



Kiddiwinks Pre-school

Kiddiwinks Pre-school is a Registered Charity number 1023536

The Annual Report covers the financial year to 31st August 2021

The Pre-school rents the premises and operates from Gillingham Methodist Church

Object of the Charity

The object of the Pre-school is to advance education of young children between the age of two and compulsory school age, by providing stimulating and creative play by qualified friendly staff in a fun safe and stimulating environment

Mission Statement

Working together to provide quality care and a foundation for lifelong learning

Kiddiwinks pre-school
Annual General Meeting Report
8th November 2021

Meeting Agenda

AGM 8th November 2021

1. Minutes of last meeting- vote are correct and true
2. Reports read (Chair, Supervisor, Treasurer, and Finance)
3. Nomination of Officers of the Committee
4. Updated policies to be voted in
5. Other business
6. Meeting close

Minutes -Kiddiwinks annual general meeting 26th November 2020 (this was arranged via zoom due to COVID 19 restrictions

In attendance Emma, Eleanna, Helen, Chloe, Cathy, Belinda, Debbie, Roy.

Minutes of meeting 26th November 7pm

Helen opened meeting via zoom

Last years meeting voted in as true as per minutes

Helen read through her report. Apprentices are doing well. Tapestry is working effectively, Training as continued despite the current pandemic/lockdown.

Debbie read chairs report, gave thanks for her time as chair.

Belinda read treasurers report.

See AGM report for full details..

Vote took place for committee members

Roy voted in as Chair, Eleanna voted in as treasurer, Emma voted in as secretary.

Meeting closes at 19:25

Thanks given to attendees for their ongoing support

Supervisor's Report

Debbie and I would like to record a very sincere Thank You to all Staff, Parents and Committee for their support this year, 2020/21 has been another year operating with COVID 19 at Kiddiwinks.

The academic year started well in September 2020, Hannah and Fifi and Charlotte have been working hard towards completion of their apprenticeship program. We are very pleased to announce that Charlotte is a now fully qualified level 3 staff member, Hannah is on track to complete very soon. Fifi is now on Maternity leave and has suspended her apprenticeship until after the baby is born. We are very proud of them all and appreciate their commitment to both the training program and to Kiddiwinks pre-school. We value them as part of our team.

As a team we all continue our ongoing commitment for professional development and during the pandemic safeguarding has been our focus alongside promoting good mental health. We have recently joined the 'Kent and Medway Healthy Workplace Wellbeing Award Program' and which supports business of all sizes and sectors in addressing their workplace health needs. Other training we have attended includes promoting positive behavior, infection control, Fire safety, sensory processing, continuous provision, monitoring effectively, oral health

This year will be continuing to support children and families to stay healthy, and we hope you found our healthy eating and oral health workshop helpful and informative.

We continue to follow Government Guidance regarding measures to keep us all safe during the pandemic. We continue to carefully consider health and safety procedures to minimize the risk infection spreading. At the moment we are still very cautious of inviting visitors into the setting, but we have found through effective communication via email and telephone conversation that this has not hindered our partnership working with you and other professional

The children's Christmas and Easter celebrations at Kiddiwinks were recorded on the tapestry app so all parents to be part of this and sports day was organized as a week of physical activities which was also shared on Tapestry.

In July we were able to say goodbye to our school leavers and their families by arranging a garden party on the big grass. It was lovely to be able to do this.

As we opened in September to new families we still felt cautious to invite any visitors including parents into the setting, however we did organize an open evening when the pre-school was closed giving new parents and their children opportunity to experience and become familiar with our environment.

We continue to organise welcome and home times each day during a 15 minute period supporting parents to socially distance at transition times. We have also been conscious to keep the routines and the organisation of the day as normal and fluid as possible, as well as children having opportunity to play together, and have fun exploring and learning and this has proved to work well, children appear happy and settled and are making good progress.

It goes without saying that the safety of children and our staff are our top priority and we continue to monitor, evaluate and adapt our health and safety practice as necessary.

We would like to take this opportunity to thank you as parent, the Committee and staff team for your understanding and cooperation. We know that this continues to be a challenging time for us all.

Finally, 'Thank You' to all Committee Members and Friends of Kiddiwinks who so willing give their spare time to Kiddiwinks, their commitment is very much appreciated. A special thank you also to Roy our Chair, El who is Treasurer and Emma our Secretary. Roy, Emma and El willingly give much time (which is voluntary to Kiddiwinks) El keeps a check on the fundraising account and Emma records minutes of meetings. A special thank you to Roy also who fixes and mends. We are very pleased that all Officers of the Committee have expressed a desire to continue in their role. We would like to extend to them and all our parents our special thanks for their commitment to the setting, help and support. Thank you for taking the time to attend this meeting and we look forward to working with you throughout this year

Chairperson's Report – Roy Adams

Thank you for your support this morning attending our AGM.

Officers of the Committee for 2020/2021

Chair	Roy Adams
Treasurer	Eleanna Kalogirou
Secretary	Emma Darvill

We have all expressed an interest to be re-elected for our current positions on the Committee.

Are there any other nominees for the posts highlighted above?

We now need to nominate and vote Officers of the Committee for the year 2021/22

A big thank you to all families who generously donated equipment and money to the pre-school through the past year.

A big thank you to Helen and Belinda for all their support and encouragement over the past years, I have enjoyed being involved with Kiddiwinks over the years and look forward to another exciting year supporting our Pre-school

TREASURERS REPORT 2021

BELINDA / EI

The role of the appointed treasurer is to oversee the fundraising account. Belinda and EI are managing the petty cash where there must be two signatures regarding all transactions. At no time will the petty cash be allowed to be the responsibility of one person.

The balance as from 1st September 2021 was £1933.94 (Fundraising account). Money paid into this account since this date includes fundraising from our sponsored events and donations. These additional funds help towards the purchase of food for snack times, equipment and other important resources need for the Pre-school.

We were overwhelmed with money raised from our two sponsored events this year in October half term we raised £792.05 and the Easter fundraising event where we raised £813.00. With these funds we were able to replace our mats used for large physical equipment.

Donations from school leavers families to the setting enabled us to replace pushchairs and purchase new trikes for the children.

Kiddiwinks Pre-school AGM
Held on Monday 8th November 2021

Financial Report 2021

The pre-school's financial year is from September 2020 to August 2021.

The opening balance was £32950.21 the closing balance is £33637.54. This account is utilised for wages, rent, insurance, staff development, funding, Inland Revenue, Sundry expenses and equipment.

Once again we did not use the deposit account this year.

The deposit account opened at £30575.79 closed at £30578.83 this account is for emergencies, staff wages if funding problems arise, or low intake of children at any time.

All bills are paid and we have received all the autumn funding payments. The accounts are monitored very closely by Helen, Roy the Chairman and myself.

I would like to thank Helen, all the staff, the committee, everyone who has helped over the past year. It is very much appreciated.

Regards
Belinda Jee
Finance /Payroll Manager