



TRINITY PRE-SCHOOL		1023282		CC16a
<b>Receipts and payments accounts</b>				
For the period from	01/01/2020	To	31/12/2020	

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
NEG FUNDING (inc SEN, 15.2.2 etc)	88,129	-	-	88,129	72,995
FEES (inc deposits)	31,305	-	-	31,305	49,920
BANK INTEREST	130	-	-	130	220
FUNDRAISING	-	-	-	-	265
MISC (inc trip contributions)	260	-	-	260	-
PETTY CASH	63	-	-	63	-
<b>Sub total</b>	<b>119,877</b>	<b>-</b>	<b>-</b>	<b>119,877</b>	<b>123,399</b>
<b>A2 Asset and investment sales, etc.</b>					
<b>Total receipts</b>	<b>119,877</b>	<b>-</b>	<b>-</b>	<b>119,877</b>	<b>123,399</b>
<b>A3 Payments</b>					
SALARIES	92,801	-	-	92,801	72,653
SUPPLIES & EQUIPMENT	1,991	-	-	1,991	2,552
UTILITY	344	-	-	344	1,124
BUILDING/GROUND MAINTENANCE	3,640	-	-	3,640	5,342
INSURANCE	2,529	-	-	2,529	2,520
RENT	-	-	-	-	1,000
FUNDRAISING EXPENSES	-	-	-	-	181
TELEPHONE	1,058	-	-	1,058	902
TRAINING	480	-	-	480	-
PARTIES & TRIPS	594	-	-	594	648
PETTY CASH	310	-	-	310	1,667
MISC	756	-	-	756	474
ADMINISTRATION	1,403	-	-	1,403	1,399
PRINTING/PHOTOCOPY	-	-	-	-	-
MEMBERSHIPS	460	-	-	460	316
CANTEEN/CLEAN	1,695	-	-	1,695	2,302
BANK CHARGES	85	-	-	85	120
<b>Sub total</b>	<b>108,147</b>	<b>-</b>	<b>-</b>	<b>108,147</b>	<b>93,201</b>
<b>A4 Asset and investment purchases, etc.</b>					
<b>Total payments</b>	<b>108,147</b>	<b>-</b>	<b>-</b>	<b>108,147</b>	<b>93,201</b>
<b>Net of receipts/(payments)</b>	<b>11,730</b>	<b>-</b>	<b>-</b>	<b>11,730</b>	<b>30,198</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>148,214</b>	<b>-</b>	<b>-</b>	<b>148,214</b>	<b>118,016</b>
<b>Cash funds this year end</b>	<b>159,945</b>	<b>-</b>	<b>-</b>	<b>159,945</b>	<b>148,214</b>

**Section B Statement of assets and liabilities at the end of the period**

Category	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF GOLD CURRENT ACCOUNT BALANCE	107169	-	-
	CAF RESERVE ACCOUNT BALANCE	52713	-	-
	DEBIT CARD	0	-	-
	PETTY CASH	63	-	-
	<b>Total cash funds</b>	<b>159945</b>	-	-

(agree balances with receipts and payments accounts)

Category	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Category	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	N/A		-	-
			-	-
			-	-
			-	-
			-	-

Category	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	N/A		-	-
			-	-
			-	-
			-	-
			-	-

Category	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	N/A		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Robert Cothbert</i>	H E COTHBERT	4.10.21
<i>D Patterson</i>	D PATTINSON	18.10.21



# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

Report to the trustees/ members of TRINITY PRE-SCHOOL

On accounts for the year ended 31/12/2020 Charity no (if any) 1023282

Set out on pages 1

**Respective responsibilities of trustees and examiner**  
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.  
It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**  
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**  
In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *J Grundonner* Date: 4/10/21

Name: JOANNE GRUNDONNER

Relevant professional qualification(s) or body (if any): AAT

Address: 43 St Helens Way, Benson, OX10 6SP



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 January 2020	To	31 December 2020

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Debbie Pattinson	Co-Chair		
2	Emily Hillyard	Co-Chair		
3	Olivia Kaye	Joint Secretary	Start 13/11/2020	
4	Mariana Feversani	Joint Secretary	Left 13/11/2020	
5	Lisa Tomkins	Treasurer		
6	Helen Cuthbert	Treasurer	Start 13/11/2020	
7	Jason Cuthbert	Fund Raising	Start 13/11/2020	
8	Stephanie Tatman	Joint Secretary	Left 13/11/2020	
9				
10				
11				
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15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Pre-School Learning Alliance Constitution 2011 adopted on 13 <sup>th</sup> November 2017.
How the charity is constituted <i>(eg. trust, association, company)</i>	Voluntary Charity Unincorporated
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Appointed or reappointed annually at the AGM

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a safeguarding children policy in place. Enhanced DBS (disclosure and barring) checks are carried out through Ofsted for all Committee members. Trinity Pre-School is a member of the Pre-School Learning Alliance. All Trustees give their time voluntarily and receive no remuneration or benefits.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the preschool are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through a community group.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year we kept in mind the Charity Commissions guidance on public benefit at our committee meetings.

The Pre-School achieves its aims by offering play, education and care facilities together with the right of parents to take responsibility for and to become involved in the activities in the Pre-School ensuring that the Pre-School offers opportunity for all children, whatever their race, culture, religion, means or ability.

Encouraging the study of the needs of their children and their families and promoting public interest and in recognition of such needs in our local area.

Instigating and adhering to and furthering the aims and objectives of the Early Years Alliance.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

**Activities and Achievements**

**Highlights**

Despite a difficult year due to Covid closures the pre-school managed to open for leavers and key worker children and reopen fully in September 2020.

**Fundraising**

As usual fundraising activities were not always possible the pre-school found innovative ways to raise funds including holding birthday parties for the children.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

General Reserve – The purpose of the organisation is to provide pre-school learning to children. Funding comes from the Local Authority in the form of a Nursery Education Grant and also from fees from non-funded attendees. Changes in government policy can significantly influence the levels of fees and grants that the preschool receives. The primary expense incurred by the Organisation is staff salaries.

The level of NEG grant and fees income can vary depending on the number of attendees in any term, but a reduction in attendees does not necessarily result in an equivalent reduction in staffing or other costs.

As a result, the Trustees feel it is prudent to maintain a general reserve so as to secure the continued operation of the organisation should there be a material reduction in fees, or other unforeseen expenditure in future periods. The Pre-School holds a minimum of 3 months full running costs and redundancy entitlement in general reserve.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F


## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Debbie Pattinson	
<b>Position (eg Secretary, Chair, etc)</b>	Co-Chair	
<b>Date</b>	25.08.2021	