

Guildford West District Scout Council- Minutes of the Annual General Meeting- 19.07.24

Welcome:

Quentin Vaughan welcomed everybody to the meeting in particular The Mayor and County Representatives. There were 20 members of the district scout council in attendance plus the officers of the district.

Apologies for absence: Cath Anderson, Catherine Alsop, Askari, James Bradbeer.

Governance:

Quentin Vaughan explained the background that the governance guidance is being republished, it had been received very late and the district would operate the meeting within the spirit of this update information.

A. The minutes of the previous AGM were circulated, and these were approved. Colin Bridger proposed these.

B. To adopt the constitution as described by POR- Agreed- Proposed by Peter Hurst and seconded by Eleanor Whittaker.

C. To note the District Financial Year 01/04 to 31/03 Agreed proposed by Tony Shirtliff & seconded by Judy Harrison.

D. Approve appointed & community members of the District Scout Council. The Mayor of Guildford was proposed by Quentin Vaughan & seconded by Richard Kirwin.

E. Agreed the number of members to be appointed to the trustee board - 10 proposed by Quentin Vaughan & Carol Shirtliff.

F. Agree a quorum for future meetings of the District Scout Council- 6 Proposed by Jonathan Gasson & seconded by Jonathan Gasson.

Review of Previous Year

A & B; The District Commissioner's review of Scouting in Guildford West District. To review and consider the Annual Report of the District Trustee Board including the Annual Statement of Accounts.

Quentin Vaughan gave a report on the previous year's activities. Ian Barnett the District Treasurer updated the meeting with regards to the accounts. It was noted that there is a typo in the accounts Ian Barnett to correct prior to upload to the Charities Commission. There was a discussion around the trustee board's decision to step away from the management of the Scout Shop & Centre.

Both the reports were adopted.

Making Appointments:

A. Appoint District Chairman- Andrew Kemp- carried unanimous.

B. Appoint District Treasurer- Ian Barnett - 19/20 votes appointed

C. Appoint members of the District Trustee Board:

Jack Harrison & Quentin Vaughan- Ex officio members.

Peter Hurst, Jex Phoenix, Carol Shirtliff, Eleanor Whittaker, Nikita Hazleden & Jack Warner appointed for a period of one year carried unanimous.

D. Appoint District President- The Mayor of Guildford-approved.

E. To appoint a scrutineer- deferred to the Trustee Board.

I: Nominate representatives of the District Scout Council to represent the District on the County Scout Council- Jonathan Gasson.

The Mayor of Guildford Sally Barker gave a short presentation to the meeting.

The County representative Marcus Martin-Burns gave a short presentation on behalf of the County Commissioner.

Quentin Vaughan presented awards including Tony Shirtliff- Silver Acorn and thanked board members who were stepping down.

There was no other business and the meeting closed at 9.00pm.

Guildford West Dis Receipts and Payments

Year start date

For the year from	1st April 2023
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Receipts and payments

2022/23
Unrestricted funds
£

Receipts

Donations, legacies and similar income	
Membership subscriptions	21,245
Less: Membership subscriptions paid on (National/County/Area/District)	
Net membership subscriptions retained	21,245
Donations	14
Legacies	
Gift Aid	
Guildford Scout and guide shop	
Sub total	21,259
Grants	
Maintenence grant	-
Other grants	
Sub total	-
Fundraising (gross)	
Chief Scout Award / St. Georges Day / Jamboree / County AGM	2,660
Scouts / Network / Training/Explorers	8,984
Beavers / Cubs	36
Correction from Accounts 2022 £20 Explorer Reciept	20
Jacobs Well	
Stoughton Scout Group	
Wood Street	
Sub total	11,701
Investment income	
Bank interest	259
Building Society interest	-
The Scout Association Short Term Investment Service	
Property Rent income	-
Other investment income	-
Sub total	259
Total Gross Income	33,219
Asset and investment sales, etc.	-

Total receipts

33,219

Guildford West Dis Receipts and Payments

For the year from

1st April 2023

Receipts and payments

2022/23
Unrestricted funds
£

Payments

Charitable Payments	-
Youth programme and activities	
Adult support and training	350
Rent	
Water and Sewerage	
Electricity and Gas	
Bank Charges	72
Repairs and Renewals	
Materials and equipment	
General Expenses	
Contribution to camp costs	
Uniforms	
AGM and trustee expenses	154
Jacobs Well Beavers	
Stoughton Scout Group	
Wood Street Beavers	
Loki	
Sub total	576

Fundraising expenses	
Beavers/Cubs	570
Scout/Explorer Network/Jamboree	15,657
District Camp/donations etc	200
St Georges Day	434
Sub total	16,861

Total Gross Expenditure

17,437

Asset and investment purchases, etc.

-

Total payments

17,437

Net of receipts/(payments)

15,782

Cash funds last year end

41,802

Cash funds this year end

57,584

Statement of assets and liabilities at the end of the year

2022/23

Unrestricted funds

£

Cash funds	
Bank current account	21,709
Bank deposit account	35,876
Building society account	-
The Scout Association Short Term Investment Service	-
Cash/Floats	-
Total cash funds	57,584
Other monetary assets	
Tax claim	-
Debts due from the County/Area/District/Group	-
Insurance claim	-
Sub total	-
Investment assets	
Investment property - detail	-
Quoted investments	-
Other investments - detail	-
Sub total	-
Non monetary assets for charity's own use	
Badge stock	-
Shop stock	-
Other stock	-
Scouting equipment, furniture etc	-
Other	-
Sub total	-
Liabilities	
Accounts not yet paid	-
Expenses incurred but not invoiced	-
Subscriptions not yet paid	-
Loan - detail	-
Other liabilities- Funds Held for Loki	
Sub total	-

Contingent liabilities and future obligations

The Guildford East and Guildford West District Scout Councils are jointly responsible for any losses of the Guildford Scout

The above receipts and payments account and statement of assets and liabilities were

Signature

Andrew Kemp

Print Name

Ian Barnett

istrict
Account

Year end date

To	31st March 2024
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2023/24
Unrestricted funds
£

	20619.50
	19556.25
	1,063.25
	22.73
	5,000
	6085.98
	-
	-
	-
	28304.95
	9,969
	38273.95
	944.81
	-
	-
	-
	944.81
	45,304.74
	-

45304.74

istrict
Account

To 31st March 2024



2023/24
Unrestricted funds
£

-
125
66

-
191

4901.90
33142.51
856
38091.41

39,091.41

-

39091.41

22642.52

	Mr Ian Barnett	Treasurer
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Independent examiner's report to the trustees of Guildford West District

I report to the trustees on my examination of the accounts of the Guildford West District for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity trustees of the Guildford West, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Guildford West accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Guildford West as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Micheal Hammond

Name: Micheal Hammond

Relevant professional qualification or membership of professional bodies (if any): Chartered Accountant

Address: 24 Belmont Avenue, Guildford, GU2 9UF

Date: 10.07.24

