains and losses</b>		
Realised gains/(losses) on fixed asset investments	<u>182</u>	<u>-</u>
<b>Net expenditure</b>	<u>(5,689)</u>	<u>(5,804)</u>

This page does not form part of the statutory financial statements

The Trustees  
19 Drake Avenue  
Caterham  
Surrey  
CR3 5BS

28<sup>th</sup> January 2025

Hilden Park Accountants Limited  
Hilden Park House  
79 Tonbridge Road  
Hildenborough  
Kent  
TN11 9BH

Dear Sirs,

**Independent examination for the year ended 31 March 2024**

This representation letter is provided in connection with your independent examination of the financial statements of The Association of Friends of James Terry Court for the year ending 31 March 2024.

*Financial Statements*

1. We have fulfilled our responsibilities as trustees, as set out in the terms of your engagement letter dated 31 March 2024 under the Charities Act 2011, for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice).
2. The methods, data and significant assumptions used by us in making accounting estimates, and their related disclosures, are appropriate to achieve recognition, measurement and disclosure that is reasonable in the context of the applicable financial reporting framework.
3. We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.
4. We have disclosed all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements and these have been disclosed in accordance with the requirements of accounting standards.
5. Related party relationships and transactions have been appropriately accounted for and disclosed and we are not aware of further related party matters that require disclosure.
6. All events since the balance sheet date which require disclosure or which would materially affect the amounts in the financial statements have been adjusted or included in the financial statements.
7. We confirm that, having considered our expectations and intentions for the next twelve months, the charity is a going concern. We confirm that the disclosures in the accounting policies are an accurate reflection of the reasons for our consideration that the financial statements should be drawn up on a going concern basis.
8. We confirm that the charity was not committed to any capital expenditure at 31 March 2024.


*Information provided*

9. All accounting records and relevant information have been made available to you for the purpose of your independent examination of the financial statements. We have provided to you all other information requested and given unrestricted access to persons within the entity from whom you have deemed it necessary to request information. All other records and related information including minutes of all management and shareholders meetings have been made available to you.
10. All transactions undertaken by the charity have been properly reflected in the accounting records and are reflected in the financial statements.
11. We have disclosed to you all information in relation to allegations of fraud, or suspected fraud affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
12. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its business and which could affect the financial statements. The charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.
13. We confirm that we have disclosed to you the identity of the entity's related parties and all related party relationships and transactions relevant to the charity that we are aware of.
14. The charity has satisfactory title to all assets, and there are no liens or encumbrances on the assets except for those disclosed in the financial statements.
15. There are no liabilities, contingent liabilities or guarantees to third parties other than those disclosed in the financial statements.
16. The charity has at no time during the year entered into any arrangement, transaction or agreement to provide credit facilities (including loans, quasi loans or credit transactions) for directors, nor to guarantee or provide security for such matters, except as disclosed in the financial statements.

We confirm to the best of our knowledge and belief that the above representations are made on the basis of enquiries of management and staff with relevant knowledge and experience and, where appropriate, of inspection of supporting documentation sufficient to satisfy ourselves that we can properly make each of the above representations to you.

Yours faithfully,

Signed on behalf of the board of trustees by:

.......... (Signature)

.....TANIA TIBBS..... (Print)

Date:.....28/1/25.....