



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	06	April	2020		05	April	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Luxulyan Preschool, Luxulyan Village Hall
St Cyriac, Bodmin
Cornwall
Postcode <input type="text" value="PL30 5QA"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Gemma Weir	Chair		
2	Mrs Joanne Tonkin	Secretary		
3	Mrs Elizabeth Snelson	Treasurer		
4	Mrs Sophia Barnett	Committee member		
5	Mrs Hannah Jenkins	Committee member		
6	Mrs Laura Knight	Vice Treasurer		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Stephanie Apostolou (Preschool Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Committee run association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Luxulyan Preschool is a purpose built preschool setting within Luxulyan village hall offering professional and quality childcare in Early Childhood Education for 2-4 year olds.

We are a committee run charity, regulated by Ofsted, during the financial year of April 2020 – April 2021 the preschool employed four qualified members of staff, (one of which was only for part of the year), offering term time childcare, following the EYFS.

We offer childcare provision for preschool age children from the local community, including fully funded places for 2, 3 and 4 year olds, via Cornwall County Council funding, and non-funded /paid sessions at £9.00per session. The preschool can take up to 18 children in any one session. Sessions run Mon- Fri morning (9am-12noon) and afternoon (12noon-3pm)

The preschool has previously offered breakfast club, running from 8-9am, but this has remained on hold throughout the April 20- 21 year due to COVID-19.

The preschool building is leased from the village hall and is purpose built, including enclosed outside area, allowing free-flow play, in a safe environment, where we can encourage children to learn and develop through play. This year we had additional CCTV cameras fitted to ensure the safety of the outdoor area.

The preschool has a good working relationship with the local primary school, where the majority of children attending preschool progress onto, and through this relationship the preschool is able to assist with their transition into primary school, although

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The financial year April 2020– 2021 was unprecedented for all, including Luxulyan Preschool who following government guidelines for COVID-19 closed in March 2020. After the Easter break spaces were offered and preschool re-opened with limited hours for key worker children, until a gradual re-opening mid-May, with increased safety and hygiene procedures following all guidelines continuously.

Preschool were then able to continue to offer children their places for the rest of the 20-21 year without further closures. There were also zero reported COVID cases amongst staff and children in this period.

We have continued to provide childcare and early years' education to local children, even during lockdown resource were made available, and online story telling was set up.

Some children received the 2 year old funding, others the 3-4 year old funding and some were paid sessions. We were fortunate to continue to receive the funding during lockdown period, and so able to continue to pay our staff full wages, without the need for a furlough scheme.

The number of children on the books has fluctuated throughout the financial year reaching 27 children registered with the preschool by the end of the year.

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves will be kept to a reasonable level, with sufficient funds as a contingency. If reserves begin to exceed this amount then further investment to improve the facilities available at Luxulyan preschool would be considered.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

EL Snelson

Gemma Weir

Full name(s)

Elizabeth Snelson

Gemma Weir

Position (eg Secretary, Chair, etc)

Treasurer

Chairperson

Date

Feb 3, 2022


Feb 3, 2022

Luxulyan Preschool Accounts 2020-2021

Incoming 2020-2021	£
Council funding	£44,098
Parent payments	£12,289
Grant funding	£4,350
Grocery cash back	£45
	<u>£60,782</u>

Outgoing 2020-2021	£
Wages	£35,619
Pension contributions	£1,376
HMRC	£2,607
Admin	£531
Rent	£5,100
Services	£315
Insurance	£486
Ofsted	£50
Music licence	£84
Telephone / internet	£796
Training	£202
DBS	£0
Groceries	£510
Petty Cash	£0
Stationary & Supplies	£988
Equipment	£1,005
Uniform	£27
Gifts	£91
Refund	£46
Grant pay back	£1,000
	<u>£50,832</u>

Profit for year **£9,950**

Accounts prepared by:	E L Snelson
Position:	Preschool Treasurer
Signed:	
Date:	05-Feb-22