



Trustees' Annual Report for the period

From 1 September 2021 to 31 August 2022

Charity name: **Lea School Association (LSA)**

Charity registration number: **1023309**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Lea School Association (LSA) organises events and raises funds for the school, to be spent on things that the school budget cannot pay for. We have two aims: firstly, to raise money to benefit our children and secondly, to promote the strong sense of community that exists between parents, children and staff.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The LSA successfully organised our regular range of events during the period; school discos, seasonal fairs, Quiz nights and BBQs for the enjoyment of our school community, parents, children and staff.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance on public benefit. The events are for the benefit for our school community. Risk Assessments are completed for all events.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Our volunteers give their time freely to the organisation. Some volunteers also donate prizes for our raffles. During the current period, we have set up a voluntary contribution scheme where volunteers and

		other members of the public can voluntarily donate on a regular or once off basis, in order to raise much needed funds for the Lea Primary School and Nursery. These donations are processed through Virgin Money Giving (now discontinued) and KindLink.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	All events were run successfully and without incident, raising Net Income of £8,741. We received a grant from the Harpenden Trust for £9,500 which was used to create the Jubilee Garden. Children in Key Stage 2 benefit from this outdoor area. The LSA gave £4,165 towards the purchase of new laptops for Key Stage 2 to enhance digital learning in the classroom. Voluntary donations were taken firstly through Virgin Money Giving until the scheme was closed. A similar scheme was introduced; KindLink, allowing regular and one-off donations to be taken. Donations in the period raised a total of £4,192. Funds raised are paid over to the school monthly in arrears to be used at the school's discretion.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p style="text-align: right;">£</p> <p>Opening balance 4,280</p> <p>Income 32,553</p> <p>Expenditure <u>(23,738)</u></p> <p>Closing balance <u>13,095</u></p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The LSA is an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees voluntarily put themselves forward for election to the Committee. Trustees are appointed annually at the AGM. Trustees have to be proposed and seconded by two separate members of the PTA.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Lea School Association
Other name the charity uses	Lea School PTA
Registered charity number	1023309
Charity's principal address	The Lea Primary School and Nursery Moorland Road Harpenden Hertfordshire AL5 4LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cathryn Egan	Chair	Acted for the whole year	
2	Rachael Frame	Vice Chair	Acted for the whole year	
3	Lauren Cottle	Treasurer	Acted for the whole year	
4	Charlotte Tallamy	Secretary	Acted for the whole year	
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18				
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CATHRYN EGAN	LAUREN LITTLE
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	17.07.23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Lea School Association

1023309

Receipts and payments accounts

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For the period from	01/09/2021	To	31/08/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising activity	15,004	-	-	15,004	4,515
Harpenden Trust Grant	9,500	-	-	9,500	-
Online income	292	-	-	292	225
Voluntary donations	4,192	-	-	4,192	6,052
Gift Aid reclaimed	3,565	-	-	3,565	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,553	-	-	32,553	10,792
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,553	-	-	32,553	10,792
A3 Payments					
Distributions to school	16,432	-	-	16,432	9,258
Costs of charitable activities	5,926	-	-	5,926	-
Admin expenses	1,380	-	-	1,380	216
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	23,738	-	-	23,738	9,474
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,738	-	-	23,738	9,474
Net of receipts/(payments)	8,815	-	-	8,815	1,318
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,280	-	-	4,280	2,962
Cash funds this year end	13,095	-	-	13,095	4,280

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Closing balance	13,095	-	-
		-	-	-
	Total cash funds	13,095	-	-

account(s)

OK

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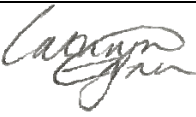

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Cathryn Egan	17.07.2023
	Lauren Cottle	17.07.2023

Independent examiner's report to the trustees of the Lea School Association

I report to the trustees on my examination of the accounts of the Lea School Association (LSA) for the year ended 1 September 2022.

Responsibilities and basis of report

As the charity trustees of the LSA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the LSA accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: RUKMIDRA MOROSANU

Relevant professional qualification or membership of professional bodies (if any): ACCA

Address: 21 WESTFIELD DRIVE, HARPENDEN, Herts, AL5 4LR

Date: 19.06.2024