

Dartford Cambria Sea Scout Group

Royal Naval Recognised Sea Scout Group No. 81

Registered Charities No. 1023312

Group Scout Leader – Steve Newton

President – Roger F Rowe



Trustees' Annual Report for the period 01/04/2021 to 31/03/2022

A. Reference and administration details

Charity Name	Dartford Cambria Sea Scout Group
Registered Charity Number	1023312
Registered Scout Association Number	39706
Charity's principal address	c/o Steve Newton 59 Kingfisher Drive Greenhithe Kent DA9 9RT

Name of charity trustees who manage the charity:-

Bridget Busfield - Chair
Stephen Newton - Group Scout Leader
Vicky Maddison - Secretary

Jackie Slingo
Lynn Coote
Josh Sweet
Kieran Wootten
Lia Lampton
Kelly Weeden

Names of the trustees for the charity, if any, (for example, any custodian trustees)
Scout Association

B. Structure, governance and management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association and are appointed at the Annual General Meeting, either by election or by approval of their nomination and serve for a period of one year. They are then eligible for re-election or re-nomination. Other trustees may be co-opted during the year to serve until the next AGM.

Additional governance issues (Optional information)

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are

responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual Section Leaders and parent's representation and meets approximately every 2 months.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finances;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and adult support;
- Appointing any sub committee that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatures for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

C. Objectives and activities

The objectives of the Group are as a unit of the Scout Association.

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Achievements and performance

Membership

Over the year membership has increased dramatically following the COVID pandemic. Leadership has remained consistent. The SAS group has been left to focus on the main sections in the group

Youth Membership

	March 2022	March 2021	Variation
Beaver Scouts	31	24	+7
Cub Scouts	53	30	+23
Scouts	55	33	+22
Explorers	31	22	+9
TOTAL YOUTH MEMBERSHIP	170	109	+61

Adult Leadership

	March 2022	March 2021	Variation
Sections leaders	19	19	0
Sectional Assistants & Skills Instructors	12	12	0
Group Scout Leaders	1	1	0
TOTAL LEADERSHIP	32	32	0

The Group Executive Committee met less frequently than desired however it was a busy year with a great deal of expenditure on upgrading facilities and equipment. This was made possible largely by the awards of Grants for COVID losses.

D. Financial review

Reserve Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considered that the Group should hold a sum equivalent to four months running costs, circa £4,000.

The Group Executive Committee consider that sufficient funds are held at the year end to cover future commitments while maintaining the required reserves.

Investment Policy

The Group has adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service. The Group Executive monitors the level of bank balances and the interest rate received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

E. Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees on 30/01/2023.



Stephen Newton,
Group Scout Leader

DARTFORD CAMBRIA SEA SCOUT GROUP

Registered Charities No. 1023312

For the year from 1 April 2021 to 31 March 2022

Receipts	2021/22	2020/21
	£	£
Membership Subscriptions		
Subscriptions		
Subs - Beavers	6,099	3,367
Subs - Cubs	6,701	3,770
Subs - Scouts	9,773	6,052
Subs - Explorers	4,773	3,278
	<u>27,346</u>	<u>16,467</u>
Investment Income		
Business Reserve Account	1	1
Scout Association Account	88	
	<u>89</u>	<u>1</u>
Donations/Grants		
Donations	1,906	410
Company Donation	500	1,250
Grants	19,514	3,945
Coronavirus Grants		42,602
Gift Aid	3,846	10,811
	<u>25,766</u>	<u>59,018</u>
Camps & Activities	4,906	931
Staycation	6,312	1,326
Summer Camp	2,926	-
Uniforms	3,998	437
Fundraising		
Regatta and Raft Race	-	-
Tuck Shop	-	25
RYA Courses	600	50
Other Fundraising	283	110
Ingress Park Funday		
	<u>883</u>	<u>185</u>
Sundry Receipts		
County Boat	480	-
Zanzibar	3,221	-
Misc	-	14
Training	43	-
	<u>3,744</u>	<u>14</u>
Total Receipts	<u>75,971</u>	<u>78,378</u>

DARTFORD CAMBRIA SEA SCOUT GROUP

Registered Charities No. 1023312

For the year from 1 April 2021 to 31 March 2022

Payments	2021/22	2020/21
	£	£
Membership	8,755	5,232
Premises		
Rent	1,231	946
Water Rates	55	839
Light/Heat	2,373	1,528
Insurance	767	3,301
Maintenance	1,130	1,250
	5,556	7,864
Property Improvements	1,482	2,756
Camps & Activities	6,306	2,110
Zanzibar	2,250	
Staycation	8,045	2,607
Fundraising		
General(Raft Race/Fireworks etc)	-	20
Tuck		
RYA Course Costs	112	122
	112	142
Boating		
Boating Costs	8,630	4,590
Marine Insurance	4,205	
Mooring Fees	915	198
RYA Training Centre costs	161	
Safety Equipment		1,094
Bridge Lake		200
	13,911	6,082
Minibus		
Minibus Costs	380	555
Minibus Insurance	1,669	1,759
	2,049	2,314
Purchase of Equipment	24,346	37,697
Badges	2,249	235
Uniforms	4,074	1,152
Sundry Payments		
Training	428	
Supplies/stationery	5	229
Go Cardless Refunds	135	
Admin Costs	56	99
Misc.		175
Website development	167	109
	791	612
Total Payments	79,928	68,803

DARTFORD CAMBRIA SEA SCOUT GROUP

Registered Charities No. 1023312

For the year from 1 April 2021 to 31 March 2022

Cash Funds	2021/22	2020/21
	£	£
Cash funds last year end	<u>26,237</u>	<u>16,662</u>
Net Receipts /Payments	(3,956)	9,575
Cash funds this year end	<u>22,281</u>	<u>26,237</u>

Bank Accounts	2021/22	2020/21
	£	£
Scout Association Acc	11,305	11,217
Barclays Business Saver Account	1,892	1,891
Barclays Business Account	9,892	34,298
Cash at year end per bank	<u>23,089</u>	<u>47,406</u>
Less Chqs not cashed this year	808	22,718
Add Receipts not banked this year	-	1,549
Cash funds this year end	<u>22,281</u>	<u>26,237</u>



Independent Examiner's Report

Report to the Trustees/ Members of **Dartford Cambria Sea Scout Group**
On accounts for the year ended **31st March 2022**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- In connection with my examination, no matter has come to my attention.
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date 24/1/23

Name IAN GLASS

Relevant Professional qualification(s) or body (if any):

HONORARY ACCOUNTANT