



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2019		31	March	2020

Section A Reference and administration details

Charity name

Marsden Preschool Playgroup & Toddlers

Other names charity is known by

Registered charity number (if any)

1023134

Charity's principal address

Lakeside
Brougham Road, Marsden, Huddersfield
Postcode HD7 6AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kirsty Shepherdson	Chair		
2	Leanne Pearson	Treasurer		
3	Paula Gent	Secretary		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	David Butterworth	PO Box B30, 35 Westgate, Huddersfield, HD1 1PA

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	We have adopted the PreSchool Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected at Annual General Meeting or co-opted at other meetings

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Trustees are required to undergo a DBS check with OFSTED.</p> <p>We have very strong links with Marsden Infant and Nursery School and we run a very successful Lunch Club on their premises for Playgroup and Nursery children which enables children to experience the school environment and aids their transition to mainstream school.</p> <p>Playgroup has excellent links with the local authority early years consultant who provides us with continued support and advice to enhance and improve provision. We are highly rated by Kirklees Council and as such have been deemed a 'Green' setting, which in turn allows us to attract additional funding for disadvantaged 2 year old children.</p> <p>We have sufficient reserves in order to ensure Playgroup can keep operating in case there are any gaps in income for whatever reason.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>To provide high quality, affordable childcare and early education for children aged 2-5 within a positive and happy learning environment, enabling children to be ready to learn by the time they reach school.</p> <p>To enhance the development and education of children primarily under the statutory school age by encouraging parents to understand and provide for the needs of their children and be involved in their developmental and educational learning journey.</p>

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The setting provides:

- morning and afternoon sessions of play-centred childcare and early education for local children aged 2-5
- a lunch club on the premises of Marsden Infant and Nursery School. This allows us to provide wrap around care for children attending both morning and afternoon sessions with us and at the Nursery School

It has been agreed that our focus should be on allowing local children to access our play and education rather than focusing on day care for working parents, so although children using our wrap around care can be looked after throughout the whole school day, we restrict the number of sessions made available to each child to ensure availability to as many children as possible.

We offer a weekly session for parents and carers with young children to attend together for a “stay and play”. This offers a valuable opportunity for parents and carers to meet regularly and access support and make friends within the local community. The session is well attended and allows us to introduce Playgroup to parents of young children and lets them experience the facilities for themselves, therefore aiding the transition for the children to attend Playgroup.

The link between our toddler group, our main setting and the school aids the seamless progression of the children from babies all the way to them starting full time education.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Playgroup’s committee is composed of volunteers, the majority of whom have or have had children attending Playgroup, Lunch Club or Toddlers.

We also ask members (parents of children attending one of the groups run by playgroup) to attend the AGM, help with fundraising and volunteer their time to assist with group-led activities eg baking or craft demonstrations.

The diverse mix of people on our committee affords us a strong blend of skills, knowledge and experience and as a result has strengthened the management of the playgroup and allowed it to develop over recent years into a highly regarded setting offering excellent sessional childcare.

We are fortunate to have committed and willing parents who are keen to help and support playgroup whenever they can.

We apply to local run charities for small donations and use these to reinvest in the equipment used within playgroup, we are still very much focused on our outdoor area.

Summary of the main achievements of the charity during the year

We continue to work well within our local community and support local events wherever possible. These events help raise our profile as well as raising funds to invest in new equipment.

We are continuing to develop the outdoor play area, this being one of the factors preventing playgroup getting an "Excellent" at our last Ofsted inspection. The other was ICT so we have invested in some tablets for the children to use during sessions. We have also invested in some home school learning bags so that the children can continue their learning and share with parents.

We expect our next Ofsted inspection within the next 12 months and are continuously reviewing and improving where necessary to work towards gaining an "Excellent".

We remain committed to the training and development of our staff team. Our manager is Level 5 qualified, the other members of staff are all qualified to Level 3 or above. All statutory training is up to date for all staff with the manager and deputy attending courses when the opportunities arise to further their knowledge.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a small reserve set aside as a contingency fund which would allow us to run playgroup for a short period of time in the event of cessation of NEF, termination of lease or emergency closure. (This is held in our savings account.)

As per our formal constitution, all funds raised by the playgroup above the contingency fund are reinvested into the setting to ensure we continue to provide high quality education and development opportunities for our local children

We continue to reinvest as much of our reserves back into the setting as possible

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Playgroup's main source of income is from Nursery Education Funding for children over 3. This is received from the term after their third birthday until they start nursery or school. Each child is entitled to up to 15 hours per week although not all children take their full entitlement. This is usually received for a maximum of 2 terms.

We charge a sessional fee for non funded children or any of those who wish to do extra sessions, this is quite low in comparison to full day care settings but our aim is to make it affordable to all not just working parents.

We receive a regular income from the lunch club, this is well attended and has little running costs.

We are also able to offer the 2 year old entitlement funding which is specifically aimed at low income households to enable their children to have access to settings such as ours, we currently have a minimal number of children with this funding but it is increasing.

We apply for grants from local charities, Kirklees and other grant awarding bodies as well as holding fundraising events at village events. We do not earn any significant interest on our reserves due to the size of them and the fact that our savings need to be risk free so are held in a short notice account.

Section F

Other optional information

We remain committed to providing high quality affordable childcare within the local area.

Our staff team remains strong and committed to the sustainability of playgroup.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K Shepherdson	
Full name(s)	KIRSTY SHEPHERDSON	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	10/2/21	

MARSDEN PRE-SCHOOL PLAYGROUP

ACCOUNTS

31 MARCH 2020

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Balance sheet	3
Independent Examiner's report	4

Registered Charity Number: 1023134

MARSDEN PRE-SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended

31 MARCH 2020

	2020	2019
	£	£
Receipts		
Nursery education funding	20,997	26,419
Playgroup fees	16,820	16,450
Toddler fees	602	787
Infant School lunch club	7,157	7,394
Fundraising and donations	1,338	1,975
Grants received	200	-
Deposit account interest	37	44
	<u>47,151</u>	<u>53,069</u>
Payments		
Wages and taxes	41,896	46,488
Equipment, repairs and refurbishment	1,474	2,541
Utilities	1,713	1,983
Registration, rent and insurance	247	242
Operating and administration costs	5,353	6,492
Children's snacks	354	508
Staff training/clothing costs	168	379
Accountancy fees	0	1,200
	<u>51,205</u>	<u>59,833</u>
Deficit for the year	<u><u>(4,054)</u></u>	<u><u>(6,764)</u></u>

MARSDEN PRE-SCHOOL PLAYGROUP

BALANCE SHEET

31 MARCH 2020

	2020 £	2019 £
Cash at bank and in hand:		
Current account	10,499	14,599
Deposit account	20,090	20,053
Petty cash	177	168
	<u>30,769</u>	<u>34,820</u>
Net assets	<u>30,769</u>	<u>34,820</u>
Funds		
At 1 April 2019	34,820	41,584
Deficit for the year	(4,054)	(6,764)
	<u>30,766</u>	<u>34,820</u>
At 31 March 2020	<u>30,766</u>	<u>34,820</u>

Approved by the members and signed on their behalf by:

.....
K SHEPHERDSON
TREASURER
26 October 2020

MARSDEN PRE-SCHOOL PLAYGROUP**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS**

I report on the accounts of Marsden Pre-School Playgroup for the year ended 31 March 2020 which are set out on pages 2 and 3.

Respective responsibilities of members and examiner

As the members you are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in General Directors given by the Charity Commission (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- i. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D M Butterworth
WHEAWILL & SUDWORTH LIMITED
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA
26 October 2020

MARSDEN PRE-SCHOOL PLAYGROUP

ACCOUNTS

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Registered Charity Number: 1023134

INFORMATION

Address

Lakeside
Off Brougham Road
Marsden
Huddersfield
HD7 6AE

Treasurer

K Shepherdson
5 Booth Farm
Kettle Lane
West Slaithwaite
Huddersfield
HD7 5XB

Accountants

Wheawill & Sudworth Limited
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA

	2018	2019
Income	25,000	26,110
Expenditure	(16,800)	(16,450)
Profit	8,200	9,660
Reserves	1,138	1,078
Surplus	200	0
Deficit	(37)	(4)
Total	25,155	25,080
Income	25,000	26,400
Expenditure	(16,800)	(16,450)
Profit	8,200	9,950
Reserves	1,138	1,078
Surplus	200	0
Deficit	(37)	(4)
Total	25,155	25,080

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