



Trustees' Annual Report for the period

From 1 September 2022 to 31 August 2023

Charity name: **Lea School Association (LSA)**

Charity registration number: **1023309**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Lea School Association (LSA) organises events and raises funds for the school, to be spent on things that the school budget cannot pay for. We have two aims: firstly, to raise money to benefit our children and secondly, to promote the strong sense of community that exists between parents, children and staff.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The LSA successfully organised our regular range of events during the period; school discos, seasonal fairs, film nights and quiz night for the enjoyment of our school community, parents, children and staff.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance on public benefit. The events are for the benefit of our school community. Risk Assessments are completed for all events.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Our volunteers give their time freely to the organisation. Some volunteers also donate prizes for our raffles. There is a voluntary contribution scheme where volunteers, school parents and other members of the

		public can voluntarily donate on a regular or one-off basis, in order to raise much needed funds for the Lea Primary School and Nursery. These donations are processed through KindLink.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>All events were run successfully and without incident, raising a net income of £6,556. Events included Christmas wreath making workshops, discos, raffles, film nights, a quiz night and the successful summer fair.</p> <p>Other sources of income to the PTA bank account in the financial year were KindLink donations, Amazon Smile, Easy Fundraising, and one-off donations from individuals. KindLink donations and donations from individuals were transferred to the school bank account on a monthly basis, all other income was retained in the account. Gift Aid was reclaimed from HMRC for KindLink donations (transferred to school in arrears) and for events such as non-uniform days under the GASDS scheme (retained in the PTA account). Amazon Smile ceased to operate in February 2023.</p> <p>The three main expenditures in the financial year were the Wellbeing Hub, iPads for Key Stage 2 and purchase of whole class reading schemes. The construction of the Wellbeing Hub involved converting a shipping container into a purpose-built classroom/meeting space/intervention area and cost £6,000 funded by the PTA directly with a £12,500 grant awarded by the Harpenden Trust. The iPads cost £6,170 and were funded by a £740 parent donation with the remainder coming from profits from fundraising events. The PTA contributed £1,500 towards the class reading schemes (book purchase) introduced by Mr Berry. Again, this year, we decided to donate £50 to each class in the school at Christmas. This was to be spent wherever the teacher felt it was needed, whether resources, stationary or treats for a class party.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;">£</td> </tr> <tr> <td>Opening balance</td> <td style="text-align: right;">13,095</td> </tr> <tr> <td>Income</td> <td style="text-align: right;">30,024</td> </tr> <tr> <td>Expenditure</td> <td style="text-align: right;"><u>(24,940)</u></td> </tr> <tr> <td>Closing balance</td> <td style="text-align: right;"><u>18,180</u></td> </tr> </table>		£	Opening balance	13,095	Income	30,024	Expenditure	<u>(24,940)</u>	Closing balance	<u>18,180</u>
	£											
Opening balance	13,095											
Income	30,024											
Expenditure	<u>(24,940)</u>											
Closing balance	<u>18,180</u>											
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A										
Amount of reserves held	Para 1.22	N/A										
Reasons for holding zero reserves	Para 1.22	N/A										
Details of fund materially in deficit	Para 1.24	No deficit										
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A										

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The LSA is an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees voluntarily put themselves forward for election to the Committee. Trustees are appointed annually at the AGM. Trustees have to be proposed and seconded by two separate members of the PTA.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Lea School Association
Other name the charity uses	Lea School PTA
Registered charity number	1023309
Charity's principal address	The Lea Primary School and Nursery Moorland Road Harpenden Hertfordshire AL5 4LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lois Geach	Chair	01.09.2023 – present	
2	Joanne Ruskin	Secretary	01.09.2023 – present	
3	Thomas Frost	Treasurer	01.09.2023 – present	
4	Cathryn Egan	Chair	01.09.2021 – 01.09.2023	
5	Rachael Frame	Vice Chair	01.09.2021 – 01.09.2023	
6	Lauren Cottle	Treasurer	01.09.2020 – 01.09.2023	
7	Charlotte Tallamy	Secretary	01.09.2021 – 01.09.2023	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser Name Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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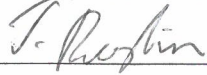
Other optional information

Trustees report and accounts summary prepared by Lauren Cottle, former Treasurer <i>LC</i> 27.02.25
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LOIS Geach	JOANNE RUSKIN
Position (eg Secretary, Chair, etc)	Chair	SECRETARY
Date	5.3.2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Lea School Association

1023309

Receipts and payments accounts

CC16a

For the period
from

01/09/2022

To

31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising activity	10,896	-	-	10,896	15,004
Harpenden Trust Grant	12,500	-	-	12,500	9,500
Online income	274	-	-	274	292
Voluntary donations	5,633	-	-	5,633	4,192
Gift Aid reclaimed	721	-	-	721	3,565
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	30,024	-	-	30,024	32,553
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	30,024	-	-	30,024	32,553
A3 Payments					
Distributions to school	20,511	-	-	20,511	16,432
Costs of charitable activities	3,939	-	-	3,939	5,926
Admin expenses	490	-	-	490	1,380
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	24,940	-	-	24,940	23,738
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	24,940	-	-	24,940	23,738
Net of receipts/(payments)	5,085	-	-	5,085	8,815
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,095	-	-	13,095	4,280
Cash funds this year end	18,180	-	-	18,180	13,095

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	18,180	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LOIS GEACH	3-3-2025
	JOANNE RUSKIN	5-3-2025

2025



Section A

Independent Examiner's Report

Report to the trustees/ members of

Lea School Association (LSA)

On accounts for the year ended

31 August 2023

Charity no (if any)

1023309

Set out on pages

1-10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

B Hillier

Date:

26/2/2025

Name:

BEN HILLIER

Relevant professional qualification(s) or body (if any):

FELLOW OF INSTITUTE & FACULTY OF ACTUARIES

Address:

57 SPRINGFIELD CRESCENT
HARPENDEN
ALS 4LL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I'm happy that the accounts have been prepared in line with relevant guidance and that a full audit is not required due to the size of income and balances falling below the thresholds and the non-accrual accounting method.