

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A Reference and administration details

Charity name **Warrington East District Scout Council**

Other names the charity is known by

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Registered charity number (if any)

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HQ registration number

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Charity's principal address

1A Kildonan Road							
Grappenhall, Warrington							
Cheshire							
Postcode	W	A	4	2	L	J	

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of Warrington East District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Commissioner, Deputy District Commissioner, District Explorer Scout Commissioner, District Network Commissioner and two nominated members of the District. The committee meets every 2-3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:
The maintenance of District property;
The raising of funds and the administration of District finance;
The insurance of persons, property and equipment;
District public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing District Administrators and Advisors other than those who are elected. The safety of all the youth members and volunteers .

Section B

Structure, governance and management (continued)

Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to property and equipment sufficient insurance is in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently. Income is generated through the 15 Scout Groups that operate under the umbrella of Warrington East District Scout Council.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities in all 15 groups. If there was a reduction in the number of leaders to an unacceptable level in a particular section or group as a whole then there would have to be a contraction, consolidation or closure of a section / Group. In the worst case scenario the complete closure of a Group.

Reduction or loss of members. The District through its 15 Scout groups provide activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or group then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of a Group.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others. **Care** - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices- undertake new and challenging activities - make and live by their Promise.

Summary of the main activities in relation to these objects

All activities provide young people with skills for life, from making friends to learning practical skills. The main activities include residential stays including camping and indoor sleepovers. Hiking, cooking, navigation, survival skills and practical skills. Giving young people knowledge and confidence to help them succeed in life and to allow them to have the confidence to take on new challenges.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The District committee follow The Scout associations policy on grantmaking and all applications for grants go through the Scout associations Grant Committee ensuring all grants are used for the development of local scouting and the provision of bursaries to support individual members. Any contributions made by volunteers go directly back into Scouting to support the young people in Warrington East District Scouts.

Public benefit statement
Summary of the main achievements of the charity during the year

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

In the past year we have seen an increase in youth members showing a raise in membership. The district has also managed to recruit a number of new Adult Volunteers into Scouting to help support our 15 groups across Warrington East. We have supported The Scout Association's new Early Years provision and the newest section to Scouting Squirrels for ages 4-6 . The District has opened 4 new Squirrel Dreys across Warrington East and we can now offer Scouting for 4-6 year old following an Early years foundation programme. The increase in membership has also seen the establishment of additional Beaver Colonies and Cub Packs in 2 groups. We anticipate that there will be further dreys being opened in 2024. We have also appointed a new District Lead Volunteer who will lead the way forward as we go through the Scout Associations Transformation Program.

The new website continues to be extremely successful in highlighting Scouting in Warrington East for both Volunteers and members of the public. The District has continued to invest time in risk assessment training course to all our volunteers. Our revamped young leader program continues to offer young leader training weekends that will support them to become our leaders of the future. Warrington East Scouts continues to provide various activity days across all of different sections including: - District Scout Hike, District orienteering Competition for Scouts , Scouts skills day, Scouts Survival camp, Senior Scouts leadership camp, Cubs Survival competition, Sleepovers for Beavers and Cubs, Challenge competitions for all sections and Awards Activity Days. Scouts and Explorer Scouts have enjoyed overseas experiences at either the World Scout Jamboree in Korea or the Explorer Belt expedition held in the Netherlands.

Section E

Financial Review

Section D

Achievements and performance

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £50k.

The Group held reserves of approximately £50k against this at year end. This is above the level required for operating expenses. However this can be explained by fundraising in a previous year that has yet to be spent.

Quantify and explain any designations
Details of any funds materially in deficit
(circumstances plus steps to eliminate) Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the maximum value and income from its banking arrangements.

The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream bank.

Open more squirrel Dreys across Warrington East to meet the demand and waiting lists . Continue to help support Adult volunteers with more District activity days providing our young people with more outdoor adventures. Recruit new Adult Volunteers to support the growing membership across Warrington East.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	<i>Cheryl Robinson</i>
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Full name(s)

	Cheryl Robinson
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Position (eg Secretary, Chair)

	treasurer
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Date

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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Warrington East District Scout Concil

**On accounts for the year
ended**

31st December 2023

**Charity no
(if any)**

1023641

Set out on pages

1-3.

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Carolyn Yaxley

Date:

30/10/2024

Name:

CAROLYN YAXLEY

**Relevant professional
qualification(s) or body
(if any):**

ICAEW MEMBER 8648888

Address:

5 ST WILFRID'S DRIVE

GRAPPENHALL

WARRINGTON WA4 2SH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

WARRINGTON EAST DISTRICT SCOUT COUNCIL - 2024

	DISTRICT	EXPLORERS	BLAZING PADDLES	TARGET SPORTS	OFFSET	DISTRICT TOTAL	ONE THIRD OF LAND MANAGEMENT	HALF OF SHOP (unaudited)
RECEIPTS								
Membership	49,035					49,035		
Subscription		5,118			(2,828)	2,290		
Activities	5,890	5,296	1,706	348		13,240	2,520	37,520
Fundraising/Donations	1,000	10	1,538			2,548		
Interest		138				138	683	
TOTAL RECEIPTS	56,063	10,424	3,244	348	(2,828)	67,251	3,203	37,520
PAYMENTS								
Membership	43,695	2,828			(2,828)	43,695		
Partnership Agreements		2,491				2,491		
Activities	6,135	4,989				11,123	536	31,604
Equipment		2,200	881	1,000		4,081	480	
International events	11,556					11,556		
Running Exps (Storage/Rent/Insurance etc)	4,024	1,191	603			5,819	265	1,623
TOTAL PAYMENTS	65,409	13,699	1,485	1,000	(2,828)	78,765	1,281	33,227
NET RECEIPTS / PAYMENTS	(9,347)	(3,275)	1,759	(652)	-	(11,514)	1,922	4,293
CASH FUNDS BEGINNING OF THE YEAR	34,592	6,457	5,893	-	-	46,942	3,471	1,216
CASH FUNDS END OF THE YEAR	25,245	3,183	7,652	(652)	-	35,428	5,393	5,509
SHARED ACTIVITIES								
						4,552	1,798	2,755
LIABILITIES								
International Events	(2,035)					(2,035)		
Warrington West - Shop Funding	(3,891)					(3,891)		
Other Commitments			(2,763)			(2,763)	(345)	(10,629)

Treasurer's Report for the year ended December 2023

Due to a review of the reporting requirements to this meeting we are now correctly including all activities of the district not otherwise included elsewhere including those shared with Warrington West.

INCOME

- Capitation for 2023 was received and remitted to County, income retained by District was £5,340 (2022 £5,016).
- The District received one Legacy donation of £1,000 in the year (2022 Nil).
- Income for District activities in 2022 was £5,890 (2022 £9,927) this includes the now annual trip to the Panto as well as regular district events for all sections including Colditz, Scouts skills day and beaver sleepover, there is some timing of cash flows here with lots of activities happening at the end of the year..

EXPENDITURE

- District expenditure on activities was £6,135, slightly higher than the income and partly due to timing some expenses relating to 2022 and some income is in 2023.
- Total expenditure on administration of the district was £4,024, including Storage , meeting exps, insurances and licences etc.
- Group made no donations in 2022.
- There was net expenditure in the year relating to international events (WSJ 2024), this relates to fundraising carried out by the young people in the previous years which has now been paid and taken place in the year.

EXPLORERS

- Explorers recorded a deficit for the year of £3,275 (2021: deficit £1,667).
- Expenditure in the year has included investment in equipment £2,200 and a catch-up on payments to Groups for partnership agreements which are now up to date.

BLAZING PADDLES

- Blazing Paddles have a surplus this year of £1,759, and received a donation in the year of £1,037; they have a number of commitments outstanding at the end of the year for funds received not yet spent £2,763.

TARGET SPORTS

- In the year and investment of £1,000 was made by the district in new equipment.

LAND MANAGEMENT

- This information relates to the District Campsite, responsibility for which rests one third with the district, so correct that we report one third of the activity here.
- In the year a surplus of £1,922.

- £480 was spent on equipment in the year and £345 was owed at the end of the year to 25th for income received relating to hire of the hall.
- At the end of the year the bank balance was £5,393, one third of which is reported as an asset of the district.

DISTRICT SHOP

- This information relates to the District Shop which is now fully up and running and for which responsibility is shared with Warrington West, so correct that half of the activity is reported here.
- These results are currently undergoing Audit with the auditor of Warrington west, no changes are anticipated.
- The shop had sales in the year of £37,520. 75% increase on the previous year which was only a few months activity.
- Overall a profit has been achieved in the year of £4,293 in the year.
- At the end of the year the shop had liabilities of £10,629 mostly to Warrington West, but also to Warrington east for money spend last year on stock.
- At the end of the year the bank balance was £5,509 half of which is reported as an asset of the district.

SUMMARY

- In 2023 the District overall has a deficit of £11,514 (2022 Deficit £4,214)
- At the year-end of 31st of December 2023 balance of cash in District account was £25,245.
- From this balance £2,035 is a fundraising balance held on behalf of the Euro jam 2020 team for future international activities and £3,891 is the net amount owed in relation to the shop.
- Net funds held by the District are £19,320 (2021 £28,232).

