



## Trustees' Annual Report for the period

From 01 April 2024 Period start date

To 31 March 2025 Period end date

Charity name: Afro Caribbean Elders Association

Charity registration number: 1023715

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Afro Caribbean Elders Association (ACEA) aims to provide an outlet within the London Borough of Waltham Forest & surrounding areas, where social welfare interest & educational programmes are pursued with the intention of improving the condition and quality of life for its members.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The club's main activities provided are to help combat social isolation and promote integration for our members. Introducing a place close by for them to attend &amp; make new friends. The club seeks to reach out to those who are left alone through loss, anxiety, physical &amp; mental health issues which do not allow them to enjoy life as they once did.</p> <p>Throughout the year:</p> <ul style="list-style-type: none"><li>• on a weekly basis, we have dominoes, bingo, raffles, board games, exercise classes and arts &amp; crafts.</li><li>• on a monthly basis, quiz time, guest speakers, open discussions and health seminars.</li><li>• for annual events we arrange day trips (park picnics &amp; seaside outings) and an annual residential trip away.</li><li>• create meetings and togetherness which include birthday parties, Easter &amp; Christmas social gatherings.</li><li>• engage with professional advisors to promote health and wellbeing for our members.</li><li>• organise specific programmes to celebrate main cultural events e.g. the Windrush Festival, Black History Month and Women's International Day, social fundraising &amp; family day events.</li></ul> <p>We worked closely in partnership with our</p>

		local authority, The London Borough of Waltham Forest (LBWF) to provide these community events for our local residents. We are also working in collaboration with GB Carnival to make masks and head pieces for the parade masquerades.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the Charity Commission's guidance on public benefit when planning all events and determining how best to utilise funds raised.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All trustees give their time voluntarily and receive no remuneration or other benefits. The club could not function without the time and dedication of countless volunteers and we are extremely grateful for their support.
Other		N/A

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><i>Spring 2024</i> We organised our fundraising event at the Waltham Place, Walthamstow in May. The fundraising drive was a great success and was enjoyed by all.</p> <p><i>Summer 2024</i> We had our annual seaside trip to Southend, picnic in the Greenwich Park where we also explored the Maritime Museums and park.</p> <p>We focused on a number of specific programmes to celebrate main cultural events throughout the year and during June we worked very closely with LBWF to</p>

		<p>take part in the Windrush Festival for the local community</p> <p>For this July we worked closely and collaborated with the organisers of the Leyton Carnival where our members made masks and head-dress etc for the masquerade parade.</p> <p><i>Autumn 2024</i> We had our 5-day away to Eastbourne, where our members experienced a great time. This was followed by our Black History Month event in our local community centre in Oct. In attendance was our then Mayor, LBWF's Head of Connecting Communities and Leader of the council, Grace Williams. The event was open to members and the local community. We were also honoured by a visit from Prof Gwen Moten from the USA, she shared stories and her experience of the Civil Rights Movement in the US by blending storytelling and singing Spirituals &amp; Freedom songs.</p> <p>It should be noted that we sadly loss one of our founding members Mrs Loretta Telfer in September 2024.</p> <p><i>Winter 2025</i> The Association celebrated its 35<sup>th</sup> Anniversary in March 2025, with a special birthday party. Invited guests included the Mayor Sharon Waldren, Leader of the Council Leader Grace Williams and other honoured Guests. A number of our members and performers participated by donating their time to mark the event.</p> <p>We had our annual Christmas lunch at the Leyton Great Hall in December.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>Whilst no formal objectives are set for any given period, the Trustees are always striving to increase membership. This was achieved this year by lowering the entry age and networking more closely with other organisations within the community and actively promoting our Wednesday session by introducing more interactive activities such as the monthly birthday Bring &amp; Share party and more Arts &amp; Crafts activities.</p>
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		The result is that the club is slowly increasing its membership by reaching out to those most in need and providing a valuable service.
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Total receipts on Unrestricted funds for the year were £35.3k. This includes unrestricted Council Grant of £2.8k.</p> <p>Total expenditure for the year was £37.9k. Our main spends were Activities &amp; Events - £15.8k, Rental charges - £9.9k</p> <p>The next result for the year was an excess of payments over receipts resulted in £2.6k deficit.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>No reserves policy in place at present.</p> <p>Cash at bank at 31/03/2025 was £7,1k in unrestricted funds.</p> <p>The funds are held to cover 6 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.</p>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of funds for the year has been grants, entrance and activity fees from our members.
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	No long-term liabilities, therefore financial risk is minimal.
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 1990 and revised 2000 / 2009
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees step down and then are appointed or reappointed annually at the Annual General Meeting held in June

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The trustees oversee the day to running of the club. Along with the views of the members in deciding the activities to be run. We also carry out a New Trustee Induction session. There is an Adult Safeguarding policy in place. DBS checks are carried out for trustees and on a regular basis, in line with statutory requirements. All other mandatory and in-house management policies are being continuously updated.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

### Reference and Administrative details

Charity name	Afro Caribbean Elders Association
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Other name the charity uses	ACEA
Registered charity number	1023715
Charity's principal address	William Morris Community Centre 6-8 Greenleaf Road Walthamstow London E17 6QQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Lee Thomside	Chairperson		
2	Maureen Patterson			
3	Newton Patterson			
4	Delores Grant	Secretary & Asst Treasurer		
5	Theron Bigby	Treasurer		
6	Hyacinth Rooms		Up to June 2024	
7	Daphne Harris		Up to Dec 2024	
8	Ionie Willis			
9	Michelle Telfer			
10	Lloyd Farrell		From June 2024	
	Barbara Adams		From 30 June 2025	
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A	N/A	

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*L. Thomside*

Full name(s)

Lee Thomside

Position (eg Secretary,  
Chair, etc)

Chairperson

Date

28/08/2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Afro Caribbean Elders Association

1023715

## Receipts and payments accounts

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For the period from	Period start date 01-Apr-24	To	Period end date 31-Mar-25
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grant	2,800	-	-	2,800	3,850
General Events & Activities	20,568	-	-	20,568	14,390
Away Day & Trading	11,272	-	-	11,272	11,005
Membership Contb & donations	655	-	-	655	500
Lottery Money	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>35,295</b>	<b>-</b>	<b>-</b>	<b>35,295</b>	<b>29,745</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,295</b>	<b>-</b>	<b>-</b>	<b>35,295</b>	<b>29,745</b>
<b>A3 Payments</b>					
Rent & Hall Charges	9,915	-	-	9,915	9,600
Printing & Stationery	733	-	-	733	1,060
Activities & Events	15,810	-	-	15,810	11,987
Fundraising & Transport	6,162	-	-	6,162	4,468
Exercise Instructor	1,050	-	-	1,050	800
Accountant Fees	400	-	-	400	300
Trustees Training	122	-	-	122	160
Windrush Celebrations	579	-	-	579	962
Black History Month Celebrations	793	-	-	793	653
Family Day Event	-	-	-	-	610
Telephone & Broadband	556	-	-	556	527
Other running Costs	1,745	-	-	1,745	1,610
	-	-	-	-	-
<b>Sub total</b>	<b>37,865</b>	<b>-</b>	<b>-</b>	<b>37,865</b>	<b>32,737</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>37,865</b>	<b>-</b>	<b>-</b>	<b>37,865</b>	<b>32,737</b>
<b>Net of receipts/(payments)</b>	<b>- 2,570</b>	<b>-</b>	<b>-</b>	<b>- 2,570</b>	<b>- 2,993</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>9,687</b>	<b>-</b>	<b>-</b>	<b>9,687</b>	<b>12,679</b>
<b>Cash funds this year end</b>	<b>7,116</b>	<b>-</b>	<b>-</b>	<b>7,116</b>	<b>9,687</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	7,116	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>7,116</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Lee Thomside	28/08/2025

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF AFRO CARIBBEAN  
ELDERS ASSOCIATION (ACEA)**

**Re: FINAL ACCOUNTS FOR THE YEAR TO THE 31st MARCH 2025**

I have examined the Receipts and Payments account of Afro Caribbean Elders Association

It is my responsibility to examine the accounts without performing an audit and to report to the Management Committee.

I have carried out the examination which includes a review of the accounting records kept by the charity's management committee

**Respective responsibilities of the Management Committee Members**

The Management Committee members are responsible for the preparation of the accounts.

They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the regulations under section 43 (7) (b) of the charities Act 1993.

They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for preventing and detecting errors, fraud or other irregularities

**Independent Examiner's statement.**

Based on my examination, **no matter** has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements

- (1) To keep proper accounting records in accordance with section 41 of the Act and
- (2) To prepare accounts which agree with the accounting records and comply with the accounting requirements of the act have not been met Or to which attention should be drawn

Independent Examiner

Dated .....30th June 2025

**AG DAVIES**

Alex Davies  
Community Accounting Support  
Project 702 High Road Leyton  
London E10,6JP