

REGISTERED CHARITY NUMBER: 1023505

JUBILEE CHURCH SHEPPERTON

**Report of the Trustees and
Financial Statements
for the year ended 31 December 2020**

Jubilee Church Shepperton

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for the year ended 31 December 2020**

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**Jubilee Church Shepperton
Report of the Trustees
for the year ended 31 December 2020**

The Trustees present their report with the financial statements of the charity for the year ending 31 December 2020.

The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name	Shepperton Community Church
Other names the charity uses	Jubilee Church Shepperton Debtscape Shepperton
Registered charity number	1023505
Charity's principal address	The Jubilee Centre Manygate Lane Shepperton Middlesex TW17 9EE

Names of the charity Trustees who manage the charity:

Mr T Cowles	
Mr P Elliott	
Mrs J Jones	
Mr M McLaren	Appointed January 2020
Mr S Morris	Resigned 12 January 2021
Mr M Stevens	Chairman
Mr D Webb-Peploe	
Mr C Uzo	Appointed January 2020

Principal Bankers

Santander
Corporate Account Management
8th Floor East
Admin Block
Bridle Road
Bootle
Merseyside, GIR 0AA

CAF Bank
PO Box 289
West Malling
Kent, ME19 4TA

Solicitors

Graham Pearce
Pearcelegal
2 The Square
Solihull
West Midlands, B9 1RB

Independent Examiner

L A Evans BSc FCA
Stewart & Co.
Knoll House
Knoll Road
Camberley, GU15 3SY

**Jubilee Church Shepperton
Report of the Trustees
for the year ended 31 December 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity

Shepperton Community Church was registered under a Deed of Trust on 7 July 1993 with the registration number 1023505 originally with the name Shepperton Christian Fellowship. The name Shepperton Community Church was adopted in April 1995. In the autumn of 2009, the Charity Commission approved the use of the working name Jubilee Church Shepperton and in October 2012 approved the additional working name of Debtscape Shepperton. The Deed of Trust was amended with a Supplemental Deed of Trust on 1 October 2013. Jubilee Church Shepperton is part of Commission, a Sphere of the Newfrontiers family of churches, and a member of the Evangelical Alliance.

Recruitment, Induction, and Training of New Trustees

The Trust Deed specifies that all Trustees are appointed by the Elders. Trustees attend training courses when suitable courses are identified. They also receive copies of the Charity Commission News when they are published.

Trust Management

Within the church the primary decision-making body is the Eldership and it is the role of the Trustees to implement their policy whilst ensuring that at all times adherence to the requirements of both the Trust Deed and relevant legislation is maintained. The Elders together govern the church and the Trustees implement the policy decisions of the Elders. Mr D Webb-Peploe and Mrs J Jones are the only remunerated Trustees.

Risk Management

The Trustees regularly review the risks associated with the charity. Financially this is achieved by setting an annual budget for unrestricted funds. The Trustees use budget holders for different areas of the church to assist in the budget setting and monitoring process. However, the ultimate responsibility still lies with the Elders and Trustees.

The financial position of the Trust is regularly reviewed by means of the treasurer providing the Trustees and Elders with management accounts of both spend against budget and income figures on a monthly basis. The Trustees have a number of policy documents in place to manage the charity and premises, these are currently being reviewed and updated. General risks are covered with two insurance policies. The first is a general insurance policy designed for churches without premises (in addition Thamesmead School provides insurance cover for the building) which includes Trustees' Liability Insurance which provides a limit of indemnity of £100,000. This insurance policy is with Ansvar Insurance. There is also a Professional Indemnity Insurance policy with Markel International Insurance Company Limited which provides a Professional Indemnity limit of indemnity of £1,000,000 and Management Liability limit of indemnity of £500,000 to cover the work of Debtscape Shepperton.

The Trustees undertake a Health and Safety survey of the premises regularly. We have reviewed the data protection legislation and are registered with the ICO for the work of Debtscape Shepperton and the Church. We have a Safeguarding Lead and Deputy Safeguarding Lead who are both members of the church, and not Trustees. The church continues to be a member of Thirtyone:eight. The church continues with its policy of DBS checks for all children and youth workers and for those working with vulnerable adults. There is also a requirement that all Debt Advisors with Debtscape Shepperton are checked. We check all new workers and existing workers, trustees' and Elders' are rechecked regularly.

Since March 2020 we have experienced the effects of the COVID-19 pandemic, this has had little impact on our income up until now as the majority of our income is received by Standing Orders and BACS payments, some income that was previously received via the collection baskets on Sunday mornings has moved to being sent by BACS or Standing Orders. Should this change, we have sufficient reserves to enable us to continue with our objectives for the foreseeable future.

Public Benefit

We continue to review the activities of the church in order to identify ways in which we can provide a greater service to the community in which it is situated.

Although there has been an impact on our activities since March 2020 the church has continued to provide public benefit in numerous ways which include the following activities: -

- Jublees which is a Mother and Toddler group which is attended predominantly by mothers from the local community who do not attend the church. Jublees was suspended in March 2020, we have so far be unable to restart this group.
- Bublees is a similar group to Jublees but is for mothers with babies up to 1 year old. Bublees was suspended in March 2020 however as a support group it was able to restart in person meetings in September 2020 under strict Covid guidelines for support groups. While they were unable to meet in person contact was maintained with many parents to provide support and connect them with other parents to meet up with for 1:1 walks when restrictions allowed.
- Debtscape Shepperton, our debt advisory service, provides debt advice to the community in which the church is situated.

**Jubilee Church Shepperton
Report of the Trustees
for the year ended 31 December 2020**

Public Benefit (continued)

- The Alpha courses enable non-believers or those on the threshold of faith to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. We ran an Alpha course from January to March 2020, although the group had to stop in person meetings just before the course finished it was able to continue meeting via Zoom. Once the course finished people were encouraged to join other groups that were meeting online.
- The church runs a weekly small group (Oak Tree Café) for those with mental health issues. It is open to anyone in the local community. Oak Tree Café suspended in person meetings in March 2020, they continued to meet weekly on Zoom until August 2020 when they were able to restart in person meetings in the garden at the Jubilee Centre under strict Covid guidelines for support groups.
- The church runs a weekly small group (Addiction Recovery) for those with substance abuse issues. It is open to anyone in the local community. Addiction Recovery suspended in person meetings from March 2020 until November 2020 when they were able to restart in person meetings once a month at the Jubilee Centre under strict Covid guidelines for support groups. Addiction Recovery ceased in April 2021.
- The church runs a project which we call Bags of Food. This involves providing people, predominantly families, who are in need with bags of food and hygiene items. This project has escalated during the Covid-19 pandemic and we have taken responsibility for the TW17 postcode. The local community has supported this project with significant and regular donations throughout the Covid 19 pandemic.
- The church has a Christmas Hamper project. In 2020 this was rebranded as Bags of Christmas to run alongside Bags of Food. In December 2020 the church gave away over 50 bags to families in need in the local community, these contained food supplies as well as other Christmas treats. We were given some of the food by local schools that had been given it for their harvest celebrations, the rest was given by members of the church and the community. Local businesses also supplied some donations of food and financial support.
- Themba Theatre is a children's theatre group. It is open to anyone in the local community. Themba suspended in person meetings from March 2020, they were able to meet in person at the Jubilee Centre under strict Covid guidelines for youth groups and the Performing Arts during October and December 2020 and then restarted meeting regularly from April 2021.

In these ways, the Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance issued by the charity Commission in respect of public benefit.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

During the last year, the church has continued to fulfil the objectives of the charity, which are:

- to advance the Christian Religion by proclaiming the gospel of God and His Son, the Lord Jesus Christ, and to preach and teach the Christian Faith.
- to relieve poverty, hardship, and distress in such matter as the Trustees shall from time to time decide.
- to advance education whether of children (above or below compulsory school age) or of adults.

Significant Activities

These objectives have been achieved by holding regular weekly worship services on Sunday mornings, in March 2020 in person services were suspended but services continued every week on YouTube. Small group meetings take place mid-week, these also moved online from March 2020 with groups meeting together via Zoom or other online video platforms, some groups were able to meet in person outside at times during the year depending on the current restrictions in place. Together these have given members of the church opportunities to worship God and to be taught the Christian faith, even while in person meetings were suspended. The proclamation of the Gospel to non-believers has been undertaken through the church services, small group meetings, outreach events including a programme of social action and, in particular, through the medium of Alpha courses. Alpha courses enable non-believers, or those on the threshold of faith, to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. Moving our church services online allowed us to reach a much wider audience, while our social action work, specifically Bags of Food, was a significant activity within the local community during 2020 and into 2021.

There are currently nine small groups, which give opportunity for members to explore faith further, to develop closer relationships within the church and to provide another forum through which to introduce non-Christian friends to the Gospel. One of these is aimed at senior citizens (Crowning Years), and one for young people. Since March 2020 groups moved to meeting online rather than in person. Crowning Years have been unable to meet online however contact has been maintained with this group by delivering a printed news sheet and CD of the sermon to members weekly as well as other informal contact, either phone calls or garden visits, as restrictions allowed.

During the last year, the church has continued its activities within the local community.

**Jubilee Church Shepperton
Report of the Trustees
for the year ended 31 December 2020**

Significant Activities (continued)

The Mother and Toddler group (Jublees) that runs one morning a week at The Jubilee Centre is managed by one of our church members who is a primary school teacher. We are now at the stage where we have virtually reached the capacity for the premises. This has been achieved through recommendations and no formal advertising. In addition, we have continued a group for mothers of young babies (Bublees) which is run by another of the church members. Jublees has been impacted by the Covid 19 pandemic and has been unable to meet since March 2020.

The Youth Work continues, and they meet on Thursday evenings. Although in person meetings were suspended in March 2020 they continued to meet every week on Zoom, with in person meetings restarting in April 2021 in the garden of the Jubilee Centre under strict covid guidelines.

The church runs two small groups one for those with mental health issues and the second for those suffering with substance abuse. They are open to anyone in the local community.

The church has a Christmas Hamper project (Bags of Christmas) where in December 2020 the church gave away over 50 bags to families in need in the local community. We were given some of the food by local schools that had been given it at their harvest celebrations and by members of the church and the community. Local businesses also supplied some donations of food and money. The bags consisted of food and Christmas luxuries which the recipients may not have been able to afford. The recipients were mainly Bags of Food and Debtscape Shepperton referrals.

Under normal circumstances the church does not have sufficient space to run a Food Bank, but we are able to run a project which we call Bags of Food. This involves giving people, predominantly families, who are in need bags of food. The members of the church give the food for this project. The recipients are referred to us mainly by local home school link workers and Debtscape Shepperton. Since the beginning of the Covid-19 pandemic, these two activities have continued with increased demand and support. Bags of Food has received referrals from job centres, social services and other agencies, we have also received support in terms of donations of food, money and time from the local community, local groups and businesses which has enabled us to provide food and hygiene items to those in need. As activities that usually used the Jubilee Centre were suspended or greatly reduced Bags of Food was able to use more space within the building during this time which has helped it to meet the increased demand.

The majority of other church activities have continued by either YouTube or Zoom.

ACHIEVEMENTS AND PERFORMANCE

Charitable Activities

Jubilee Church Shepperton has continued with all the normal church activities as far as possible as well as those listed as benefits to the community. The church ran a very successful Alpha course in the winter of 2020. The Mother and Toddler group (Jublees) and the group for mothers of young babies (Bublees) both continued to thrive without the need for any publicity and both were approaching full capacity, prior to their suspension in March 2020. Debtscape Shepperton had 22 new referrals in 2020 which was low but understandable due to the pandemic. There were 37 active cases of which 14 cases were helped to become debt free, some are still active cases, and some were enquiry only cases. Oak Tree Café usually has 10 to 15 attendees each week and the Addiction Recovery group had up to 15 attendees each month. The church has a Christmas Hamper project (Bags of Christmas) where in December 2020 the church gave away over 50 bags to families in need in the local community. The Bags of Food project has become very successful in meeting the needs of people and predominantly families who are in need in the local community by giving them bags of food. The Elders are always looking for new projects that will benefit the community particularly where social justice is involved.

FINANCIAL REVIEW

The largest item of expenditure continues to be Ministry expenses, and these include gifts to visiting preachers. Direct expenditure on Ministry fees this year has been £90,318 (57.8%) of the church's unrestricted income, mainly salaries for the current full-time Elder (Mr D Webb-Peploe), Children's and Youth Work Coordinator (Mrs J Jones). Mrs J Creasey (the part time Administrative Assistant) resigned in March 2020 and was replaced on a self-employed temporary basis by Mr M McLaren from March to July 2020. Mrs J Wilsher was appointed on a part time basis as Treasurer from January 2020 and Communications Coordinator from July 2020. From January to March 2020 Mr J Cowles was employed as Consultant Treasurer, his role as Treasurer had previously been on a voluntary basis but he was employed during the transition and handover period to the new Treasurer.

The heading 'Missionary and charitable giving' shows £18,914 (12.1%) of the church's unrestricted income was given to other organisations and individuals for the relief of poverty. The restricted funds under the heading 'Missionary and wider gifts' are specific gifts, which have been given in support of other charities and individuals. The only recipients of the unrestricted gifts were Commission. Commission is a family of churches in the UK and other nations led by Guy Miller and his team. It is passionate about planting churches, equipping the Saints, training leaders, reaching the unreached and caring for the poor with which the charity is associated, and which helps the development of like-minded churches throughout the world. The church spent £2,460 (1.6%) of the unrestricted funds on attendance at conferences, training, and outreach (this was lower than usual due to the Covid 19 restrictions on in person training and conferences).

**Jubilee Church Shepperton
Report of the Trustees
for the year ended 31 December 2020**

Financial Review (Continued)

The church had one interest free loan of £16,000 from a member of the church. The purpose of this loan was for the installation of solar panels on the roof of the Jubilee Centre. The terms of repayment are that we repay them with the feed-in tariff payments that we receive from the Government. The outstanding balance of £610 was paid off in February 2021.

The premises continues to be a shared facility with Thamesmead School, which is using the main hall as a drama facility during school time, in return for which the land is leased to the charity at a nominal rent and we continue to be able to use the school classrooms rent-free on Sundays.

In addition, to minimise costs and risks associated with the building project, the Trust appointed Jubilee Centre Developments Limited ("JCDL") as the development company to deliver the completed project to the Trust. This company is limited by share capital and registered in England and Wales. David Webb-Peploe is one of the two directors and shareholders, the other director and shareholder being another member of the church. This company is no longer trading, having fulfilled its purpose and contract to the Trust. The church also has a further account known as New Covenant Trust. This account is for the benefit of the members if and when they face financial hardship. It is not a trust fund and is not related to the church's trust funds, and accordingly, has not been included in these accounts.

RESERVES POLICIES

The terms of the Trust Deed allow the Trustees to invest monies in stocks and shares or other investments or property. Alternatively, the monies may be left invested on deposit at a bank as the Trustees see fit. The major source of monies that the church has had at its disposal to invest during the last year has been the general funds. In these circumstances the Trustees have invested the money in a deposit account which currently gives the best rate for practical operations.

The church's income reserves policy is to aim to have £10,000 of general funds available to meet current needs.

At the end of the reporting period, the church had £49,340 in unrestricted funds. In addition, the church had restricted funds totalling £530,158 consisting of the building fund of £524,361, the Themba fund of £2,147, the Bags of Food fund of £3,346 and the Christmas Hampers fund (Bags of Christmas) of £304.

RESPONSIBILITIES OF THE TRUSTEES

The charity's Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the applicable Charities (Accounts and Reports) Regulations. The Trustees are also responsible for safeguarding the assets of the charity and hence taking all reasonable steps for the prevention and detection of fraud and other irregularities.

BY ORDER OF THE TRUSTEES



Mr M Stevens

Date: 7/9/2021

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**Independent Examiner's Report to the Trustees of
Jubilee Church Shepperton
for the year ended 31 December 2020**

Independent Examiner's report to the Trustees of Jubilee Church Shepperton

I report on the accounts of the charity for the year ended 31 December 2020, which are set out on pages seven to sixteen.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
3. to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention other than that disclosed below

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the regulations made thereunderhave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Your attention is to drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn. We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Stewart & Co
Knoll House
Knoll Road
Camberley
Surrey
GU15 3SY

Date: 13/9/21

Jubilee Church Shepperton

**Statement of Financial Activities
for the year ended 31 December 2020**

	Note	Unrestricted £	Restricted £	2020 Total funds £	2019 Total funds £
INCOME					
Donations and legacies	2	154,986	11,843	166,829	137,833
Income from charitable activities	3	94	1,561	1,655	13,962
Income from other trading activities Other trading activities: Letting		111	-	111	1,696
Investment income	4	130	-	130	173
Other income Shepperton Pumas Solar panel – Feed-in tariff	5	- 748	- -	- 748	2,105 2,010
TOTAL INCOME		<u>156,069</u>	<u>13,404</u>	<u>169,473</u>	<u>157,779</u>
EXPENDITURE					
Expenditure on charitable activities:	6	(140,196)	(30,868)	(171,064)	(163,789)
Other expenditure Shepperton Pumas		- -	- -	- -	(2,265)
TOTAL EXPENDITURE		<u>(140,196)</u>	<u>(30,868)</u>	<u>(171,064)</u>	<u>(166,054)</u>
NET EXPENDITURE AND NET MOVEMENT IN FUNDS FOR THE YEAR	18	15,873	(17,464)	(1,591)	(8,275)
TRANSFERS BETWEEN FUNDS		(1,358)	1,358	-	-
RECONCILIATION OF FUNDS					
Total Funds brought forward		34,825	546,264	581,089	589,364
TOTAL FUNDS CARRIED FORWARD		<u>49,340</u>	<u>530,158</u>	<u>579,498</u>	<u>581,089</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements

Jubilee Church Shepperton
(Registration Number: 1023505)
Balance Sheet
as at 31 December 2020

	Note	Unrestricted £	Restricted £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	15	9,128	524,361	533,489	552,157
TOTAL FIXED ASSETS		9,128	524,361	533,489	552,157
CURRENT ASSETS					
Debtors	16	3,706	-	3,706	4,308
Cash at bank and in hand	20	43,262	5,797	49,059	30,703
TOTAL CURRENT ASSETS		46,968	5,797	52,765	35,011
LIABILITIES					
Creditors falling due within one year	17	(6,756)	-	(6,756)	(6,079)
NET CURRENT ASSETS/(LIABILITIES)		40,212	5,797	46,009	28,932
TOTAL ASSETS LESS CURRENT LIABILITIES		49,340	530,158	579,498	581,089
NET ASSETS		49,340	530,158	579,498	581,089
THE FUNDS OF THE CHARITY					
Unrestricted income funds	18	49,340	-	49,340	34,825
Restricted income funds	18	-	530,158	530,158	546,264
TOTAL CHARITY FUNDS		49,340	530,158	579,498	581,089

The financial statements were approved and authorised for issue by the Board of Trustees on 7/9/2021 and were signed on its behalf by:


 Mr P. Elliott


 Mrs J. Jones

The notes on pages 10 to 16 form part of these financial statements

Jubilee Church Shepperton

Notes to the Financial Statements for the year ended 31 December 2020

1. ACCOUNTING POLICIES

1.1 General information

The charity is a registered charity in England and Wales and is unincorporated. The Trustees are the members of the church named on page 1. The address of the principal office is The Jubilee Centre, Manygate Lane, Shepperton, Middlesex, TW17 9EE

1.2 Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

1.3 Basis of preparation

The objectives of the charity are to advance the Christian Religion, relieve poverty, hardship and distress, and to advance education. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the entity.

Monetary amounts within the financial statements are rounded to the nearest £.

1.4 Preparation of the accounts on a going concern basis

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The Trustees have made this assessment in respect to a period of one year from the date of approval of these financial statements, and they are of the view that the level of reserves will support the charity going forward.

1.5 Significant judgements and estimates

In the opinion of the Trustees, no significant judgements or estimates were made during the preparation of the financial statements that may have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

1.6 Income

Income recognition

Income is recognised in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the Trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses.

Donations

Donations are only included in the SoFA when the general income recognition criteria are met.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

Income from interest

This is included in the accounts when receipt is probable, and the amount receivable can be measured reliably.

Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

Jubilee Church Shepperton

Notes to the Financial Statements for the year ended 31 December 2020

1. ACCOUNTING POLICIES (*continued*)

1.7 Expenditure

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Governance and support costs

Support and governance costs incurred are apportioned across the charitable activities on a basis consistent with the use of resources.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

1.8 Basic financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Financial assets held at amortised cost comprise cash at bank and in hand, together with other debtors. Cash at bank and in hand is defined as all cash held in instant access bank accounts and used as working capital. Financial liabilities held at amortised cost comprise all creditors except social security and other taxes.

1.9 Tangible fixed assets

All assets costing more than £1,000 are capitalised and valued at historical cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property	-	2% on cost
Fittings and equipment	-	20% on cost
Solar panels	-	straight line over 15 years

1.10 Taxation

The charity is a registered charity and is exempt under Part 11 of the Corporation Tax Act 2010 on its income and section 256 of the Taxation of Chargeable Gains Act 1992 on its capital gains.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

1.11 Operating leases

Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

1.12 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. Designated funds represent funds earmarked for specific reasons as decided by the Trustees. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.13 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a maturity of one year from the date of acquisition or opening of the deposit or similar account.

1.14 Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.15 Pension costs

The charity operates a defined contribution pension scheme. Contributions payable for the year are charged to the SoFA in the period to which they relate.

Jubilee Church Shepperton

Notes to the Financial Statements
for the year ended 31 December 2020

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Offerings and gifts	127,087	-	127,087	110,478
Income tax recoverable	27,899	-	27,899	25,337
Special collections and support	-	11,843	11,843	2,018
	<u>154,986</u>	<u>11,843</u>	<u>166,829</u>	<u>137,833</u>

In 2019, £2,018 of donation income (analysed to special collections and support) related to restricted funds.

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Youth, mission development, and other ministries	-	-	-	1,063
Other charitable activities	-	-	-	135
Bookstall	94	-	94	154
Guest Events	-	-	-	1,418
Children's Theatre Group (Themba)	-	1,561	1,561	12,440
	<u>94</u>	<u>1,561</u>	<u>1,655</u>	<u>15,210</u>

In 2019, £12,440 of income from charitable activities related to restricted funds.

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Deposit account interest	130	-	130	173
	<u>130</u>	<u>-</u>	<u>130</u>	<u>173</u>

5. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Shepperton Pumas	-	-	-	2,105
Solar panel – Feed-in tariff	748	-	748	2,010
	<u>748</u>	<u>-</u>	<u>748</u>	<u>4,115</u>

In 2019, £2,105 of the other income related to restricted funds.

Jubilee Church Shepperton

**Notes to the Financial Statements
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6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

By Fund

		Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	Note	£	£	£	£
Missionary and charitable giving	7	19,382	9,255	28,637	15,437
Provision of debt advisory service		2,020	-	2,020	1,551
Ministry	8	113,605	13,514	127,119	117,962
Activities	9	5,189	8,099	13,288	28,839
		<u>140,196</u>	<u>21,613</u>	<u>171,064</u>	<u>163,789</u>

In 2019, £36,227 of the total expenditure on charitable activities related to restricted funds.

By Activity

	Activities undertaken directly	Support costs	Total Funds 2020	Total Funds 2019
	£	£	£	£
Missionary and charitable giving	28,169	468	28,637	15,437
Provision of debt advisory service	1,984	36	2,020	1,551
Ministry	90,318	36,801	127,119	117,962
Activities	4,720	8,568	13,288	28,839
	<u>125,191</u>	<u>45,873</u>	<u>171,064</u>	<u>163,789</u>

7. ANALYSIS OF DIRECT EXPENDITURE ON MISSIONARY AND CHARITABLE GIVING

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Commission	18,464	-	18,464	12,550
Mission	450	-	450	500
Special collections and individual support	-	9,255	9,255	1,934
	<u>18,914</u>	<u>9,255</u>	<u>28,169</u>	<u>14,984</u>

In 2019, £1,934 of the expenditure on missionary and charitable giving related to restricted funds.

7.1 ANALYSIS OF DONATIONS PAID

Analysis	Donations to institutions	Donations to individuals	Total
	£	£	£
Charitable giving	18,464	-	18,464
Relief of poverty	-	9,705	9,705
Total	<u>18,464</u>	<u>9,705</u>	<u>28,169</u>

7.2 DONATIONS MADE TO INSTITUTIONS

Names of institution	Purpose	Total amount of donations paid £
Commission	Charitable giving	<u>18,464</u>
Total grants to institutions in reporting period		<u>18,464</u>

Jubilee Church Shepperton

**Notes to the Financial Statements
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8. ANALYSIS OF DIRECT EXPENDITURE ON MINISTRY

	Unrestricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Trustees' remuneration	52,480	52,480	48,982
Trustees' social security costs	1,139	1,139	1,392
Trustees' pension costs	4,080	4,080	3,919
Wages and salaries	12,701	12,701	5,217
Pension costs	466	466	-
Travel costs	244	244	1,078
Telephone	1,746	1,746	1,636
Young people and children	1,759	1,759	3,208
Guest Preachers and Apostolic Oversight	1,200	1,200	2,250
Miscellaneous pastoral	1,809	1,809	666
Publicity and website	10,234	10,234	3,419
Conferences, training, and outreach	2,460	2,460	6,297
	<u>90,318</u>	<u>90,318</u>	<u>78,064</u>

In 2019, £nil ministry costs related to restricted fund.

9. ANALYSIS OF DIRECT EXPENDITURE ON ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Children's' Theatre Group (Themba)	-	4,720	4,720	17,400
Sundry expenses	-	-	-	1,857
	<u>-</u>	<u>4,720</u>	<u>4,720</u>	<u>19,257</u>

In 2019, £17,400 of the expenditure on activities related to restricted funds.

10. ANALYSIS OF SUPPORT COSTS

	Missionary and charitable giving £	Provision of debt service £	Ministry £	Activities £	Total Funds 2020 £	Total Funds 2019
<i>Support Costs</i>						
Heat, light, power, and water	-	-	4,193	1,048	5,241	6,288
Insurance	-	-	754	188	942	2,328
Building maintenance and service contracts	-	-	4,350	1,088	5,438	8,142
Equipment maintenance and renewals	-	-	368	92	460	2,631
Cleaning	-	-	7,225	1,806	9,031	8,094
Depreciation of tangible fixed assets	-	-	14,934	3,734	18,668	17,996
Printing, photocopying and stationery	-	-	785	-	785	1,061
IT subscriptions and sundries	-	-	1,708	-	1,708	-
	<u>-</u>	<u>-</u>	<u>34,317</u>	<u>7,956</u>	<u>42,273</u>	<u>46,540</u>
<i>Governance Costs</i>						
Accountancy	257	20	1,366	337	1,980	1,890
Independent examiner's fee	211	16	1,118	275	1,620	1,548
	<u>468</u>	<u>36</u>	<u>2,484</u>	<u>612</u>	<u>3,600</u>	<u>3,438</u>
	<u>468</u>	<u>36</u>	<u>36,801</u>	<u>8,568</u>	<u>45,873</u>	<u>49,978</u>

Of these support costs, £16,893 (2019: £16,893) in relation to depreciation of tangible assets is restricted expenditure.

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**Notes to the Financial Statements
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11. NET EXPENDITURE FOR THE YEAR

This is stated after charging:	2020	2019
	£	£
Trustees' remuneration	52,480	48,982
Trustees' pension costs (defined contribution scheme)	4,080	3,919
Depreciation	18,668	17,996
Independent examiner's remuneration:		
Independent examiner's fee	1,620	1,548
Accountancy services	1,980	1,890
	1,980	1,890

12. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES, AND THE COST OF KEY MANAGEMENT PERSONNEL

Total staff costs were as follows	2020	2019
	£	£
Wages and salaries	65,181	54,199
Social security costs	1,139	1,392
Pension costs (defined contribution scheme)	4,546	3,919
	70,866	59,510

Particulars of employees:

The average number of employees during the year was as follows:	2020	2019
	No	No
Ministry	2	2
Treasurer	1	-
Youth work	1	1
	4	3

No employees received employee benefits (excluding employer pension costs) in excess of £60,000 (2019: £nil).

Key management personnel and trustee remuneration

The charity's key management personnel for the year comprise the Trustees, and Mr J Cowles. Total employment benefits including employer pension contributions of the key management personnel was £56,559 (2019: £52,901).

Name of trustee	Legal authority	Amounts paid or benefit value			
		2020			2019
		Remuneration £	Pension contribution £	TOTAL £	TOTAL £
Mr D Webb-Peploe	Deed of trust	28,236	2,259	30,495	28,918
Mr J Cowles	Deed of trust	1,482	-	1,482	-
Mrs J Jones	Deed of trust	22,762	1,821	24,583	23,983

Mr D Webb-Peploe is remunerated for his work as Lead Elder of the church. Mrs Jo Jones received her salary for her work as our Youth Worker/Children's' Worker Coordinator. John Cowles was paid as a consultant treasurer between January and March 2020. He was previously a trustee of the charity but resigned on 31 December 2019.

Trustees' expenses

Type of expenses reimbursed	2020 £	2019 £
Travel costs	244	789
TOTAL	244	789

During the year, 1 Trustee was reimbursed expenses incurred in fulfilling their duties (2019: 3).

Jubilee Church Shepperton

**Notes to the Financial Statements
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13. RELATED PARTY TRANSACTIONS

David Webb-Peploe, a Trustee, received reimbursed expenses of £nil for travel (2019: £709). His wife Ruth Webb-Peploe received payments totalling £512 (2019: £1,810) in respect of running the mother and toddler group.

Diana Cowles, the wife of the charity's consultant treasurer, was reimbursed expenses of £170 (2019: £254) for travel.

Jo Jones, a Trustee, was reimbursed expenses of £244 (2019: £369) for travel.

Other Trustees have been reimbursed a total of £nil in respect of mileage expenses (2019 - £67)

14. DEFINED CONTRIBUTION PENSION SCHEME

During the year, £4,546 of pension contributions were recognised in the SoFA as an expense (2019: £3,919). All of the contributions are allocated to ministry costs and relate to unrestricted funds.

15. TANGIBLE FIXED ASSETS

	Leasehold property £	Solar panels £	Fixtures, fittings and equipment £	Total £
COST				
As at 1 January 2020	844,649	15,635	3,665	863,949
Additions	-	-	-	-
As at 31 December 2020	844,649	15,635	3,665	863,949
DEPRECIATION				
As at 1 January 2020	303,395	8,336	61	311,792
Charge for the year	16,893	1,042	733	18,668
As at 31 December 2020	320,288	9,378	794	330,460
NET BOOK VALUE				
As at 1 January 2020	541,254	7,299	3,604	552,157
As at 31 December 2020	524,361	6,257	2,871	533,489

16. DEBTORS

	2020 £	2019 £
Income tax recoverable	2,937	2,443
Prepayments	269	858
Other debtors	500	1,007
	3,706	4,308

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Solar panel loan	610	1,359
Sundry creditors	6,146	4,720
	6,756	6,079

The solar panel loan is interest-free, repayable over a period of 10 years.

Jubilee Church Shepperton

Notes to the Financial Statements
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18. ANALYSIS OF MOVEMENT IN FUNDS

	Balance 1 Jan 2020 £	Incoming resources £	Resources expended £	Transfers £	Funds 31 Dec 2020 £
Unrestricted funds					
General fund	34,825	156,069	(140,196)	(1,358)	49,340
	<u>34,825</u>	<u>156,069</u>	<u>(140,196)</u>	<u>(1,358)</u>	<u>49,340</u>
Restricted funds					
Building	539,896	-	(16,893)	1,358	524,361
Themba	5,306	1,561	(4,720)	-	2,147
Shepperton Pumas	-	-	-	-	-
Bags of Food	872	11,123	(8,649)	-	3,346
Food Hampers	190	720	(606)	-	304
	<u>546,264</u>	<u>13,404</u>	<u>(30,868)</u>	<u>1,358</u>	<u>530,158</u>
TOTAL FUNDS	<u>581,089</u>	<u>169,473</u>	<u>(171,064)</u>	<u>-</u>	<u>579,498</u>

Unrestricted funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Restricted funds

The restricted "Building" fund is made up of collections received from members of the church for the purpose of building the Jubilee Centre.

The restricted "Bags of Food" and "Food Hampers" funds represent amounts donated by members of the church in order to supply food to families in need.

The restricted "Themba" fund represents amounts donated for the purpose of supporting the Themba Theatre run at Jubilee Church.

The restricted "Shepperton Pumas" fund represents amounts donated to support the Shepperton Pumas, a football team for young adult men.

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets/ (liabilities) £	Total £
Unrestricted funds	9,128	40,212	49,340
Restricted funds	524,361	5,797	530,158
	<u>533,489</u>	<u>46,009</u>	<u>579,498</u>

20. ANALYSIS OF CASH AND CASH EQUIVALENTS

	Unrestricted Fund £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Cash at bank	<u>43,262</u>	<u>5,797</u>	<u>49,059</u>	<u>30,703</u>